

# Denver Police Department Identification Section

The following items are available from the Denver Police Department Identification Section by mail:

ITEM	COST
1. Record Query Letter <i>A Record Query Letter consists of a search for a Denver arrest record and a check for outstanding warrants. Any arrest record found will be included. No Record Query Letter will be issued if an outstanding warrant is found.</i> Notarized Record Query Letter	\$20.00 \$25.00
2. Arrest Records (Denver City and County ONLY) <i>(For statewide arrest information contact the Colorado Bureau of Investigation. Phone: 303-239-4680 or <a href="http://www.cbirecordscheck.com">http://www.cbirecordscheck.com</a>)</i>	\$15.00
3. Arrest Photo (Black & White) (Color photo)	\$ 7.00 \$ 9.00
4. Sex Offender Registry (Non-Denver resident must comply with CRS. 18-3 41 2 5 (c))	\$ 5.00

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**A SEPARATE FORM IS REQUIRED FOR EACH NAME SUBMITTED**  
**NOTE – JUVENILE RECORDS AND PHOTOGRAPHS ARE NOT AVAILABLE**

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In order for the Identification Section's personnel to assist you the following information must be provided:

1. A date of birth must be submitted with each name to be searched.
2. AKAs (also known as) and maiden names are considered separate names and will be charged accordingly.
3. A self-addressed stamped business envelope must accompany each request.
4. Checks must be made payable to Manager of Revenue City & County of Denver.

**Requests submitted without the proper amount of funds will be returned without being processed.**

To process your request the following information is required. **PLEASE TYPE OR PRINT**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Initial: \_\_\_\_\_

Other names used by this person: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_

Denver Police File Number (if known): \_\_\_\_\_

**Please check  information requested below:**

Record Query Letter     Arrest Record     Arrest Photo (B/W) or (Color)     Sex Offender Registry  
 Notarized Record Query Letter

**TOTAL ENCLOSED: \$ \_\_\_\_\_**

**YOUR NAME AND ADDRESS:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt. No. \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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Payment must be made by check or money order only.  
A self-addressed, stamped envelope must be provided.

Please make checks payable to: Manager of Revenue, City & County of Denver Police Department

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This request form and payment may be left at any Denver Police Department facility or mailed to:

DENVER POLICE DEPARTMENT  
1331 Cherokee Street, Room 416  
Denver, Colorado 80204-2787