



WELLINGTON E. WEBB
Mayor

CITY AND COUNTY OF DENVER

DEPARTMENT OF PUBLIC WORKS Development Engineering Services

Public Works Permit Operations
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Septic-to-Sanitary Entrance Requirements

Authority:	<ul style="list-style-type: none"> ➤ Revised Municipal Code, Chapter 56, Section 102 (d & f) "Disposal of Wastes and Use of Public Sewers" ➤ Public Works Rules & Regulations Governing Sewerage Charges & Fees & Management of Wastewater.
Purpose of Ordinance:	The purpose of this document is to summarize the key issues related to the issuance of a Sewer Use and Drainage Permit for a structure to go from a septic tank connection to sanitary sewer mainline connection.
Document Date:	February 20, 2003, Version 2.1
Permit Types:	Sewer Use and Drainage Permit (Septic-to-Sanitary)
Application & Permit Dates:	<ul style="list-style-type: none"> ➤ The application for permit/certificate becomes void 6 months from date of submittal if the permit/certificate is not issued. ➤ If work under this permit/certificate is not commenced within one year from the date of issuance or, if after partial completion, the work is discontinued for a period of one year, the permit/certificate shall become void. ➤ If work under the permit/certificate is not properly completed, the permit/certificate shall become void.
Customer Interface:	<i>Most</i> communications between the City and the customer will be done through Public Works Permit Operations (PWPO) 303-446-3759. The customer may also have cause to speak with Public Works Engineers and Inspectors.
Affiliated Departments & Agencies, and Roles:	<ul style="list-style-type: none"> ➤ Department of Environmental Health, Environmental Protection Division: 201 W. Colfax Av., Dept. #1009 Denver, CO 80202 (720) 865-5452. ➤ Check with Forestry (720) 913-0651 for any vegetation in the right-of-way.
Considerations:	<ul style="list-style-type: none"> ➤ Completed Sewer Use and Drainage Application <ul style="list-style-type: none"> • Complete legal description • Verifiable contact names and phone numbers ➤ Site plan that includes the following information: <ul style="list-style-type: none"> • Show streets, alleys, north arrow • Show existing structures on property • Show the existing sewer line from where it exits the existing structure to the septic tank. • Show the proposed new sewer line to the mainline and where the existing sewer line to the septic tank will be cut off. • Show 2 way clean-outs. ➤ All sewer work must be done by a City licensed Plumbing or Sewer contractor.
Approval Process:	A Sewer Use & Drainage Permit from septic tank to sanitary connection requires a full review at the Public Works Permit Operations office. Review time is approximately 7-10 days.
Fees:	<ul style="list-style-type: none"> ➤ Application fee of \$100.00 at the time of submittal. ➤ Residential (1-2 units) \$2010.00 (effective 1-1-2004). Commercial Fees Based on Water Tap Size (see Fee Schedule). ➤ All checks should be made payable to Wastewater Management Division.
Document Location:	Public Works Permit Operations and S:\Permit Counter Stuff\WMD Policies & Procedures\Entrance Requirements\Ready for Handout DOC format\Septic to Sanitary Entrance Requirements.doc