



**DENVER**  
THE MILE HIGH CITY

# CITY AND COUNTY OF DENVER

**DEPARTMENT OF PUBLIC WORKS**  
Development Engineering Services

Public Works Permit Operations  
2000 W. 3<sup>rd</sup> Avenue, Room 107  
Denver, Colorado 80223-1027  
Phone: (303) 446-3759  
Fax: (303) 446-3755  
[www.denvergov.org/pwpermits](http://www.denvergov.org/pwpermits)

## Block Parties for Residential Areas Only

See **SPECIAL EVENTS** for Non-residential Areas

|                                 |  |
|---------------------------------|--|
| <b>Purpose:</b>                 | The Transportation Engineering Division and the Denver Police Department have adopted standards for the closure of the streets/alleys for private use to safeguard the interests of the applicants as well as the general public. Block Party permits are for residential street/alley closures only, all other closures are permitted under Special Events  |
| <b>Document Date:</b>           | October 15, 2008   |
| <b>Customer Interface:</b>      | Most communications between the City and the customer will be done through Public Works Permit Operations (PWPO).  |
| <b>Petition From Residents:</b> | <ul style="list-style-type: none"> <li>✚ Every resident must be notified of the street/alley closure.</li> <li>✚ A completed <i>Petition of Street or Alley Closure</i> signed by approximately 75% of the residents impacted by the closure is required.</li> <li>✚ For residents unavailable for signatures a written notice of the closure shall be left indicating the street/alley to be closed with the date and hours specified.</li> <li>✚ When the petitioner has secured signatures from the majority of the residents approving the street or alley closure, one applicant, who shall be delegated to assume responsibility for meeting the above conditions, shall apply in person not less than five (5) working days in advance of the closure to Public Works Permit Operations.</li> </ul>   |
| <b>Time Limitation:</b>         | <ul style="list-style-type: none"> <li>✚ Street/alley closures shall be permitted only between 10:00 A.M. and 10:00 P.M. in residential areas.</li> <li>✚ Violations of the City's Noise Ordinance can be enforced after 9:00 P.M., Denver Revised Municipal Code Chapter 36-7 (3).</li> </ul>   |
| <b>Insurance:</b>               | <ul style="list-style-type: none"> <li>✚ The City &amp; County of Denver must be insured for liability whenever Public Right-of-Way is closed. Applicants may provide a Certificate of Insurance listing as Additional Insured: "The City &amp; County of Denver, it's officers, officials, and employees", in the amounts of \$100,000 per individual and \$300,000 per incident for bodily injury, and \$50,000 property damage for any permit.</li> <li>✚ Participation in TULIP (Tenant Use and Liability Insurance Program) offered through the City &amp; County of Denver generates the required Certificate of Insurance. <a href="#">TULIP</a></li> </ul> <p><b>NOTE:</b> In addition, the Street Occupancy Permit, which must be signed by someone acting on behalf of the Permittee, will contain a "save harmless" clause. This clause will make the Permittee liable for any and all claims that arise as a result of the street /alley closures, and relieve the City &amp; County of Denver of all liability.</p> |
| <b>Barricades:</b>              | Permittee shall be responsible for providing and placing barricades, cones, and signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) as revised by the Colorado Supplement. Detours will require an approved traffic maintenance plan.   |
| <b>Litter:</b>                  | The applicant shall be responsible to see that the street &/or alley is returned to a clean and sanitary condition prior to re-opening for vehicular traffic.  |



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## Petition for Street *or* Alley Closure for Residential Block Parties

Street \_\_\_\_\_ Between \_\_\_\_\_ and \_\_\_\_\_

Date \_\_\_\_\_ Hours: From \_\_\_\_\_ A.M./P.M. to \_\_\_\_\_ A.M./P.M.

The below named persons including approximately 75% of all residents on both sides of the above named street/alley section, request the closure of said section on the date and during the hours specified above for their private use according to the conditions of the reverse side hereof.

| Signature | Address of Property | Telephone | Date |
|-----------|---------------------|-----------|------|
| 1.        |                     |           |      |
| 2.        |                     |           |      |
| 3.        |                     |           |      |
| 4.        |                     |           |      |
| 5.        |                     |           |      |
| 6.        |                     |           |      |
| 7.        |                     |           |      |
| 8.        |                     |           |      |
| 9.        |                     |           |      |
| 10.       |                     |           |      |
| 11.       |                     |           |      |
| 12.       |                     |           |      |
| 13.       |                     |           |      |
| 14.       |                     |           |      |
| 15.       |                     |           |      |
| 16.       |                     |           |      |
| 17.       |                     |           |      |
| 18.       |                     |           |      |
| 19.       |                     |           |      |
| 20.       |                     |           |      |
| 21.       |                     |           |      |
| 22.       |                     |           |      |
| 23.       |                     |           |      |
| 24.       |                     |           |      |
| 25.       |                     |           |      |
| 26.       |                     |           |      |
| 27.       |                     |           |      |

|   |  |
|---|--|
| Name of Person Circulating Request                        |  |
| Telephone Numbers   |  |
| Address ( <i>House Number, Street, City, State, Zip</i> ) |  |