



John W. Hickenlooper
Mayor

CITY AND COUNTY OF DENVER

DEPARTMENT OF PUBLIC WORKS

OFFICE OF THE MANAGER
Wellington Webb Municipal Office Building
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July 11, 2000

TO: All Prospective Licensees
FROM: Lesley Thomas, Engineering Division Director
SUBJECT: Licenses Required for All Right-of-Way Work

The following are the requirements for obtaining such a license:

A. In addition to the requirements of Chapter 32 of the Denver Revised Municipal Code, applicants for licenses shall meet one or more of the following additional requirements:

1. Provide proof of being a licensed contractor;
2. Provide proof of being a registered professional engineer; or
3. Provide proof, as outlined in the Manager's Rules and Regulations, to the Manager of the competence of the applicant to conduct work in the public right-of-way;

(The Rules and Regulations state that competence can be demonstrated by meeting or exceeding any of the following criteria:

- a. Proof of experience in other municipalities, states, etc. including evidence establishing the ability to satisfactorily perform work.
- b. Letters of reference, which can be verified, establishing applicant's ability and skill in performing work.
- c. Evidence establishing experience performing work under the direction of a skilled supervisor.

The Application for Denver Contractor License, specifically the Statement of Experience section, properly completed, will provide all necessary information for the Manager's determination of competence.)

- B. The applicant for the license shall furnish a bond by some reliable surety company approved by the Manager in the applicable sum which bond shall be conditioned on compliance with all requirements, specifications and instructions of the Manager and all of the requirements of the Code and Ordinance of the City, and applicable Rules and Regulations including the payment of all fees, penalties or cost of repairs.
- C. The applicant for a license shall provide a certificate of insurance naming the City as an additional insured affording the following coverage:

General Liability

Coverage	Minimum Limits of Liability
Commercial General Liability (coverage at least as broad as that provided by ISO form CG0001 1/96 or equivalent)	Each Occurrence: \$1,000,000 General Aggregate Limit: \$2,000,000 Products-Completed Operations Aggregate Limit: \$2,000,000 Personal & Advertising Injury: \$1,000,000 Fire Damage (any one fire): \$50,000

Excavation Contractor only: This insurance shall include coverage for collapse and underground (CU) hazard, explosions (X) coverage, and contractual liability.

Automobile Liability

Coverage	Minimum Limits of Liability
Business Automobile Liability (coverage at least as broad as ISO form CA 0001 12/93)	Combined Single Limit \$1,000,000

This insurance shall include coverage for owned, non-owned and hired vehicles. The Manager may accept satisfactory evidence of self-insurance in lieu of the above coverage. The above-referenced certificate shall show the insurance will not be canceled without thirty (30) days written notice to the Manager.

Copies of the Ordinance as well as the Department of Public Works Rules and Regulations may be obtained at the Right-of-Way Counter at the Wellington E. Webb Municipal Office Building at 201 West Colfax Avenue, 2nd floor.

Should you have further questions, please contact Rob Duncanson at 720-865-3170.