



**DENVER**  
THE MILE HIGH CITY

# CITY AND COUNTY OF DENVER

**DEPARTMENT OF PUBLIC WORKS**  
Development Engineering Services

Public Works Permit Operations  
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[www.denvergov.org/pwpermits](http://www.denvergov.org/pwpermits)

## Parking Hangs Tags: Emergency Truck, Special Parking & Truck Loading Entrance Requirements

<b>Authority:</b>	<p>Denver Revised Municipal Code:</p> <ul style="list-style-type: none"> <li>✚ Section 54-654 <i>Emergency Service Truck</i></li> <li>✚ Section 54-482 <i>Special Parking</i></li> <li>✚ Section 54-487 <i>Truck Loading</i></li> </ul>		
<b>Purpose of Ordinance:</b>	The purpose of this document is to assist our customers in how to apply for/ and receive an <i>Emergency Truck Loading, Special Parking or a Truck Loading Permit.</i>		
<b>Document Date:</b>	December 16, 2008		
<b>Permit Types:</b>	Emergency Service Truck Hang Tags, Special Parking Hang Tags or Truck Loading Hang Tags		
<b>Permit Dates:</b>	<ul style="list-style-type: none"> <li>✚ Emergency Service Truck and Special Parking Hang Tags expire as of 01/31/YY</li> <li>✚ Truck Loading Hang Tags expire annually.</li> </ul>		
<b>Affiliated Departments &amp; Agencies:</b>	<p>Other departments that may required submittal:</p> <ul style="list-style-type: none"> <li>✚ Traffic Engineering Services 720-865-3150</li> <li>✚ Department of Excise and Licensing 720-913-3000</li> </ul>		
<b>General Requirements:</b>	<p>To obtain an Emergency Truck, Special Parking or a Truck Loading Parking Hang Tag you must write a brief letter on Company letterhead to apply for the permit.</p> <ul style="list-style-type: none"> <li>✚ The letter must include: the type of permit, the nature of business, year of vehicle, make, body type of vehicle(s) and license plate number.</li> <li>✚ A permit can be requested via mail with the proper documentation and fees for the hang tag. (see requirements and fees below)</li> <li>✚ Hang Tags are not transferable &amp; are vehicle/license plate specific.</li> <li>✚ Hang Tags will <b>NOT</b> be replaced in the event the Hang Tag is Lost, Stolen or a New License Plates is obtained. A new Hang Tag will be issued and the original fee assessed.</li> <li>✚ Hang tags will not be issued for temporary tags.</li> </ul>		
<b>Emergency Service Truck:</b>	<p>Emergency Truck Parking Hang Tags are issued to companies that have infrastructure in the City and County of Denver Right-of-Way. These permits only allow Emergency Service Trucks to make repairs in the City Right-of-Way. <b>Effective January 1<sup>st</sup> 2009, eligible companies will be issued a maximum of 100 vehicles.</b></p> <p>Qualifying vehicles will have the following:</p> <ul style="list-style-type: none"> <li>✚ Truck must have flashing yellow lights visible from all directions. Emergency Truck Permits are NOT valid in "Truck Loading By Permit Only" zones, nor for longer than four hours.</li> <li>✚ Annual fees are \$30.00 per vehicle.</li> <li>✚ Vehicles must be a company vehicle and display the company logo.</li> </ul> <p>The letter for Emergency Truck Parking Hang Tags must also include the following information.</p> <ul style="list-style-type: none"> <li>✚ Primary and alternate (company wide) representative contact information.</li> <li>✚ Business address and phone number for primary and/or alternate contact</li> <li>✚ Statement attesting that all vehicles listed are company vehicles meeting all of the definitions stated above.</li> <li>✚ Approval signature of company primary or alternate representative.</li> </ul> <p><b>Eligible companies include:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li><u><a href="#">AT&amp;T</a></u></li> <li><u><a href="#">360 Networks Inc.</a></u></li> <li><u><a href="#">Adesta Metricom</a></u></li> <li><u><a href="#">Comcast</a></u></li> <li><u><a href="#">Denver Water Department</a></u></li> <li><u><a href="#">Level 3 Communications</a></u></li> <li><u><a href="#">McCleod USA</a></u></li> <li><u><a href="#">Metromedia Fiber Network</a></u></li> <li><u><a href="#">Richochet</a></u></li> </ul> </td> <td style="vertical-align: top; padding-left: 20px;"> <ul style="list-style-type: none"> <li><u><a href="#">Qwest</a></u></li> <li><u><a href="#">Sprint</a></u></li> <li><u><a href="#">tw telecom</a></u></li> <li><u><a href="#">Verizon</a></u></li> <li><u><a href="#">Williams Communications</a></u></li> <li><u><a href="#">Wide Open West</a></u></li> <li><u><a href="#">XO Communications</a></u></li> <li><u><a href="#">Xcel Energy</a></u></li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li><u><a href="#">AT&amp;T</a></u></li> <li><u><a href="#">360 Networks Inc.</a></u></li> <li><u><a href="#">Adesta Metricom</a></u></li> <li><u><a href="#">Comcast</a></u></li> <li><u><a href="#">Denver Water Department</a></u></li> <li><u><a href="#">Level 3 Communications</a></u></li> <li><u><a href="#">McCleod USA</a></u></li> <li><u><a href="#">Metromedia Fiber Network</a></u></li> <li><u><a href="#">Richochet</a></u></li> </ul>	<ul style="list-style-type: none"> <li><u><a href="#">Qwest</a></u></li> <li><u><a href="#">Sprint</a></u></li> <li><u><a href="#">tw telecom</a></u></li> <li><u><a href="#">Verizon</a></u></li> <li><u><a href="#">Williams Communications</a></u></li> <li><u><a href="#">Wide Open West</a></u></li> <li><u><a href="#">XO Communications</a></u></li> <li><u><a href="#">Xcel Energy</a></u></li> </ul>
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<p><b>Special Parking:</b></p>	<p>Special Parking Hang Tags allow Permittee to park in a Special Zone adjacent to their business.</p> <ul style="list-style-type: none"> <li>✚ Letter must have the exact wording of sign for parking area.</li> <li>✚ No charge at this time, however, it is anticipated these rates will increase substantially in the near future.</li> <li>✚ These requests may require a substantial review and justification process as determined by PWPO at the time of customer application.</li> </ul> <p><b>Eligible Permittees include, but are not necessarily limited to:</b></p> <ol style="list-style-type: none"> <li>1. Child Care</li> <li>2. Recreation Centers</li> <li>3. County Courts</li> <li>4. Churches</li> </ol> <p>To obtain a sign for Special Parking, contact Traffic Engineering Services.</p>
<p><b>Truck Loading:</b></p>	<p>This permit authorizes any commercial licensed and registered TRUCK to use a Truck Loading Hang Tag By Permit Only.</p> <ul style="list-style-type: none"> <li>✚ Annual fee is \$100.00 per vehicle.</li> <li>✚ To apply bring the letter and a copy of the vehicle registration.</li> </ul> <p>To permit a passenger vehicle contact the Department of Excise and Licensing.</p>
<p><b>Approval Process:</b></p>	<p>The entire application is done through Public Works Permit Operations. Certain permit applications may require review by Public Works Transportation Division, Traffic Engineering Services and/or Parking Management. Please allow a minimum of 7-10 days for review time for these applications.</p>