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Mayor

CITY AND COUNTY OF DENVER

DEPARTMENT OF PUBLIC WORKS Development Engineering Services

Public Works Permit Operations
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One-Time Discharge to Sanitary - Entrance Requirements

Authority:	<ul style="list-style-type: none"> Denver Revised Municipal Code, Chapter 56-102(n) Inter-Office Memorandum from John Gaines to Gene Grosjean, dated 12/13/1995.
Purpose:	The purpose is to establish a method of dealing with minor one-time discharges of unpolluted water to the sanitary sewer system. It was determined that this type of discharge will be allowed by a conditioned Sewer Use & Drainage Permit (SUDP) and fees charged based on a newly established formula.
Document Date:	May 7, 2003, Version 1.2
Permit Types:	One-Time Discharge to Sanitary Permit – issued as a conditioned Sewer Use & Drainage Permit.
Permit Dates:	The permit is valid beginning with the issuance of <i>the Sewer Use & Drainage Permit</i> and is good through the date indicated in the requirements on the permit, with a normal maximum duration of six months.
Customer Interface:	The customer applies for the permit at: Public Works Permit Operations (PWPO) 2000 W. 3rd Ave., Room 107, Denver, CO 80223. If the customer has specific questions regarding this permit, they should contact Public Works, Wastewater Management Division NPDES at (303) 446-3660.
Affiliated Depts. & Agencies, and Roles:	The applicant must also contact, and obtain a permit from, the Denver Wastewater Reclamation District, (303) 286-3000, 6450 York St., Denver, CO 80229.
Considerations:	<p>The following items must be submitted by the applicant for review:</p> <ul style="list-style-type: none"> A completed Application for <i>Sewer Use & Drainage Permit</i>. A complete written description of the proposed discharge to include the reason for the discharge, the amount & composition of the discharge, the proposed dates or times of discharge, the rate of discharge, and the person to contact if there are any questions. A copy of an issued permit from Denver Wastewater Reclamation District for the proposed discharge. Site (2 copies to scale with north arrow, NO freehand drawings) & plumbing plans showing how and where the water will discharge. A legal description of the property. <p>The issued <i>Sewer Use & Drainage Permit</i> will indicate that it is issued for a <i>One-Time Discharge to Sanitary</i> only and will set forth the conditions of the discharge, to include the duration, the rate & total amount of discharge, allowed or prohibited constituents, information on calling for required inspections, and show the permit fee.</p>
Fees:	<ul style="list-style-type: none"> Application fee of \$100.00 at the time of submittal. The fees for the permit as based on the following formula: [(\$2.024)(total discharge in gallons ** .514)], with a \$25.00 minimum fee All checks should be made payable to Wastewater Management Division.
Approval Process:	The permit application is reviewed by Sanitary and NPDES sections, before going back to PWPO for final approval and Permit issuance. The normal processing time is about 7-10 days if no problems are encountered.
Document Location:	Public Works Permit Operations and S:\Permit Counter Stuff\WMD Policies & Procedures\Entrance Requirements\Ready for Handout DOC format\One-Time Discharge to Sanitary.doc