

## 105.00 - USE OF FORCE

### 105.00 Use of Force Policy

#### (1) POLICY:

- a. The Denver Police Department recognizes the value of all human life and is committed to respecting human rights and the dignity of every individual. The use of a firearm is in all probability the most serious act in which a law enforcement officer will engage. When deciding whether to use a firearm, officers shall act within the boundaries of law, ethics, good judgment, this use of force policy, and all accepted Denver Police Department policies, practices and training. With these values in mind, an officer shall use only that degree of force necessary and reasonable under the circumstances. An officer may use deadly force in the circumstances permitted by this policy when all reasonable alternatives appear impracticable and the officer reasonably believes that the use of deadly force is necessary. However, the Police Department recognizes that the objective reasonableness of an officer's decision to use deadly force must allow for the fact that police officers are often forced to make split-second judgments in circumstances that are tense, uncertain, and rapidly evolving. Above all, the safety of the public and the officer must be the overriding concern whenever the use of force is considered.

It is important for officers to bear in mind that there are many reasons a suspect may be resisting arrest or may be unresponsive. The person in question may not be capable of understanding the gravity of the situation. The person's reasoning ability may be dramatically affected by a number of factors, including but not limited to a medical condition, mental impairment, developmental disability, physical limitation, language, drug interaction, or emotional crisis. Therefore, it is possible that a person's mental state may prevent a proper understanding of an officer's commands or actions. In such circumstances, the person's lack of compliance may not be a deliberate attempt to resist the officer. An officer's awareness of these possibilities, when time and circumstances reasonably permit, should then be balanced against the facts of the incident facing the officer when deciding which tactical options are the most appropriate to bring the situation to a safe resolution.

Policing requires that at times an officer must exercise control of a violent, assaultive, or resisting individual to make an arrest, or to protect the officer, other officers, or members of the general public from risk of imminent harm. Officers may either escalate or de-escalate the use of force as the situation progresses or circumstances change. Officers should recognize that their conduct immediately connected to the use of force may be a factor which can influence the level of force necessary in a given situation. When reasonable under the totality of circumstances, officers should use advisements, warnings, verbal persuasion, and other tactics and recognize that an officer may withdraw to a position that is tactically more secure or allows an officer greater distance in order to consider or deploy a greater variety of force options. When a suspect is under control, either through the application of physical restraint or the suspect's compliance, the degree of force shall be de-escalated accordingly.

- b. The Denver Police Department recognizes that the duties of a peace officer may require officers to use force. The department will support the lawful use of reasonable and appropriate force by officers in the performance of duty. Use of force that is not lawful, reasonable and appropriate will not be tolerated. Department Policy as well as relevant Federal, State, and Local laws shall govern use of force by officers.

The level of force applied must reflect the totality of circumstances surrounding the immediate situation. The officer need only select a level of force that is within the range of "objectively reasonable" options. Officers must rely on training, experience and assessment of the situation to decide an appropriate level of force to be applied. Reasonable and sound judgment will dictate the force option to be employed.

Officers may either escalate or de-escalate the use of force as the situation progresses or circumstances change. When a suspect is under control, either through the application of physical restraint or the suspect's compliance, the degree of force shall be de-escalated accordingly.

Officers who use force as described in the Colorado Revised Statutes or the Operations Manual of the Denver Police Department must immediately report the circumstances to a command or supervisory officer and comply with all reporting requirements.

An officer who witnesses inappropriate, unnecessary, unreasonable or excessive use of force by another officer shall report it immediately to a command or supervisory officer.

Officers who are off-duty and become involved in any use of force situation must report the circumstances to an on-duty Denver Police Department command or supervisory officer as soon as the situation is stabilized. An exception to the requirement of reporting to an on duty supervisor or command officer may be granted by the Chief of Police for major events involving off duty officers. If an exception is granted a supervisor or command officer working the event may be allowed to fulfill the reporting requirements.

Officers are responsible to ensure that medical treatment is provided to any person who has been injured or alleges injury as a result of being subjected to the use of force.

(2) STATE STATUTES

- a. C.R.S. §18-1-707 states in the pertinent part: Use of physical force in making an arrest or in preventing an escape:
1. "(1) Except as provided in subsection (2) of this section, a peace officer is justified in using reasonable and appropriate **physical force** upon another person when and to the extent that he reasonably believes it necessary:
    - a. To effect an arrest or to prevent the escape from custody of an arrested person unless he knows that the arrest is unauthorized; or
    - b. To defend him self or a third person from what he reasonably believes to be the use or imminent use of physical force while effecting or attempting to effect such an arrest or while preventing or attempting to prevent such an escape.
  2. A peace officer is justified in using **deadly physical force** upon another person for a purpose specified in subsection (1) of this section only when he reasonably believes that it is necessary:
    - a. To defend himself or a third person from what he reasonably believes to be the use or imminent use of deadly physical force; or
    - b. To effect an arrest or prevent the escape from custody, of a person whom he reasonably believes:
      1. Has committed or attempted to commit a felony involving the use or threatened use of a deadly weapon; or
      2. Is attempting to escape by the use of a deadly weapon; or
      3. Otherwise indicates, except through a motor vehicle violation, that he is likely to endanger human life or to inflict serious bodily injury to another unless apprehended without delay.
  3. Nothing in subsection (2)(b) of this section shall be deemed to constitute justification for reckless or criminally negligent conduct by a peace officer amounting to an offense against or with respect to innocent persons whom he is not seeking to arrest or retain custody.
  4. For the purposes of this section a reasonable belief that a person has committed an offense means a reasonable belief in facts or circumstances which if true would in law constitute an offense. If the believed facts and circumstances would not in law constitute an offense, an erroneous though not unreasonable belief that the law is otherwise does not render justifiable the use of force to make an arrest or to prevent an escape from custody. A peace officer who is effecting an arrest pursuant to a warrant is justified in using the physical force prescribed in subsection (1) and (2) of this section unless the warrant is invalid and is known by the officer to be invalid."
- b. The community expects and the Denver Police Department requires that peace officers use only the force necessary to perform their duties. Colorado law mandates the same and holds an officer accountable to do so in C.R.S. §18-8-803: which states in part:
- "(1)...a peace officer who uses excessive force in pursuance of such officer's law enforcement duties shall be subject to the criminal laws of this state to the same degree as any other citizen."*

"(2)...'excessive force' means physical force which exceeds the degree of force permitted pursuant to 18-1-707 (Use of force in making an arrest or in preventing an escape). The use of excessive force shall be presumed when a peace officer continues to apply physical force in excess of the force permitted by section 18-1-707 to a person who has been rendered incapable of resisting arrest. "

- c. The law requires that an officer who witnesses another officer using excessive force must report it to a supervisor. C.R.S. §18-8-802 states in part:

"(1)(a) A peace officer who... witnesses *another* peace officer... use physical force which exceeds the degree of physical force permitted pursuant to 18-1-707 [Use of force in *making an arrest or in preventing an escape*] must report such use of force to *such officer's immediate supervisor*.

"(1) (c) Any *peace officer* who fails to report *such use of force* in the *manner prescribed* commits a class 1 misdemeanor..."

### (3) CASE LAW

- a. Colorado law does not require an officer to retreat from an attack rather than resorting to physical force. A peace officer is expected to take appropriate action to handle a situation and is authorized to use the reasonable and appropriate force necessary to overcome resistance. The degree of force required may be different in different situations.(Boykin V. People, 22 CO. 496, 45 P. 419).

Law enforcement officers are permitted to use force to effect an arrest only to the extent that it is "objectively reasonable" under the circumstances (Graham v. Connor, 490 U. S. 386, 397, 109 S.Ct.1865, 104 L.Ed.2d 443).

### (4) PERTINENT CONCEPTS AND DEFINITIONS

- a. Definitions:

1. Reasonable Belief - When facts or circumstances the officer reasonably believes, knows, or should know; are such as to cause an ordinary and prudent person to act or think in a similar way under similar circumstances.
2. Deadly Physical Force - That force, the intended, natural, and probable consequence of which is to produce death and which does, in fact, produce death.
3. Bodily Injury - "Physical pain, illness, or any impairment of physical or mental condition."
4. Serious Bodily Injury - "Bodily injury which, either at the time of the actual injury or at a later time, involves a substantial risk of death, a substantial risk of serious permanent disfigurement, a substantial risk of protracted loss or impairment of the function of any part or organ of the body, or breaks, fractures, or burns of the second or third degree."

- b. Types of Resistance

1. Psychological Intimidation - Non-verbal cues in attitude, appearance, demeanor or posture that indicates an unwillingness to cooperate or a threat.
2. Verbal Non-Compliance - Verbal responses indicating an unwillingness to comply with officer's directions or threat to injure a person.
3. Passive Resistance - Physical actions that do not prevent the officer's attempt to control, for example, a person who remains in a limp or prone position.
4. Defensive Resistance - Physical actions that attempt to prevent officer's control including flight or attempt to flee, but do not involve attempts to harm the officer.
5. Active Aggression - A threat or overt act of an assault, coupled with the present ability to carry out the threat or assault, which reasonably indicates that an assault or injury to any person is imminent.
6. Aggravated Active Aggression - Deadly force encounter.
7. Psychological Intimidation, Verbal Non-Compliance and Passive Resistance usually do not involve conduct sufficient to support criminal charges related to resistance.

- c. Factors to determine "objectively reasonable" force options.

1. The reasonableness of an officer's use of force is based upon the totality of the circumstances known by the officer at the moment the force is used.
  2. The following five (5) basic factors are considered when determining "reasonableness". Bearing in mind that the standard is "totality of the circumstances," these five (5) factors are not the only factors to be considered. The following have not been placed in a specific order of priority.
    - a. Imminent threat of injury to an officer(s) and/or others. The greater the level of the threat is, the greater the level of force that may be used.
    - b. If the person is actively resisting seizure, the officer may escalate the justified (reasonable) level of force.
    - c. Circumstances are tense, uncertain, and rapidly evolving. Some incidents take hours to resolve, while others are over in seconds. The tenser, uncertain and rapidly evolving the incident is, the higher the level of force that may be reasonable.
    - d. The more severe the crime, the more force that may be justified.
    - e. Attempting to evade seizure by flight may justify escalating the level of force.
  3. Each situation is unique. Sound judgment and the circumstances of each situation will dictate the force option the officer deems necessary. Depending on the circumstances, officers may find it necessary to escalate or de-escalate the use of force. It is not the intent of this policy to require officers to attempt to exhaust each option before moving to the next, so long as the level of force used is reasonable and appropriate under the circumstances.
- d. Use of Force/Control Options
1. The level of force employed must be commensurate with the threat posed by the suspect and the seriousness of the immediate situation. It is recognized and understood that circumstances are fluid and may change rapidly. Officers should rely on their training, experience, and assessment of the situation, to decide the appropriate level of force.
  2. **Requesting a CIT officer:** Whenever an officer learns, through his or her observations or otherwise, that a person with whom the officer is dealing may be a mentally ill, developmentally disabled, or emotionally disturbed individual, the officer will, if time and circumstances reasonably permit and dictate, contact dispatch and request that a CIT officer respond to the scene. If time and circumstances reasonably permit, officers will use distance, time, verbal tactics, or other tactics, to de-escalate the situation when dealing with such persons. When a CIT officer arrives on the scene, he or she should be the primary officer responsible for coordinating negotiations with the mentally ill, developmentally disabled, or emotionally disturbed individual unless determined otherwise by the CIT officer or a superior officer.
  3. **Edged Weapons:** When confronted by a suspect armed with a deadly weapon, including edged weapons, an officer should weigh the totality of the facts and circumstances of each situation. Practical considerations may include, but are not limited to, the proximity of the suspect to the officer(s) and other persons, how rapidly the circumstances are evolving, and the use of force options that may be necessary, appropriate, and available. Officers should recognize that, when reasonable to do so with safety to officers and other persons in the vicinity, disengagement, repositioning, cover, concealment, barriers or retreat, although not required by law, may be a tactically preferable police response to a confrontation.
- The value of all human life should be appropriately weighed in the decision process. Above all, the safety of the public and the officer must be the overriding concern whenever the use of force is considered.
- e. The following list of use of force/control options is not intended to suggest the order in which the various categories of force should be used in any specific situation:
1. Command presence
  2. Voice

3. Hand control
4. Chemical agent
5. Hand strike, leg thrust / kick
6. Baton / impact instrument
7. Carotid compression technique
8. R.I.P.P. restraint devices
9. Less lethal weapons
10. Deadly force
11. Police service dog

#### **105.01 Use of Force Procedures**

##### **(1) DUTY TO REPORT**

Officers shall immediately report the circumstances of all resistances or incidents involving use of force to a supervisor or command officer. The supervisor or command officer shall ensure that all sections of the Denver Police Department Operations Manual and the Colorado Revised Statutes have been followed.

- a. The Use of Force Report, DPD 12, related supervisory investigation and reports are required in any of the following circumstances:
  1. An officer discharges a firearm other than in training or for bona fide recreational purposes.
  2. A person is injured or dies while in custody. See OMS 301.13, In-Custody Incident Investigations and OMS 301.14(8), In-Custody Death Investigations.
  3. A person is injured or complains of injury as a result of use of any physical force including the use of any weapon, chemical agent or deployment of a Police Service Dog.
  4. A defendant is charged with resistance and/or assault to a police officer.
    - a. In any case of assault on a police officer, "Investigation of Assault" will be charged. The suspect should not be charged with resistance or any additional charges at this time, however, a General Sessions Summons and Complaint containing any additional charges is to be made describing details of the incident. Upon completing the GSS&C, the "service" area will be left blank and the form will be forwarded to the Assault Unit along with all necessary paperwork.
  5. An officer encounters an individual with obvious injuries, and the circumstances of the encounter coupled with the nature of the injuries are such that the person may claim the injuries resulted from contact with the officer.
  6. An officer applies force through use of the following, whether an arrest is or is not made:
    - a. Any tool, object or device used as an impact weapon.
    - b. Carotid compression technique.
    - c. Chemical agent.
    - d. Pepper Ball.
    - e. ERD (taser).
    - f. Shotgun or forty (40) mm less lethal round.
    - g. Police service dog.
    - h. Hand strike, leg thrust / kick.
- b. The primary involved officer will prepare Report of Use of Force / Injury, DPD 12, Prior to Arrest (UOF/I), paying particular attention to the facts of the incident. The report shall include:

1. An accurate description of the incident using the coded tables and text boxes on the UOF form, and
  2. Names of all involved officers, suspect(s) and witnesses. Additional forms will be used as continuation pages. Only those sections applicable need be completed on continuation pages, and
  3. A narrative summary of the significant facts of the incident which are not listed on the front of the form.
- c. The officer's supervisor shall respond to the scene and shall personally contact the officer immediately after the incident. The supervisor will interview witnesses and suspects, collect evidence and take photographs when appropriate. The supervisor will assist in preparing the UOF/I Report, paying particular attention to the facts of the incident. When indicated, supervisors shall counsel officers in methods to better handle future situations to avoid or minimize the use of force.
- d. Each resistance, injury prior to arrest and injury while in custody incident will require the supervisor to conduct an independent and complete investigation and prepare and distribute written reports and documents the minimum guidelines for which are described below.
1. The supervisor's conclusion that the details of the incident and facts contained in the UOF/I Report are accurate, and
  2. Names and statements of all witnesses, and
  3. A narrative summary of any significant facts determined through investigation, and
  4. The supervisor's conclusions that:
    - a. The Use of Force, employed tactics, and all reporting requirements were performed within policy or
    - b. One or more policies or procedures may have been violated. Cite the specific Operations Manual Section. If the supervisor finds that violations may have occurred, his/her commanding officer will be immediately notified and will determine the appropriate course of action regarding additional investigation i.e. contact of IAB, etc.
  5. When investigating a UOF incident involving deployment of the ERD/Taser, the supervisor must recover and place into the Property Bureau the Taser probes and identification confetti. Only medical personnel will be allowed to remove probes from individuals struck by the ERD/Taser. Data from the ERD/Taser shall be downloaded into a computer file and the results shall be documented as part of the use of force investigation.
  6. The Report of Use of Force / Injury Prior to Arrest, DPD 12, shall be promptly distributed as follows:
    - a. The original report, along with all original statements, copies of other reports and photos, shall be forwarded to the Internal Affairs Bureau in a sealed envelope.
    - b. One copy shall be forwarded to the officer's Division Chief.
    - c. One copy shall be forwarded to the officer's Bureau or District Commander, through the chain of command.
  7. Supervisory or command officers performing secondary employment SHALL NOT investigate use of force incidents or injury prior to arrest incidents involving themselves or any officer performing secondary employment under their supervision. On-duty personnel shall be summoned for this function. See 105.00(1) (b) above.
  8. Any supervisory or command officer who investigates any incident involving any officer engaged in secondary employment must inspect the off duty officer's Request for Secondary Employment Approval, DPD 149, and document the results.
  9. Supervisors and Command officers SHALL NOT investigate use of force incidents in which they are personally involved.

10. If the involved employee is a member of the Denver Sheriffs Department, a supervisor from that agency will be requested via radio to respond to the scene and complete the appropriate reports required by that agency. Denver Police officers will assist with witnesses and/or statements if requested; however the reporting requirements **will** be the responsibility of Denver Sheriffs personnel.
11. Procedures for processing juveniles involved in a resistance incident are detailed in OMS 403.01(9).

(2) DUTY TO REQUEST MEDICAL ATTENTION

- a. Any time there is an injury or an alleged injury as a result of force used by department personnel or an officer encounters an individual with obvious injuries and the circumstances of the encounter coupled with the nature of the injuries are such that the person may claim the injuries resulted from the contact with the officer, the involved officer's shall:
  1. Visually examine any person claiming injury, request medical attention and immediately notify a supervisor. When an individual is struck with a less lethal weapon or an impact tool/device or is subjected to the carotid compression technique or sprayed with a chemical agent, an ambulance shall be called to the scene of the incident to examine the person at the earliest and safest opportunity. Medical personnel **will** determine whether further medical attention is required.
  2. Any prisoner suffering from any illness, injury or other condition that requires medical attention, such as the ingestion of narcotics or other harmful substances, will be sent to Denver Health Medical Center for treatment.
  3. It is the policy of the Denver Sheriff's Department to refuse custody of injured prisoners unless accompanied by reports indicating that they have been examined or treated, or have refused to submit to examination or treatment at Denver Health Medical Center or another appropriate medical facility.
  4. Violent behavior may mask dangerous medical conditions; therefore, detainees shall be continuously monitored and provided with medical treatment, if needed.

**105.02 Less Lethal Force and Control Options**

- (1) POLICY:  
The primary duty of police officers is to protect the public, themselves and other officers. Less lethal force and control options may assist officers in performing these duties, but are not intended to substitute for the use of deadly force when it is reasonable and necessary. There is neither a requirement nor an expectation that officers attempt to use or exhaust less lethal options in situations requiring the use of deadly force.
- (2) LESS LETHAL OPTIONS  
The Denver Police Department authorizes the use of Electronic Restraints Devices (ERD)/TASER, Pepper Ball deployment systems, twelve (12) gauge and forty (40) mm specialty impact munitions to be carried by certain officers in their normal duty assignments.
- (3) LESS LETHAL WEAPONS DEFINITIONS
  - a. Less lethal: A concept of planning and force application which meets an operational or tactical objective, with less potential for causing death or serious injury than conventional more lethal police tactics.
  - b. Less lethal weapon: Any apprehension or restraint device approved for carry, which when used as designed and intended has less potential for causing death or serious injury than conventional police lethal weapons. Less lethal weapons include Electronic Restraints Devices (ERD)/TASER), Pepper Ball deployment systems, less lethal twelve (12) gauge shotguns and forty (40) mm projectile systems and others as approved by the Chief of Police.
  - c. Less lethal officer: An officer trained in the principles of less lethal force and the use of less lethal weapons. One who is authorized by the Department to carry and deploy one or more of the weapons in the performance of their duties.

- d. Less lethal shotgun: Department approved twelve (12) gauge shotgun with a cylinder bore eighteen-inch (18) barrel. The shotgun, except those approved by the Chief of Police for use by Metro/Swat, has a high visibility stock and fore-end and is equipped with rifle sights.
- e. Twelve (12) gauge beanbag projectile: Department approved and issued. The beanbag projectile is a lead-shot-filled fabric bag designed to be non-penetrating and to deliver its kinetic energy over a broad surface area.
- f. Forty (40) mm Launcher: Either a single round or multi-launcher, department approved, with fixed stock and rifle barrel.
- g. Forty (40) mm Projectile: Only Department approved and issued specialty impact munitions may be deployed.
- h. ERD/TASER: Advanced Taser M-26 ERD (Electronic Restraint Device) which uses a twenty-six (26) watt electrical signal to temporarily override the central nervous system and directly control the skeletal muscles. This causes an uncontrollable contraction of the muscle tissue, allowing the M-26 to physically debilitate a target regardless of pain tolerance or mental focus.
- i. Pepper Ball System: Air-Powered launch device and projectiles that are plastic spheres filled with powdered or liquid five (5) % Oleoresin Capsicum (OC). Projectiles burst on impact and release OC. Pepper Ball projectiles subdue by strongly irritating the nose, lungs and breathing. Response to inhaling Pepper Ball projectile OC powder varies greatly among individuals. In most cases the symptoms last for a few minutes. The Pepper Ball can deliver projectiles with enough kinetic energy to produce abrasions, bruises, and/or welts.

(4) LESS LETHAL WEAPON PROCEDURES

The authorization to carry a less lethal weapon is a privilege and can be revoked at any time, for any reason by the officer's commander with approval of the officer's Division Chief or higher.

- a. Officers will be selected, trained and certified as less lethal officers and alternates. Only less lethal officers and alternates are authorized to display, carry or deploy any less lethal weapon. When vacancies occur among the ranks of less lethal officers, they will be filled by designation of an officer from the alternate pool. Selection of less lethal officers and alternates will be based on the following criteria:
- b. Minimum qualifications
- c. Officers must be selected by their commanding officer and approved by their Division Chief.
  - 1. Officers must attend and pass a mandatory training course, an annual in-service course and periodic qualification conducted by Firearms Section personnel. The formal updated training curriculum and list of qualified officers will be kept on file at the Training Bureau.
  - 2. Less lethal certified officers who fail to qualify with their firearm two or more quarters in a twelve (12) month period shall be removed from the less lethal program. It is the responsibility of the officer and the supervisor of the Firearms Section to notify the officer's commander and the officer's Division Chief verbally and in writing of the failure to qualify as required by this section.
  - 3. Violations of this policy may result in revocation of the privilege to carry a less lethal weapon.
- d. Storage and issuance of less lethal weapons.
  - 1. Storage
    - a. All Less lethal weapons not deployed in the field will be maintained in a police facility, in a locked cabinet or room designed specifically for the secure storage of only less lethal weapons.
  - 2. Issuance
    - a. The less lethal shotgun will be issued to qualified officers by a designated armory officer or supervisor at the beginning of each shift and returned at the end of the officer's shift to an armory officer or a supervisor.

- b. The ERD/TASER will be issued to qualified officers by a designated armory officer or supervisor at the beginning of each shift and returned at the end of the officer's shift to an armory officer or a supervisor.
  - c. Field Force Squad or Zone commanders may issue Pepper Ball deployment systems and less lethal shotguns or forty (40) mm projectile systems to qualified personnel assigned to each squad.
  - d. All available less lethal weapons will be issued at the beginning of each shift provided sufficient numbers of qualified officers are on duty and returned at the end of the officer's shift to an armory officer or a supervisor.
  - e. Qualified officers may not decline to be issued, carry or deploy less lethal weapons.
- e. Carrying and deployment of less lethal weapons
- 1. Personally owned less lethal weapons are prohibited and shall not be authorized for use.
  - 2. Officers or supervisors will determine when less lethal weapons are to be deployed. Officers deploying a less lethal weapon usually serve as cover officers only. Less lethal officers shall not perform any other duties, such as searching or handcuffing, until their weapon is secured. Planning and communication between officers and supervisors is important when making deployment and strategy decisions.
    - a. The Less lethal shotgun is to be carried in the trunk of the police car with an empty chamber with the safety on and magazine loaded with four (4) rounds of Less lethal ammunition.
    - b. When deployed, the ERD will be carried on the belt in the issued holster, worn on the side opposite the firearm. When not worn, the ERD will be secured in a locked vehicle, not visible to passers-by.
    - c. Pepper Ball guns may be authorized by Field Force Commanders for use during field force operations and major crowd control events. Subject to availability certified supervisors or officers may carry the Pepper Ball gun while on patrol.
    - d. Officers shall communicate to other officers and the subject that they are about to discharge a less lethal weapon prior to its use or clearly and audibly announce the same to officers in the immediate area unless urgent circumstances prevent this from occurring.
  - 3. Less lethal shotgun or forty (40) mm projectile deployment:
    - a. Use of a less lethal shotgun or the forty (40) mm projectile will be considered a use of force and must meet the requirements of all Department policies and procedures and Colorado Revised Statutes.
    - b. Acceptable uses of a less lethal shotgun or forty (40) mm projectile include:
      - 1. To incapacitate a combative or physically resistive person whose conduct rises at least to the level of Active Aggression. The purpose is to neutralize the person to the point they can be safely controlled and taken into custody. This use of force option becomes necessary when other force options would be inappropriate or ineffective under the circumstances and it is reasonable and necessary in order to attempt to avoid having to use deadly force. (Active Aggression is defined as a threat or overt act of an assault, coupled with the present ability to carry out the threat or assault, which reasonably indicates that an assault or injury to any person is imminent.) OR
      - 2. Used as a defensive weapon option in situations where it is likely to prevent an officer or a third person from being seriously injured or killed. OR
      - 3. To incapacitate a suicidal person who cannot be safely controlled with other force options.

- c. Unless deadly force is warranted, an officer shall not intentionally deploy the less lethal shotgun projectile or 40mm projectile
    - 1. To the head, eyes, throat, neck, breasts of a female, genitalia or spinal column.
    - 2. To a pregnant female, (if the officer has knowledge of the pregnancy).
  - d. When practicable, officers shall communicate to other officers and the subject that they are about to discharge a less lethal weapon prior to its use or clearly and audibly announce the same to officers in the immediate area unless urgent circumstances prevent this from occurring.
  - e. The use of the less lethal shotgun and the forty (40) mm projectile shall be reported as an impact use of force. In the case of a serious bodily injury or death the use shall be investigated as outlined in OMS 105.03 "Shooting by and/or of Police Officers."
  - f. Immediate evaluation by medical personnel is required to determine the degree of injury suffered by the suspect. This medical check shall be documented on the UOF report and the GSS&C. If the prisoner is jailed, the officer will notify detention facility personnel that a less lethal weapon was used.
4. Pepper Ball System Deployment
- a. Use of the Pepper Ball projectile shall be considered a use of force and must meet the requirements of all Department policies and procedures and Colorado Revised Statutes.
  - b. Acceptable uses of the Pepper Ball projectile may include:
    - 1. Incapacitating a combative or physically resistive person to the point where they can be controlled and taken safely into custody. To incapacitate a combative or physically resistive person whose conduct rises at least to the level of Defensive Resistance.
      - a. The purpose is to neutralize the person to the point they can be safely controlled and taken into custody.
      - b. When other force options would be inappropriate or ineffective under the circumstances this, use of force option becomes necessary (Defensive resistance is defined as physical actions that attempt to prevent officer's control including flight or attempt to flee. But do not involve attempts to harm the officer.)
    - 2. Situations when its use is likely to prevent an officer or a third person from being injured.
    - 3. To incapacitate a suicidal person who cannot be safely controlled with other force options.
    - 4. When ordered by the field force commander or other command officer in crowd control or riot situations.
  - c. Unless deadly force is warranted, an officer shall not intentionally deploy the Pepper Ball projectile as follows:
    - 1. To the head, eyes, throat, neck, breasts of a female, genitalia or spinal column.
    - 2. To a pregnant female, if the officer has knowledge of the pregnancy.
    - 3. On or in an open wound if the officer has knowledge of the open wound.
  - d. Officers shall communicate to other officers that they are about to discharge a less lethal weapon prior to its use or clearly and audibly announce the same to officers in the immediate area unless urgent circumstances prevent this from occurring.

- e. Immediate evaluation by medical personnel is required to determine the degree of injury suffered by the suspect. This medical check shall be documented on the UOF report and the GSS&C. If the prisoner is jailed, the officer will notify detention facility personnel that a less lethal weapon was used.
5. Less lethal ERD/TASER Deployment
- a. Use of an Electronic Restraint Device (ERD/TASER) shall be considered a use of force and must meet the requirements of all department policies and procedures and the Colorado Revised Statute.
  - b. Acceptable uses of the ERD / TASER include:
    - 1. To incapacitate a combative or physically resistive person; whose conduct rises at least to the level of Active Aggression. The purpose is to neutralize the person to the point they can be safely controlled and taken into custody. This use of force option becomes necessary when other force options would be inappropriate or ineffective under the circumstances. (Active Aggression: A threat or overt act of an assault, coupled with the present ability to carry out the threat or assault, which reasonably indicates that an assault or injury to any person is imminent.) OR
    - 2. In situations when its use is likely to prevent an officer or a third person from seriously bodily injury, OR
    - 3. To incapacitate a suicidal person who can't be safely controlled with other force options.
  - c. Unless deadly force is warranted, officers shall not intentionally deploy the ERD / TASER as follows:
    - 1. To the head, eyes, throat, neck, breast(s) of a female, genitalia or spinal column.
    - 2. To a pregnant female, if the officer has knowledge of the pregnancy.
    - 3. On an open wound, if the officer has knowledge of the open wound.
  - d. Officers will not use the ERD/Taser in the following situations:
    - 1. Near flammable gases or liquids.
    - 2. Drug houses where ether or other flammable chemicals are suspected.
    - 3. No officer shall playfully, maliciously, or intentionally misuse or display the ERD/Taser
  - e. Officers shall communicate to other officers and the subject that they are about to discharge a less lethal weapon prior to its use; or clearly and audibly announce the same to officers in the immediate area unless urgent circumstances prevent this from occurring.
  - f. Immediate evaluation by medical personnel is required to determine the degree of injury suffered by the suspect. This medical check shall be documented on the UOF report and the GSS&C. If the prisoner is jailed, the officer will notify detention facility personnel that a less lethal weapon was used.
  - g. Medical evaluation is required whether the subject is shot with probes or the ERD / TASER is used as a contact stun device. Only medical personnel will be allowed to remove probes from individuals shot with the ERD/TASER.
  - h. Probes and identification confetti will be recovered and placed in the Property Bureau by the supervisor conducting the Use of Force investigation.
  - i. Data from the M26 Taser shall be downloaded into a computer file and the results shall be documented as part of the Use of Force investigation.
- (5) IMPACT TOOLS/DEVICES: Include the Department approved police baton, sap, billy club, flashlight, and O.P.N. listed below when used as an impact device.

- a. Impact tools/devices authorized for carry or use include:
  - 1. Police Baton:
    - a. Standard issue twenty-nine (29) inch baton.
    - b. Standard issue thirty-six (36) inch riot baton.
    - c. Commercially manufactured or custom made batons that closely resemble the length, diameter, composition and appearance of the standard issue baton.
    - d. The Monadnock model MX, black, twelve (12) inch to twenty-six (26) inch, is an approved expandable baton which is not issued, but authorized for carry and use upon successful completion of specialized training.
    - e. Batons with ornate carvings or a metal ball attached to either end are not authorized.
  - 2. Flashlight: Any commercially manufactured flashlight, black in color, up to the standard three (3) cell size, not to exceed a length of thirteen (13) inches nor a diameter of three (3) inches.
  - 3. Sap: Any commercially manufactured beaver-tail sap, black leather with smooth finish, not to exceed a length of twelve (12) inches nor a width of three (3) inches.
  - 4. Billy club: Any commercially manufactured or custom club made of wood or composite material, not iron or steel, designed to fit in the sap pocket, not to exceed a length of twelve (12) inches or a diameter of two (2) inches.
  - 5. Prohibited Items: All other devices including but not limited to sap gloves, brass knuckles, yawara sticks, iron claws, shirkins, ropes, and non-department issued leg restraint devices, including rope or cord hobbles are not authorized for carry. See OMS 111.03.
- b. Impact Tool/Device - General Guidelines:
  - 1. If a person resists non-violently (passive non-compliance), the impact tool/device may be used only to apply come-along/escort-compliance holds. A person, who remains non-violent, will not intentionally be struck with the impact tool.
  - 2. If a person forcefully resists and/or attacks an officer or other person, an officer is permitted to strike the person with an impact tool/device, provided the officer uses reasonable care to confine such strikes and power levels, to areas of the body which, if struck, are not intended or likely to cause serious bodily injury.
  - 3. The head and neck shall not be intentionally struck with the impact tool/device, unless the officer is justified in using deadly force.
  - 4. Impact tools/devices shall be maintained in serviceable condition and shall not be modified, altered or fitted with any unauthorized add-on device in any way that is not approved in writing by the Department. They may be marked with the officer's serial number but shall not be marked or adorned in any other fashion.
  - 5. Defective, broken, or altered impact tools shall not be carried.
    - a. An officer who discovers an impact tool/device that is unserviceable must immediately cease carrying the item and, if issued by the Department, promptly submit a written request for replacement through the chain of command.
    - b. All officers shall receive the designated training on each impact tool or device that they intend to carry before carrying the tool or device on or off duty. The mandatory training will be recorded in the officer's permanent training record. Bureau and District Commanders will insure that the appropriate training is current and documented for all officers under their commands.
- c. Use of Impact Tools or Devices to Apply Deadly Force:

1. An impact tool or device is generally used as a "compliance tool" to overcome non-deadly force exercised by a person resisting the officer's authority. However, in certain circumstances the impact tool or device can be properly used to apply greater force up to and including deadly physical force. Refer to CRS §18-1-707(2) for the circumstances under which deadly physical force can be used.
2. Incorrect, reckless or negligent strikes to certain bodily areas may cause unintentional serious bodily injury or death. If not justified to use deadly physical force under CRS §18-1-707(2), this conduct could result in administrative discipline, civil actions or criminal charges against the officer.
3. Examples of reasonable deadly force applications of impact tool or devices include:
  - a. Controlling a suspect who has disarmed an officer and the officer reasonably believes that the suspect is about to use the firearm against the officer or another.
  - b. Controlling a suspect who is armed with a knife or other deadly weapon and due to the suspect's close proximity, the officer reasonably believes that the suspect is threatening the officer with imminent death or serious bodily injury.
4. Orcutt Police Nunchaku (OPN)
  - a. The Orcutt Police Nunchaku is an authorized safety tool primarily used for arrest control and self-defense. Other brands, designs or types of nunchaku are not authorized.
  - b. Officers must first successfully complete a basic level OPN course authorized by the Denver Police Department prior to carry or use of the OPN in the performance of duties.
  - c. Officers must successfully complete refresher training as required by the department. Officers failing to re-certify as required shall no longer carry or use the OPN in the performance of duties.
  - d. If the OPN is used to strike a subject or injury occurs, whether or not an arrest is made, a Use of Force Report is required, in accordance with OMS 105.01(1).
5. Chemical Agent
  - a. Chemical agents provide an excellent force option in certain situations.
  - b. Chemical agents may be used when reasonable and justified in the following situations:
    1. To prevent an injury to an officer or a third person.
    2. To ward off threatening dogs and other animals.
    3. To subdue a person who is threatening or attempting physical harm to himself or another.
    4. Against subjects resisting arrest.
    5. To quell rioting.
    6. Against subjects interfering with an arrest.
    7. Any situation where the officer can clearly articulate the need to deploy this device.
  - c. Authorization for use of a chemical agent, other than personal/individual issue, may not ordinarily be given by an officer below the rank of sergeant. The use of a chemical agent for crowd control or riot control must ordinarily be authorized by an officer of the rank of lieutenant or higher, except in the event of an emergency were the officer in charge of a field situation cannot reasonably contact higher authority.

- d. Immediate evaluation by medical personnel is required to determine the degree of injury suffered by the suspect. This medical check shall be documented on the UOF report and the GSS&C. If the prisoner is jailed, the officer will notify detention facility personnel that a less lethal weapon was used.

#### 6. CAROTID COMPRESSION TECHNIQUE

- a. Use of the carotid compression technique shall be considered a use of force and must meet the requirements of all department policies and procedures and the Colorado Revised Statute.
- b. Acceptable uses of the carotid compression technique include:
  - 1. To incapacitate a combative or physically resistive person whose conduct rises at least to the level of Aggravated Active Aggression. The purpose is to neutralize the person to the point they can be safely controlled and taken into custody. This use of force option becomes necessary when other force options would be inappropriate or ineffective under the circumstances. (Aggravated Active Aggression - Deadly force encounter) OR
  - 2. In situations when its use is likely to prevent an officer or a third person from seriously bodily injury, OR
  - 3. To incapacitate a suicidal person who cannot be safely controlled with other force options.
- c. Immediate medical evaluation by paramedics is required to determine the degree of injury suffered by the suspect. This medical check shall be documented on the UOF report and the GSS&C. If the prisoner is jailed, the officer will notify detention facility personnel that a carotid compression technique was used.
- d. Only officers who have been trained by the Denver Police Department in the application of the carotid compression technique may utilize this force option.

#### 7. POLICE SERVICE DOGS

- a. Police service dogs, when properly utilized are a useful resource. They are particularly useful in searches, tracking, and apprehension of suspects and protection of officers.
- b. When it is believed a suspect may be armed with a weapon likely to cause injury or death to the police service dog, the dog will be used at the discretion of the handler.
- c. A police service dog may be used in a reasonable manner as determined by the handler, to search when the following conditions exist:
- d. When the suspect is actively evading arrest.
- e. When the suspect is believed to be hiding in an area where the use of a canine would reduce the threat to officers or the public.
- f. A police service dog may be used to apprehend a suspect at the discretion of the handler and in accordance with Canine Unit Policies and Procedures.
- g. Risk to Third Parties: In using police service dogs, the canine handler shall exercise reasonable care to avoid unnecessary risk of injury to persons who are not the subject of a search or apprehension.
- h. Should a police service dog injure a subject during an arrest, the canine officer/handler will request medical assistance, after first securing the suspect and the arrest scene.
- i. The injury will be reported in accordance with the requirements of OMS 105.01.
- j. Deployment of a police service dog during an arrest must comply with the requirements of the Use of Force policy and Colorado Revised Statutes.

**105.03 Shooting By and/or of Police Officers**

- (1) When a police officer fires a weapon as a result of contact with a person, whether or not that person is killed or wounded, the dispatcher shall be immediately notified. I-Call communication may be requested if officers wish to reduce the number of persons who may receive the broadcast information. The landline telephone is the only way an officer can communicate with the dispatcher in confidence. Radio and telephone conversations are tape recorded and will be available for use in the investigation. This procedure will also apply when an officer is wounded or killed.
- a. The dispatcher will immediately follow Communications Bureau procedures by notifying the following as required:
    1. Ambulance.
    2. Sufficient patrol coverage.
    3. The on-duty District Commander.
    4. The on-duty Homicide and/or General Assignment Detectives.
    5. The Crime Laboratory.
    6. The Investigation Division Communications Desk.
    7. The on-call District Attorney.
    8. The Division Chief of Patrol.
    9. The Coroner's Office, if a death is involved.
  - b. The Investigation Division Communications Desk will immediately notify the following: (If after hours, the call-out list shall be used by the Communications Bureau)
    1. The on-call Police Shoot Team.
      - a. Homicide Supervisor
      - b. Primary and Secondary Homicide Investigators
    2. The Commander of Crimes against Persons.
    3. The Division Chief of Investigations.
    4. The Public Information Officer.
    5. The Chief of Police.
    6. The Manager of Safety.
    7. The involved officer's Commander. If the officer has been injured or killed, this Commander is responsible for notification of the officer's family.
    8. The involved officer's Division Chief.
- (2) Activities relating to the Person/Officer who has been shot are as follows:
- a. Use appropriate first aid.
  - b. Remove the person/officer to the hospital by ambulance if any possibility of life exists.
  - c. One officer should accompany the victim (dead or alive) to the hospital. He/she should note any statements made, take possession of clothing or other evidence and protect personal property.
  - d. If the victim is a suspect on whom a hold order is placed, notify the Sheriffs Office.
  - e. If the victim is a police officer, notify his Commander who will arrange for an officer guard. See OMS. 505.10(5).
- (3) The senior officer at the scene is immediately responsible for crime scene protection.
- (4) The responsibilities of the ranking patrol officer at the scene of a Police Shooting include, but are not limited to, the following:
- a. To protect the crime scene, using appropriate manpower and methods.

- b. To determine what has occurred through civilian or officer witnesses at the scene. If there are no civilian or officer witnesses present, the officer involved will be asked, for general information which will indicate the area to be protected and the evidence to be sought. Detailed statements are inappropriate at this time.
  - c. To ensure that the involved officer maintains his weapon in its condition at the completion of the shooting event, making no changes to the weapon, except to make the weapon safe. Empty magazines, speed loaders, spent shell casings, etc., shall remain where deposited for crime scene documentation. The involved officer shall maintain custody of his firearm until relinquished to Crime Laboratory personnel, who will make arrangements to loan the officer a replacement weapon. An investigator from the Homicide Unit shall document this transfer. The weapon will be retained until released by the Homicide Unit or the Commander of the Crimes against Persons Bureau.
  - d. To assign a supervisory officer to transport the involved officer to headquarters and remain there with him/her. Those allowed access to the officer are investigators of the Police Shooting Team, the officer's Commander, his/her attorney and the District Attorney. All others must be approved by the Commander of Crimes against Persons.
  - e. To provide the dispatcher and responding detectives with all available information.
  - f. To assist and follow the directives of the senior member of the Criminal Investigation Division in compliance with Section 14.12.
  - g. To assign an officer to make an Offense/Incident Report. If the suspect or other person is wounded by an officer, the title will be "Shooting by a Peace Officer." If an officer is wounded, the title will be "Assault on a Peace Officer." If any person/officer is killed, the title is "Homicide." When it is an officer who has fired the shot(s), the person shot is listed as the victim and the officer doing the shooting is listed as the person reporting. His/her signature is not required. The suspect section is left blank and the narrative kept brief.
  - h. To make an After Action Report, insuring that a copy is routed to the Homicide Unit. A copy of the personnel detail(s) for that day should be attached for all districts or other units which covered the scene.
  - i. To insure that a Use of Force Report, DPD 12, is completed
    - 1. The front of the form will be used to report the appropriate information. The narrative on the reverse side may indicate, "See After Action Report."
    - 2. A copy of the After Action Report will be attached to the UOF Report. The original UOF Report will be forwarded to the Internal Affairs Bureau, with one copy to the Bureau Commander and one copy to the respective Division Chief.
  - j. To insure that ALL officers who respond to the scene or assist in any way, submit individual statements detailing their duties and observations to the Homicide Unit prior to going off duty.
- (5) The investigation of a shooting by a peace officer will be a cooperative endeavor between the Denver Police Department and the Denver District Attorney's Office. The investigation will be under the command of the Division Chief of Investigations or his designee. All normal and appropriate investigative techniques will be used including, but not limited to, the following:
- a. The crime scene will be fully processed and documented using diagrams, photographs and video tape recordings.
  - b. Statements will be taken as soon as practical following the shooting. These statements may be written, formal, tape recorded or video taped. At the discretion of the commander of the investigation, the statements may be taken under oath. The order of taking statements is generally civilian witnesses first, followed by officer witnesses. The officer who fired the shots will usually be interviewed last.
  - c. The officer involved in the shooting may have an attorney present for legal assistance. The officer will be advised in accordance with the "Officer Advisement in Police Shootings" form. The "Miranda Warning", Internal Affairs Bureau "Garrity Advisement," or ordered statements under City Charter C5.73-6, will generally not be used unless a crime or serious department rule violation is suspected.

- d. The Internal Affairs Bureau will participate only at the request of the Division Chief of Investigations, his designee or the Chief of Police. This participation only involves those cases where a crime or serious rule violation is suspected.
  - e. Media inquiries should be referred to the Division Chief of Investigations or his designee. This will generally be the Public Information Officer.
  - f. The Command Officer in charge of the investigation will prepare a synopsis of the incident on Inter-Departmental Correspondence, DPD 200, directed to the Chief of Police. Copies will be sent to the Mayor, Manager of Safety, Division Chief, and Commander of the involved officer and the Internal Affairs Bureau. This must be done prior to going off duty.
  - g. The determination of whether criminal charges are to be filed in a police shooting case is solely the responsibility of the Denver District Attorney's Office. Officers are not to publicly speculate as to what this decision will be. The District Attorney will inform the Chief of Police in writing of his decision following the completion of the investigation and a thorough review of the case. The District Attorney's review and filing decision is based on the criminal standard of proof beyond a reasonable doubt and does not address administrative remedies which have a different legal level of proof.
- (6) Consideration for the involved officer following the investigation of the Police Shooting:
- a. If a death has resulted, the officer will be removed from any line duty assignment, pending the results of an administrative review.
  - b. Excused days may be arranged by the officer's own command. Temporary or permanent assignment changes may be considered in cases with extenuating circumstances.
  - c. If serious injury or death has resulted, Psychological Services will be required within one week of the incident to contact the involved officer. The purpose of the Psychological Services interview is not to investigate the officer's actions or assess his/her fitness for duty. This will remain the prerogative of the commanding officer. Absolute confidentiality will be maintained and the officer has the option of not discussing anything he/she does not wish to discuss. The officer may include others in this interview such as family members, fellow officers, or members of the Critical Incident Trauma Team (CITT).
  - d. The commanding officer of the principals involved in a shooting incident will notify them of the above provisions. Additionally, the commanding officer will provide Psychological Services with the names of those officers whom they must contact. If after one week Psychological Services has not been able to contact the officer, the commanding officer will be notified by Psychological Services so that such arrangements will be made. No other exchange of information will be made without the express written consent of the officer before the interview.
  - e. In the event of a civil suit against the City and the officer, legal representation is provided by the City Attorney's office. The only exceptions would be if the officer was acting out of the scope of his employment or neglected to notify the Civil Liability Bureau of the potential action for a lawsuit.

#### **105.04 Discharge of Firearms**

- (1) Officers shall not discharge any firearm in the performance of their duties except as authorized by law and the rules, regulations and procedures of the Department.
- (2) Safe handling of firearms is required by all members of the Department during the course of their duties and at all times by officers carrying a firearm while off duty.
- (3) A police officer may resort to the lawful use of firearms under the following conditions when he reasonably believes that it is necessary:
  - a. To defend himself or a third person from what he reasonably believes to be the use or imminent use of deadly physical force (C.R.S. §318-1-707); or
  - b. To effect an arrest, or to prevent the escape from custody of a person whom he reasonably believes:
    - 1. Has committed or attempted to commit a felony involving the use or threatened use of a deadly weapon; or
    - 2. Is attempting to escape by the use of a deadly weapon; or

- 3. Otherwise indicates, except through a motor vehicle violation, that he is likely to endanger human life or to inflict serious bodily injury to another unless apprehended without delay (C.R.S. §18-1-707).
- 4. The following definitions will be applied to all of OMS 105.04(3) a. and b:
  - a. REASONABLE BELIEF: When facts or circumstances the officer reasonably believes, knows, or should know, are such as to cause an ordinary and prudent person to act or think in a similar way under similar circumstances.
  - b. DEADLY PHYSICAL FORCE: That force, the intended, natural, and probable consequence of which is to produce death and which does, in fact, produce death.
  - c. SERIOUS BODILY INJURY: A bodily injury which involves a substantial risk of death, serious permanent disfigurement, or protracted loss or impairment of the function of any part or organ of the body.
- 5. It is necessary, "when feasible", to give some warning before engaging in the use of deadly force. If possible, identify yourself as a police officer, give the command you want followed, and state your intention to shoot.
- c. To kill a dangerous animal or one that humane treatment requires its removal from further suffering and alternative methods of disposition are impractical.
- d. To participate in authorized training at a target range.
- e. To participate in any legitimate sporting activity.

(4) Officers will not discharge firearms under the following conditions:

- a. At another person unless the circumstances are such that the officer would be justified under the law if the shot killed the person.
- b. As a warning or attention shots.
- c. Firing at or from moving vehicles: Except in self defense or defense of another from what the officer reasonably believes to be the use or imminent use of deadly physical force. Firing at or from a moving vehicle may increase the risk of harm to other officers or citizens. Accuracy may be severely impacted when firing from a moving vehicle; firing at a moving vehicle may have very little impact on stopping the vehicle. Disabling the driver may result in an uncontrolled vehicle, and the likelihood of injury to occupants of the vehicle (who may not be involved in the crime) may be increased when the vehicle is either out of control or shots are fired into the passenger compartment. If officers find themselves in danger from a moving vehicle, they should attempt to move out of the way, if possible, rather than discharging their firearm. Above all, the safety of the public and the officer must be the overriding concern when the use of force is considered.
- d. Firing shots where there is likelihood of serious injury to persons other than the person to be apprehended.
- e. Solely to protect property

(5) When an officer discharges a weapon for any reason and no one is injured or killed, or if it is unknown if a person is injured or killed, the dispatcher will be notified immediately. NOTE: if injury or death is involved, the procedure in OMS 105.03 is in effect.

- a. When an officer is required to kill an animal for humane reasons or because it is dangerous, AND the following criteria are present: **All expended rounds are accounted for and no persons were endangered**, the following shall occur.
  - 1. The officer's supervisor shall respond to the scene and handle the investigation.
  - 2. The on-call Homicide Unit Supervisor will be notified and a Homicide Unit Investigator will respond to assist with the investigation.
  - 3. A determination shall be made that no persons were endangered and that all rounds are accounted for.
  - 4. Photographs should be taken at the scene by the Crime Laboratory Detectives.
  - 5. Written statements shall be obtained from all officers and civilian witnesses.

6. An offense report shall be completed and titled, "Discharge of a Firearm."
7. An After Action Report, DPD 286, and a Use of Force Report, DPD 12, shall be completed and shall include the relevant information, the officer(s) involved, the weapon and type of ammunition used, and the owner and disposition of the animal carcass. Radio shall notify the State Wildlife Department when applicable.
8. Copies of all reports shall be sent to:
  - a. The Homicide Unit
  - b. The Commander of Crimes Against Persons Bureau
  - c. Civil Liability Unit.
  - d. Internal Affairs Bureau.
9. Any questions should be referred to the on-call Homicide Unit Supervisor.
- b. With the exception noted in OMS 105.04(5) a, the dispatcher shall immediately follow Communications Bureau procedures by notifying the following:
  1. The on-duty or on-call Homicide Unit Supervisor.
  2. The on-duty District Commander who shall notify the officer's immediate supervisor.
  3. NOTE: Incidents occurring outside the metropolitan Denver area shall be covered at the discretion of the Homicide Unit Supervisor.
- c. The officer's supervisor shall immediately respond to the scene.
- (6) The ranking officer at the scene is immediately responsible for protection of the scene.
- (7) The responsibilities of the ranking supervisory officer at the scene of a non-injury weapon discharge include, but are not limited to:
  - a. To protect the scene, using appropriate personnel and methods.
  - b. To determine what has occurred through civilian or officer witnesses at the scene. If there are no civilian or officer witnesses present, the officer involved will be asked for general information which will indicate the area to be protected and the evidence to be sought. Detailed statements are inappropriate at this time.
  - c. To ensure that the involved officer maintains the firearm in its condition at the completion of the shooting event, making no changes to the weapon, except to make the weapon safe. Empty magazines, speed loaders, spent shell casings, etc., shall remain where deposited for crime scene documentation. The involved officer shall maintain custody of his firearm until relinquished to the Crime Laboratory detectives who respond to the scene. The weapon will be retained until all testing has been completed. 
    1. The Crime Laboratory will make arrangements to loan the officer a weapon until such time as the involved weapon can be returned.
    2. In certain cases, the responding detective or supervisor assigned to Crimes Against Persons may determine that testing of the weapon is not necessary, for example, when all expended rounds are accounted for. When this determination has been made, the officer's weapon may not be taken.
  - d. To provide the dispatcher and responding detectives with all available information.
  - e. To assist and follow the directions of the ranking member of the Criminal Investigation Division, in compliance with Sections 14.12 and 14.13.
  - f. To assign an officer to make an Offense Report. The Offense Report will be titled, "Discharge of a Firearm."
  - g. **TO INSURE THAT ALL OFFICERS WHO RESPOND TO THE SCENE OR ASSIST IN ANY WAY SUBMIT INDIVIDUAL STATEMENTS DETAILING THEIR DUTIES AND OBSERVATIONS TO THE HOMICIDE UNIT PRIOR TO GOING OFF DUTY.** Civilian witnesses  will be identified and statements obtained.

- h. In all cases, the responding supervisor will submit an After Action Report, DPD 286, through the chain of command, insuring that a copy is routed to the Homicide Unit. A copy of the daily detail(s) for all districts or other units which covered the scene should be attached.
- i. NOTE: If the incident occurred outside the City, an After Action Report is still required.
  - 1. If the involved officer is assigned to the Patrol Division, the responding Crimes Against Persons detective and/or supervisor will contact the on-duty commander of the station to which the officer is assigned. This shift commander will ensure that an After Action Report is filed and sent through proper channels.
  - 2. If the involved officer is assigned to any other division, the responding Crimes Against Persons detective and/or supervisor will be responsible for completing and processing the After Action Report.
- j. To insure that a, Use of Force Report, DPD 12, is completed.
  - 1. The front of the form will be used to report the appropriate information. The narrative on the reverse side may indicate, See "After Action Report."
  - 2. A copy of the After Action Report will be attached to the Use of Force Report. The original Use of Force Report will be forwarded to Internal Affairs Bureau, with one copy to the Bureau Commander and one copy to the respective Division Chief.

(8) A thorough investigation will be conducted.

- a. The scene will be processed and documented as necessary.
- b. Statements will be taken as soon as practical following the shooting. These statements may be written, formal, tape recorded or video taped. The order of taking statements is generally civilian witnesses first, followed by officer witnesses. The officer who fired the shots will usually be interviewed last.
- c. The Internal Affairs Bureau will participate at the request of the Division Chief of Investigations, his designee, the Chief of Police or the officer's commander. This participation involves only those cases where a crime or rule violation is suspected.
- d. Media inquiries should be directed to the Public Information Officer.

(9) When the investigation is completed, the file will be submitted to the Commander of the Crimes Against Persons Bureau. The Commander of the Crimes Against Persons Bureau will forward the case to the Chairman of The Use of Force Board for review at the next meeting, in accordance with OMS 105.05.

#### **105.05 Use of Force Review Board**

- (1) The Chief of Police has established a Use of Force Review Board which will examine all incidents where serious injury or death results from any officer-involved use of force, all firearm discharges by active members of the Department, except those incidents described in OMS 105.04(3) d. & e, any in-custody death and any incident as directed by the Chief of Police. The Board is investigative in nature and is responsible for making recommendations on administrative justification, Internal Affairs investigations, Department policy modifications, training, and commendations. The Board is empowered to classify a case as Unfounded, Exonerated, Not Sustained, or Sustained, and specify what disciplinary action, if any, should be taken.
  - a. The Board review of any case where a person has been injured or killed will be scheduled after the completion of the criminal investigation and the Chief of Police has received a written decision from the District Attorney stating whether or not criminal charges will be filed. The responsibility for notifying the Board that the case is ready for review rests with the Commanding Officer of the Internal Affairs Bureau or his designee.
  - b. The Board review of non-injury firearm discharges will be scheduled after a final report on the incident has been completed. The responsibility for notifying the Board that the case is ready for review rests with the Commanding Officer of the Internal Affairs Bureau or his designee.
- (2) The Board is authorized to take all appropriate steps in its review of firearm discharge and use of force incidents, including, but not limited to the following:

- a. The Board shall review all reports, photographs, video tapes, statements and other documents relating to the incident.
  - b. The Board is empowered to call any officer witnesses needed for further clarification.
  - c. The Board may invite any civilian witnesses needed for further clarification.
  - d. The Board may direct additional investigation to be conducted by those who completed the original report of the incident under review.
  - e. The Board must give the involved officer the opportunity to testify before the Board prior to an administrative case filing for violation of Department rules and regulations.
  - f. The involved officer is not required to attend the hearing. If the involved officer decides not to attend the hearing, the hearing shall be held in the officer's absence.
- (3) Following full review of the use of force incident, the Board has the following responsibilities:
- a. If the Board has concluded that no Departmental Policy, Procedure, Rule or Regulation has been violated, the Chief of Police will be notified of this fact in writing. Copies of this notification will be provided to the involved officer, his/her Commander and Division Chief. One (1) copy will be placed in the involved officer's Internal Affairs Bureau file subject to purge at periods specified by the Chief of Police.
  - b. If the Board has concluded that any Departmental Policy, Procedure, Rule or Regulation appears to have been violated, the Chief of Police will be notified of this fact in writing. The Board will document the areas which it considers to be deficient, and forward a copy of its findings to the Commander of the Internal Affairs Bureau. The Internal Affairs Bureau will be responsible for investigating the specific points the Board has found to be deficient. At the conclusion of the investigation, the case will be resubmitted to the Use of Force Review Board for an administrative finding and penalty recommendation, if applicable. Sustained cases will then be processed in accordance with the procedures in OMS 503.01. As in all other disciplinary matters, final authority and responsibility rests with the Chief of Police.
  - c. If there is a question regarding tactics used in the incident, the Board may forward the case to the Tactics Review Board for an opinion as outlined in OMS 105.09(4) (d). Any recommendations made by the Tactics Review Board regarding commendations, additional training, or discipline will be left to the Use of Force Review Board for proper disposition.
  - d. If the Board has completed its investigation and concluded that no Departmental Policy, Procedure, Rule or Regulation has been violated, but that there may be tactical issues that warrant review, the case will be forwarded to the Tactics Review Board. The Tactics Review Board will investigate the incident according to the procedures outlined in OMS 105.09.
  - e. The Board will make recommendations to the Chief of Police for any modification of Department Policy.
  - f. The Board will make recommendations to the Chief of Police and the Training Bureau for improvements or additions to any training program.
  - g. Recommendation for commendations concerning any incident reviewed by the Board can only be made by the Board and then only after the review has been completed. The Commendations Board can only consider recommendations made by the Board and no other source, including the involved officer's Commander.
  - h. The facts of the case shall be presented to the Board by the IAB investigator assigned to the case, or in the event of a death, by the Homicide Unit Supervisor.
  - i. The involved officer(s) may have an observer present, who was not involved in the incident under review, during the presentation of the case, including witness testimony but not during any Board deliberations. This observer shall not participate in any Board proceedings. In the event the case results in either an IRP or DRB where the subject officer elects to have an officer representative, the same observer shall be retained throughout, as outlined in either OMS 503.01(10)(f)(1)(d) or 503.01(13)(h) and subject to the same exceptions.
- (4) All records of the Board are to be considered confidential in nature and will not be disclosed to anyone without permission of the Chief of Police.

- a. This confidentiality shall extend to cover the Board members, officer's representative, officer's commander, advisory witnesses, and any other persons attending as allowed by the Chief of Police.
- b. Records of the Use of Force Review Board will be retained by the Internal Affairs Bureau. Board Membership and Responsibilities

(5) Board Membership and Responsibilities

- a. The Commanding Officer of Internal Affairs Bureau is the non-voting Chair. Exception: in the case of a tie, the Board Chair shall cast the deciding vote.
  - 1. The Board Chair will determine the date and time of the meeting in compliance with OMS 105.05(1) a. & b., and will notify the other Board Members.
  - 2. The Board will be called within a reasonable time after the final report of any use of force meeting the criteria outlined in OMS 105.05(1).
  - 3. The Board Chair is responsible for gathering any reports needed by the Board. He may delegate this duty to an IAB staff member.
- b. The voting membership of the Use of Force Review Board will be composed of the following persons:
  - 1. The Division Chief of the Patrol Division.
  - 2. The Division Chief of the Criminal Investigation Division.
  - 3. The Division Chief of Special Operations Division.
  - 4. The Division Chief of the Technology and Support Division.
  - 5. Two community members trained and certified by the Department.
- c. The Board Chair shall select a member of the Department who has expertise in police tactics to serve as a non-voting advisory member of the Board.
- d. Board findings shall be by majority rule.
- e. Community Board Members
  - 1. The community members must have been selected to be on the Department's Disciplinary Review Board.
  - 2. The community member must have received additional training as designated by the Chief of Police, which at a minimum shall include instruction in:
    - a. The Denver Police Department Use of Force Policy. See OMS 105.
    - b. Colorado State Statutes pertaining to the use of force by police officers.
    - c. Hands-on training on all forms of the Department's less-lethal alternatives
    - d. Overview of the Crisis Intervention Team (CIT) program
    - e. Overview of firearms training and policy
  - 3. Community representatives will be rotated through the pool of qualified candidates and the Commander of the Internal Affairs Bureau will make the assignments at the discretion of the Chief of Police.
- f. Advisory Witnesses
  - 1. The involved officer's Bureau or District Commander may be present for the hearing, but will not be a voting member.
  - 2. Advisory witnesses may be called as determined by the Board Chair. These may include a City Attorney, the supervisor of the Firearms Training Section, the Department Less-Lethal Advisor, or the Commander of the Training Bureau.
  - 3. Any additional persons may only be present at the discretion of the Chief of Police.

- (6) Should any member of the Board recognize a conflict of interest on an individual case due to a relationship with the involved officer, the member will be excused and a temporary replacement will be appointed by the Chief of Police.

- (7) Should any member of the Board be unavailable to attend a meeting for any reason, that member will be replaced by a temporary member appointed by the Chief of Police.

#### **105.06 Weapons - Requirements and Inspection**

- (1) Officers will equip themselves with handguns of suitable caliber and manufacture as will meet requirements set forth by the Chief Firearms Officer with the approval of the Chief of Police.
- a. Prior to purchasing a handgun for official use, officers may obtain a copy of the Handgun Purchase Authorization, DPD 30. The use of this form eliminates the requirement to submit to the CBI Background Check required by Colorado Law. Officers are to submit the form to THEIR commanding officers for signature. Commanders are to authorize purchases only for officers under their commands. The form is then given to the gun dealer prior to the purchase of the weapon or magazines.
  - b. This form is required to purchase post-ban, high capacity magazines.
- (2) The Chief Firearms Officer, with the approval of the Chief of Police, shall prepare a list of handguns which are approved for carry and use in each of the five categories. The list shall be displayed at the Firearms Bureau and will be published quarterly in the Denver Police bulletin. The list shall be updated as necessary by the Chief Firearms Officer, with the approval of the Chief of Police. The five (5) categories of authorized firearms are as follows:
- a. Uniform: This category lists the handguns approved for uniform carry. Officers shall carry only one (1) approved handgun and holster visibly displayed. All approved handguns in the uniform category are also approved for all other categories.
  - b. Plain Clothes: This category lists the handguns approved for carry by officers in plain clothes while on duty. These handguns are also acceptable off-duty.
  - c. Administration: This category lists the handguns approved for carry by non-uniform administrative officers. The administrative status of a Denver Police Department officer's assignment will be determined by the Division Chief in charge of that officer's assignment.
  - d. Off-duty/back-up: This category lists the handguns approved for off-duty carry and back-up. All handguns approved for uniform, plain clothes and administrative categories are also authorized for off duty or back-up use.
  - e. Utility: This category lists handguns approved for carry while performing specialized functions. The unit commander will determine the necessity for utilization of this category.
- (3) Inspection of weapons. All firearms must be inspected, function tested, and approved by the Firearms Bureau prior to being carried either on or off duty.
- a. An annual inspection of all firearms will be required. Officers are prohibited from carrying any firearm which has not been inspected, approved and recorded within the previous twelve (12) calendar months. Each weapon will be inspected and fired for qualification once in each calendar year.
  - b. Firearms found to be defective during an inspection will be brought to the attention of the officer owning the firearm. The officer will have such defects repaired. The repaired firearm will be submitted to a Firearms Bureau Officer for inspection and approval prior to being carried.
  - c. Qualification must be accomplished prior to carrying the weapon.
- (4) Repairs to firearms. Officers assigned to the Firearms Bureau are authorized to repair certain approved firearms. The following applies to in-house repairs.
- a. The firearm(s) in question must be an approved firearm.
  - b. Department owned firearms shall not be altered in any way, except by Firearms Bureau personnel or by order of the Chief of Police.
  - c. The officer reserves the right to have personally owned firearms repaired by any person or firm of choice. The cost of such repairs shall be borne by the officer. After repair or alteration by any person or firm other than the Firearms Bureau, the firearm must be submitted to the Firearms Bureau for inspection and approval prior to being carried.

- d. In the event that needed repairs are of such nature that factory repair is required, personally owned firearms shall be returned by the officer to the factory for repair at the officer's expense.
- e. Loaner handguns will be provided by the Firearms Bureau under the following conditions:
  - 1. The firearm being repaired is a departmentally approved firearm.
  - 2. The loaner must be of the same make, model and barrel length as the one being repaired, if available.

(5) Method of carrying handguns

- a. All semi-automatic handguns will be carried in departmentally approved directional draw holsters and shall be worn on the strong side. These holsters must have the following: safety strap, covered trigger and retention method. These requirements apply to the following categories of firearms:
  - 1. Uniform
  - 2. Plain clothes
  - 3. Administrative
  - 4. Off duty
- b. Officers hired prior to 1990 may choose to carry a revolver. These revolvers will be carried in holsters approved by the Firearms Bureau.
- c. Officers hired prior to 1983 may continue to carry a cross-draw holster.

(6) Cleaning and loading firearms

Officers shall clean, repair, load or unload firearms only in those locations designated by the building manager. This restriction shall not apply to firearms when loading or unloading is ordered by a supervisory officer for inspection or training purposes, or in the official performance of duties.

(7) "Heavy" firearms

- a. Approved heavy firearms, in terms of machine guns, rifles and gas equipment, as authorized by the Chief of Police, may be carried in the field only on order of the commanding officer present. No personal or unauthorized heavy equipment, including privately owned shotguns, shall be carried without prior authorization of the officer's Division Chief.
- b. Shotguns, when carried routinely in police cars, shall not have a round in the chamber. Rounds will be carried in the magazine. Rounds which are chambered in anticipation of use will be unloaded and returned to the magazine upon termination of the incident and prior to returning the shotgun to the police vehicle.
- c. Heavy firearms maintenance will be performed by Firearms Bureau personnel on departmentally owned weapons. All unit commanders shall cause heavy firearms assigned to their units to be routinely inspected and cleaned.
- d. Only ammunition deemed appropriate by the Firearms Bureau **will** be used in these weapons.

(8) Report of firearm purchase, loss or replacement (DPD 30).

- a. Officers shall file an Offense/Incident Report when a firearm is lost by any means. Offense/Incident Reports concerning the loss of any firearms shall contain all pertinent facts and information surrounding the incident.
- b. Officers using DPD 30 to purchase either weapons or magazines are reminded that disposition of these weapons must be in compliance with Federal Law.

(9) Ammunition

All officers shall load their firearms and carry on their person only ammunition issued or approved by the Firearms Bureau. Officers are prohibited from carrying reloaded ammunition of any kind.

- a. Ammunition, both service and practice, will be furnished by the Department for standard firearms.

- b. Ammunition for non-standard firearms is the responsibility of the individual officer. All ammunition for nonstandard firearms must meet the requirements of the Chief Firearms Officer. Officers will load their firearms with and carry on their persons only ammunition specifically approved by the Chief Firearms Officer.

#### **105.07 Firearms Bureau**

- (1) The Firearms Bureau Commander shall be in charge of the Firearms Bureau and all its facilities. This officer will also be known as the Chief Firearms Officer.
- (2) The Assistant Chief Firearms Officer shall be a supervisory position assigned to the Firearms Bureau.
- (3) Firearms Training Officers. These individuals shall be chosen from the ranks of 1<sup>st</sup> Grade Patrolman, Technician or Detective. This position will carry the rank of Technician, and will be assigned to the Firearms Bureau.
- (4) Range Operations
  - a. Rules, regulations and procedures for operations at the Denver Police Department Firearms Training facilities shall be posted in a conspicuous place and be strictly adhered to at all times.
  - b. All firearms that are to be inspected and used at the Denver Police Firearms Facilities will be unloaded and cleared in the area provided outside the entrance doors to the Range.
  - c. Clean firearms policy. All firearms to be used on the Denver Police Firearms Facilities will be cleaned prior to inspection by Firearms Bureau personnel before being fired. In addition, all firearms will also be cleaned immediately after being fired. This cleaning procedure will be completed in the area provided. The Shoot Slip will be issued only after the weapon is re-inspected by the firearms personnel. (Officers are strongly urged to wash their hands after cleaning their weapon and prior to returning to duty.)
  - d. All visitors must be accompanied by a Denver Police Department Officer and shall be governed by the posted rules and regulations. No children are allowed in range facility without prior approval from the Chief Firearms Officer or designee.
  - e. Any person who is not a member of the Denver Police Department must have written permission from the Chief of Police or his designee and the Chief Firearms Officer before being permitted to use these facilities.
  - f. All officers shall wear ear and eye protection when shooting on the firing line. In addition, officers within the firing area are required to wear ear and eye protection.
- (5) Firearms Proficiency
  - a. All officers of the Denver Police Department are required to shoot once during each shoot quarter and achieve a passing score on the course of fire specified by the Firearms Bureau.
    - 1. Any Officer who, for any reason, fails to attend firearms training during any quarter will be required to make up the missed shoot during the following quarter along with remedial training if deemed necessary by Firearms Training personnel. It is the officer's responsibility to make necessary arrangements.
    - 2. Any officer who, for any reason (including injury, illness, suspension, extended training, leave of absence, etc.), is absent from two or more shoot quarters will attend Remedial Training if the officer fails to qualify upon their return.
  - b. An unexcused failure to shoot for qualification during a scheduled shoot quarter shall constitute a violation of this section with the following penalties:
    - 1. First violation will result in a fine of one (1) day.
    - 2. Second violation within twelve (12) consecutive months will result in the fine of (3) days and attendance at Remedial Training.
    - 3. The Chief of Police or his designees may view an officer having three (3) unexcused violations within any five (5) consecutive years as a chronic offender. Discipline of chronic offenders shall be imposed separate and apart from the provisions of OMS 105.07 (5) b.1 or 2, and the penalty therefore may be imposed, based on the officer's entire history of failing to shoot for qualification.

- c. After each shoot quarter, reports will be generated by the Firearms Bureau delineating the following:
  - 1. Officers who failed to attend.
  - 2. Officers who failed to qualify.
  - 3. Officers who did qualify, their scores and the firearm they qualified with. This list will include officers who qualify after each remedial training course.
- d. Remedial Training
  - 1. Officers failing to qualify with either a revolver or semiautomatic during any regularly scheduled shoot quarter will be required to attend Remedial Training conducted by the Firearms Bureau, until such time as they can qualify.
  - 2. Remedial training sessions will include firearms safety rules, positions, sight alignment, trigger control, and grip.
  - 3. The Chief of Police will be advised of officers failing to qualify with an approved handgun after attending two (2) training sessions.
- e. Passing score for each shoot quarter is 80% of the approved course.
- f. Officers who have received firearms training with a revolver and wish to carry a semiautomatic pistol must:
  - 1. Complete the Denver Police Department revolver to semi-auto pistol Training Program.
- g. Officers who choose to change weapons systems must complete the Denver Police Department/Semi-Auto Pistol Transition Training Course.
- h. Prior to carrying any departmentally approved firearm, on or off duty, the officer must have passed proficiency testing during the previous twelve (12) calendar months with that weapon.
- i. The Chief Firearms Officer, with the approval of the Chief of Police, will establish proficiency testing courses appropriate to each authorized handgun. The Chief Firearms Officer shall maintain written records describing the course of fire. Such record shall contain a description of the target, scoring system, times allowed for each stage of fire, distance from the target and other pertinent conditions such as lighting, starting positions, firing positions, etc.

**105.08 Denver Police Urban Rifle Program**

- (1) The Denver Police Department authorizes the use of a Colt AR-15, Model 6530, .223 rifle, fixed stock, sixteen (16) inch barrel with iron sights (Urban Rifle) to be carried by certain officers in their normal duty assignment.
  - a. The authorization to carry an Urban Rifle is a privilege and can be revoked at anytime, for any reason, by an officer's respective Division Chief.
  - b. Blatant violations of this policy will result in revocation of the privilege to carry an Urban Rifle.
- (2) The rifle is to be carried in the trunk of the police car with the chamber empty, no magazine in the weapon, safety on, in the hard case.
- (3) The rifle is not authorized to be carried in the shotgun rack of any vehicle at any time.
- (4) Officers shall be selected and certified based on the following criteria:
  - a. Officers must have exhibited proficiency with a handgun, scoring ninety percent (90%) average or above for the previous one year period.
  - b. Officers must have completed their probationary period.
  - c. Officers must be recommended and approved by their commander. Selection within the Patrol Division will be monitored and approved by the Division Chief of Patrol with consideration given to the equal distribution of departmentally owned/issued weapons across details one, two, and three.
  - d. Officers must attend and pass a mandatory training course and annual in-service course to be conducted by range personnel.

- e. Quarterly rifle and handgun proficiency shooting courses must be maintained at ninety percent (90%) yearly average or above.
- (5) Initial training consists of a forty (40) hour certification course, quarterly qualification and an annual eight (8) hour in-service class.
- (6) The formal updated training curriculum will be on file at the Firearms Training Bureau.
- (7) Officers would only deploy the Urban Rifle under the following circumstances:
  - a. At the direction of their supervisor; or
  - b. When an officer can clearly articulate a need; in which the deployment of a handgun or shotgun would not be sufficient to neutralize the threat.
- (8) Officers deploying a rifle would function as a cover officer, with no other duties such as searching or handcuffing until the weapon is secured in the patrol car.
- (9) Deployment will be tracked by documentation on Inter-Departmental Correspondence, DPD 200, or an After Action Report shall be sent to the range for compilation of statistics. The documentation will include: Initial call type, reason for deployment and the outcome of the call.
- (10) When an officer is transferred, promoted, leaves the department, or is no longer certified to carry an Urban Rifle, the weapon assigned to that officer, along with the rifle sling, carrying case, extra magazine, magazine pouch, rifle cleaning kit, all ammunition, and any other issued rifle equipment, shall be returned to the Firearms Section where it will be inventoried and stored until being reassigned.
- (11) Unassigned Urban Rifles will be stored at the Firearms Section until the next training class, when the weapon will be assigned to another officer, in order to replace Urban Rifle vacancies left in various assignments due to transfers, promotions, etc.
- (12) Additional officers will be trained to serve as alternates to ensure that a pool of potential replacements is maintained for officers who are no longer certified to carry Urban Rifles.
  - a. Alternates will maintain a yearly handgun proficiency of ninety percent (90%).
  - b. Alternates will attend the mandatory forty-hour initial training and the annual eight-hour in-service training.
  - c. When an alternate officer has been chosen as a replacement, they must sight their weapon and successfully complete a quarterly rifle qualification prior to being assigned an Urban Rifle.

#### 105.09 Tactics Review Board

- (1) The primary function of the Tactics Review Board is to review those tactical situations or incidents reported on a Use of Force Report, an After Action Report, a Vehicular Pursuit Report, or a Police Vehicle Accident Report, where there is a possible deviation from Department training, policy, or procedure. These do not include incidents reviewed by the Use of Force Review Board except as requested. The Board will conduct its review in order to determine compliance with existing policy and procedure; the need for revisions to policy, procedure, or training; proper management of the situation by supervision and command; and commendatory actions. The secondary function of the Tactics Review Board is to review and make recommendations on tactics under consideration by the Department for adoption as a tactical option.

As used in this policy, the term tactics shall be defined as the strategies and techniques employed by officers designed to reduce risk to themselves or others in order to achieve a legitimate police goal. These shall include **but not be limited to** the elements of communication, vehicle operation, arrest control, crowd control, less-lethal force, firearms, search, movement, cover and concealment, and positions of peril.

- (2) Board Composition
  - a. The non-voting chair will be the Deputy Chief of Administration.
  - b. The Deputy Chief of Administration shall select a Department member with demonstrated experience in the area of police tactics and officer safety to serve as a non-voting advisor. This advisor shall also assist with the screening of reports for eventual review by the Board, and with research into tactics under consideration for adoption by the department as a tactical option.

- c. The Chief of Police will appoint seven voting board members with demonstrated experience in the area of police tactics and officer safety.
  - 1. One of the board members shall be from the rank of Police Officer First Grade, Corporal or Technician.
  - 2. No more than two members may be appointed from outside of the Department. These members must have superior knowledge and demonstrated ability in the areas of police tactics and officer safety.
- d. If any member of the Board is not able to attend a meeting, the Chief of Police or the Deputy Chief of Administration may appoint a temporary replacement for that meeting. This temporary board member shall meet the same requirements as other Board members.

(3) Case Selection

- a. The Deputy Chief of Administration shall screen all Use of Force Reports, After Action Reports, Vehicular Pursuit Reports, Police Vehicle Accident Reports, and any other associated reports related to incidents described in section (1) above.
- b. The Deputy Chief of Administration shall recommend a Tactics Board review of those cases in which there is any question regarding the tactics employed during the incident or where there is a possible deviation from Department training, policy, or procedures.
- c. Cases involving the demonstration of innovative or superior tactics shall also be reviewed.
- d. The Chief of Police may also direct that the Board review a particular incident.
- e. Any supervisor or command officer may recommend a review of a particular incident by the Tactics Review Board.

(4) Tactics Review Board Procedures

- a. The Board will meet on a bi-monthly basis as determined by the Deputy Chief of Administration.
- b. Witnesses may be requested to provide additional information to the Board.
- c. All recommendations of the Tactics Review Board will be on the basis of a majority vote.
  - 1. Recommendations for disciplinary action shall be forwarded to the Internal Affairs Bureau for investigation based on the facts of the alleged infraction.
  - 2. Recommendations for changes to policy or training will be forwarded to the Chief of Police.
  - 3. Recommendations for commendatory action will be forwarded to the Commendations Board.
  - 4. Recommendations for additional training of the involved officer(s) will be forwarded to the appropriate Division Chief.
    - a. The Division Chief will forward the recommendation to the appropriate district, bureau, or unit.
    - b. The involved officer's supervisor will ensure that the officer receives training on the tactic in question. This training will be coordinated with, but not necessarily given by, the Academy training staff.
    - c. The supervisor will document specific details of the training on an Inter-Departmental Correspondence, DPD 200, and will make a notation in the Supervisor's Situation Record that the training was administered.
    - d. The Inter-Departmental Correspondence, DPD 200 and a copy of the SSR entry will be returned to the Tactics Review Board through the chain of command. The documentation will be retained with the original report. The training will also be documented in the officer's training record at the Training Bureau.
- d. Cases that have come to the Tactics Review Board from the Use of Force Review Board via a request for an advisory opinion will be reviewed and recommendations made. Upon completion of its review, the Tactics Review Board will return the entire case, including recommendations, to the Use of Force Review Board. Recommendations for changes in policy or training will also be forwarded to the Chief of Police.

- (5) Procedure for Submitting Proposed Tactics for Review and Consideration
- a. Department members who become aware of a technique or tactic that may be beneficial to the Department; may request that it be considered by the Department for adoption as a tactical option.
  - b. The tactic should be fully described on an Inter-Departmental Correspondence, DPD 200. Included should be a list of other law enforcement agencies that employ the tactic, if any. Supporting documentation such as training materials, video demonstrations, or other law enforcement agencies' policies and procedures regarding the tactic, should be included when available.
  - c. The packet of documentation will be forwarded through the chain of command to the Deputy Chief of Administration. Copies **will** also be forwarded to the Academy training staff, the Department Less-Lethal Advisor, the advisor selected by the Deputy Chief of Administration, and the City Attorney assigned to the Professional Standards Unit.
  - d. When the Board feels there were tactics employed in a situation under review that may warrant consideration by the Department for adoption as a tactical option, the advisor selected by the Deputy Chief of Administration shall conduct research and produce documentation as described in (b) above for distribution to the Department Less Lethal Advisor, the Academy training staff, and the PSU City Attorney.
  - e. The Academy training staff, the Department Less-Lethal Advisor, the advisor selected by the Deputy Chief of Administration, and the PSU City Attorney will review the information and give their opinion to the Board regarding the proposed tactic, in writing, within two weeks. If additional time is required, the Board will be notified and advised on how much additional time is needed.
  - f. If additional information is required, the request will be forwarded to the advisor selected by the Deputy Chief of Administration.
  - g. If the Board decides that the tactic is appropriate for adoption by the Department as a tactical option, the information, including advisory opinions and any additional information developed by the advisor selected by the Deputy Chief of Administration will be forwarded to the Chief of Police for final approval.
  - h. If approved, the Academy will develop and implement an appropriate training plan for the new tactic, including whether the training will be conducted by Academy training staff, at the District level, or by some other source.
  - i. In-service officers trained in the new tactic will have the training documented in their training records.
- (6) All records of the Board are to be considered confidential in nature and will not be disclosed to anyone without permission of the Chief of Police.
- (7) Records of the Tactics Review Board will be retained by the Internal Affairs Bureau.

