



WELLINGTON E. WEBB  
Mayor

# CITY AND COUNTY OF DENVER

## DEPARTMENT OF PUBLIC WORKS Development Engineering Services

Public Works Permit Operations  
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### Private On-Site *Sanitary* Sewer (PR Project) Entrance Requirements

<b>Authority:</b>	<ul style="list-style-type: none"> <li>➤ City &amp; County of Denver Revised Municipal Code, Chapter 56 – Utilities, Articles I &amp; III.</li> <li>➤ Public Works Rules &amp; Regulations Governing Sewer Charges and Fees and Management of Wastewater (Chapter 4, Sec. 4.05), July 9, 1998.</li> <li>➤ City &amp; County of Denver, Dept. of Public Works: Wastewater Management Division Sanitary Sewer Design Technical Manual, Revised Nov. 1999.</li> <li>➤ Dept. of Public Works, City &amp; County of Denver, Wastewater Management Division Standard Details, 1995.</li> </ul>
<b>Purpose:</b>	Description of the process for construction of projects which meet the criteria to be constructed as a Private On-Site Sanitary Sewer (normally a private sanitary sewer system which serves more than one structure and/or property owner).
<b>Document Date:</b>	May 7, 2003, Version 1.2
<b>Permit Type:</b>	Private On-Site Sanitary Sewer (PR Project)
<b>Project Dates:</b>	Normally, approved PR projects are good until completion of the project, except that construction of the project must commence within one year after the approval of the plans.
<b>Customer Interface:</b>	<i>Most</i> communication between the applicant and the City will be with Public Works Plans Review Services, 201 W. Colfax Avenue, Dept 202, 2 <sup>nd</sup> Floor, Denver, CO 80204. Phone (720) 865-2782.
<b>Affiliated Departments &amp; Agencies, and Roles:</b>	<ul style="list-style-type: none"> <li>➤ Public Works Permit Operations Section, if related to a Sewer Use &amp; Drainage Permit.</li> <li>➤ Metro Wastewater Reclamation District, 6450 York Street, Denver, CO 80229, Phone: (303) 286-3000, for coordination and approval, if a connection is being made to a Metro line. (This coordination is done by Public Works, Wastewater Management Division, not by the project applicant.)</li> </ul>
<b>Considerations:</b>	Private On-Site Sanitary Sewer Projects (Sanitary PR Projects) are not processed through the Public Works Permit Operations Counter. The application and plans are submitted to the Public Works Plans Review Services, 201 W. Colfax Ave., Dept. 202, 2 <sup>nd</sup> Floor, Denver, CO 80202.
<b>Fees:</b>	Contact the Public Works Development Review Section for information on fees pertaining to this process. (See Customer Interface)
<b>Approval Process:</b>	The review and approval are done by Public Works Development Engineering. Initial review by that section normally takes about 21 business days from the time of original submittal.
<b>Document Location:</b>	Public Works Permit Operations and S:\Permit Counter Stuff\WMD Policies & Procedures\Entrance Requirements\Private On-Site Sanitary Sewer.doc