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Mayor

CITY AND COUNTY OF DENVER

DEPARTMENT OF PUBLIC WORKS Development Engineering Services

Public Works Permit Operations
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Sewer Abandonment Permit Entrance Requirements

Authority:	Public Works Rules & Regulations Governing Sewer Charges and Fees and Management of Wastewater (Chapter 2), July 9, 1998.
Purpose:	A Sewer Abandonment Permit is required in order to abandon a Public Sanitary or Storm Sewer. This request is initiated at the request of a property owner, for such reasons as construction of a new building in the area of the existing line.
Document Date:	November 1, 2002, Version 1.1
Permit Types:	Sewer Abandonment Permit – issued as a conditioned <i>Sewer Use & Drainage Permit</i> .
Permit Dates:	The permit is good until completion of the project except that the described work must commence within one year of the issuance date of the permit and there must be no lapses of construction for a period of a year or more.
Customer Interface:	<i>Most</i> communications between the City and the customer will be done through Public Works Permit Operations (PWPO) 303-446-3759. The customer may also have cause to speak with Public Works Engineers and Inspectors.
Affiliated Departments & Agencies, and Roles:	None.
Considerations:	<p>The following items must be submitted by the applicant for review:</p> <ul style="list-style-type: none"> • A completed Application for Sewer Use & Drainage Permit. • A written letter from the Property Owner requesting the abandonment. This letter must state the reason for the requested abandonment and must indicate if the line to be abandoned is to be removed, plugged, or to remain in use as a privately owned and maintained sewer line. • A drawing showing the portion of line to be abandoned. • Proof of ownership of all property that is, or can be, served by the line to be abandoned. Normally, copies of deeds are used as the proof of ownership. <p>The issued <i>Sewer Use & Drainage Permit</i> will indicate that it is issued for abandonment work only, will provide some description of the line to be abandoned (such as approximate location, size, & length), and if any work is required as part of the abandonment (such as installation of a new manhole or cleanout).</p>
Fees:	<ul style="list-style-type: none"> • Application fee of \$100.00 at the time of application. • Check should be made payable to Wastewater Management Division.
Approval Process:	The application is reviewed by Sanitary, Storm, and NPDES sections prior to going back to PWPO for final approval and issuance review the application. The normal processing time is about 7-10 days if no problems are encountered.
Document Location:	Public Works Permit Operations and S:\Permit Counter Stuff\WMD Policies & Procedures\Entrance Requirements\Ready for Handout DOC format\Sewer Abandonment.doc