



John W. Hickenlooper  
Mayor

# CITY AND COUNTY OF DENVER

**DEPARTMENT OF PUBLIC WORKS**  
Development Engineering Services

Public Works Permit Operations  
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[www.denvergov.org/PWPermits](http://www.denvergov.org/PWPermits)

## Bike Rack Installation in the Public Right-of-Way

<b>Authority:</b>	Chapter 49, Section 509-515 "Temporary Occupancy of Public Right of Way"; Chapter 54, Section 41 "Authority of City Traffic Engineer", Chapter 54, Section 652 "Street Occupancy Permit Required" and "Rules and Regulations Pertaining to the Issuance of Permits by the City Traffic Engineer"; Chapter 59, Section 582 "Parking for Bicycles"
<b>Purpose of Permit:</b>	Street Occupancy Permits issued by Public Works Permit Operations and Development Engineering Construction Engineering are necessary for the installment of semi-permanent structures in the right-of-way.
<b>Document Date:</b>	02/20/09 Version 1.0
<b>Permit Types:</b>	Revocable Street Occupancy Permit
<b>Customer Interface:</b>	Public Works Permit Operations (PWPO), Development Engineering Services Construction Engineering (DES-CE),
<b>Affiliated Departments &amp; Agencies, and Roles:</b>	<b>Public Works Permit Operations</b> – to collect and initially review application and drawings and/or process permit request. <b>Development Engineering Services – Construction Engineering</b> for approval, technical review, site locate the placement of the bike racks and or process the permit request.
<b>Considerations:</b>	<ul style="list-style-type: none"> <li>The placement of bike racks should include all of the considerations as described in the City and County of Denver's Rules and Regulations Establishing the Dimensional and Equipment Standards for Bicycle Parking Areas. <a href="http://www.denvergov.org/Bicycle_Program/BicycleParkingAreasRulesandRegulations/tabid/378655/Default.aspx">http://www.denvergov.org/Bicycle_Program/BicycleParkingAreasRulesandRegulations/tabid/378655/Default.aspx</a></li> <li>Bike racks can not endanger the safety of pedestrians in any way. A minimum 5 foot open and unobstructed walking path is required around the bike rack, 8 feet if the rack is located in the Central Business District. This distance should also account for any bike that may be attached to the bike rack.</li> <li>Bike racks can not be within 3' of any marked pedestrian crosswalk or handicap ramp.</li> <li>Bike racks can not be placed within 5' of any of the following: Fire hydrant, Fire call box, Police call box, Emergency facility, Traffic control cabinets, any portion of a driveway, Kiosks, parking meters, entrance to public shelters, public phone enclosures/stands, sidewalk cafes/railings, meters, valve box covers, utility box covers, tree grates, trees, public art, handicap parking spaces, loading zones.</li> <li>Bike racks can not be placed at RTD bus stops without RTD approval and should be located a minimum 5' in front of an RTD Flag and 40" (Where bus stops) in back of an RTD Flag.</li> <li>Bike racks can not be placed within Light Rails station areas and must have Light Rail approval if placed with the proximity of a</li> </ul>

	<p>Light Rail station.</p> <ul style="list-style-type: none"> <li>• Bike racks can not be placed in any landscape areas or any area where there is no concrete pad for their placement.</li> <li>• Bike racks that are on or near any parkways or Parks require Parks and Recreation permits and approval.</li> <li>• If the bike racks are proposed for placement on the 16<sup>th</sup> Street Mall, the applicant must notify the Downtown Denver Partnership at 303-534-6161 or in person at 511 16<sup>th</sup> St., 2<sup>nd</sup> Floor, Denver, CO 80202. Bike racks not needing Downtown Denver Partnership approval must be placed 50' away from the granite edges of the Mall.</li> <li>• Bike racks can not have any advertising on them.</li> </ul> <p><a href="http://denvergov.org/EquipmentStandardsVersion2/tabid/429620/Default.aspx">http://denvergov.org/EquipmentStandardsVersion2/tabid/429620/Default.aspx</a></p>
<p><b>Application and Approval Process:</b></p>	<ul style="list-style-type: none"> <li>➤ Applicant will submit a completed street occupancy permit application, proper traffic control plan and site plan showing the location and proposed work to install the bike rack(s).</li> </ul> <p><a href="http://www.denvergov.org/DES_ConstructionInspection/Forms/DESConstructionEngineeringOnlineForms/tabid/384494/Default.aspx">http://www.denvergov.org/DES_ConstructionInspection/Forms/DESConstructionEngineeringOnlineForms/tabid/384494/Default.aspx</a></p> <ul style="list-style-type: none"> <li>➤ Public Works Permit Operations will accept requests to install bike racks in the public right of way.</li> </ul> <p><a href="http://www.denvergov.org/PWTransportation/GeneralTrafficControlProcedures/tabid/393267/Default.aspx">http://www.denvergov.org/PWTransportation/GeneralTrafficControlProcedures/tabid/393267/Default.aspx</a></p> <ul style="list-style-type: none"> <li>➤ Completed requests will be sent to the DES-CE district inspector for approval. Permits may also be issued at the Public Works Permit Operations Counter. Applicant should note (as mentioned on the application) that a minimum 5 day review time is required.</li> </ul>
<p><b>Document Location:</b></p>	<p>Public Works Permit Operations and S:\Permit Counter Stuff\ROW Policies &amp; Procedures\Entrance Requirements\Special Events Entrance Requirements 062102.doc</p>