



Adopt-A-Spot Program Guidelines



- 1) Keep Denver Beautiful (KDB) of Denver Public Works/Solid Waste Management has established the Adopt-A-Spot program to provide opportunities for community-spirited businesses, organizations, groups and individuals to enhance Denver neighborhoods by cleaning and maintaining a designated “Spot.” KDB will determine the specific right-of-ways available for adoption.
- 2) The adopting group recognizes the need for and desirability of litter-free neighborhoods and accepts responsibility for picking up litter at its Spot and promoting a litter-free environment. KDB will determine whether an application is accepted.
- 3) The volunteer group will agree to adopt a location for a minimum of 12 (twelve) months and clean the site as frequently as KDB deems necessary but at least 4 (four) times during that time period.
- 4) Participating groups have the option of receiving special recognition for their contribution in the form of a semi-permanent sign at their Spot. The City and County of Denver will provide the sign, determine its specific placement, and maintain the sign.
- 5) Adopting groups agree to take “before” and “after” photos of cleanup projects and submit at least 1 (one) before and 1 (one) after photo during the 12-month time period.
- 6) Volunteers acknowledge that potential dangers may be involved in cleanups, such as contact with broken glass, sharp metal, hazardous materials and animals. The City and County of Denver is not responsible for injuries incurred during Adopt-A-Spot cleanups. Refer to the “Dealing With Sharps and other Hazardous Materials and Items” procedure for current information. Any weapons found should be reported to the Denver Police non-emergency phone number at 720-913-2000
- 7) Group leaders will review the “Cleanup Safety Guidelines” with all participants prior to each cleanup and mail or fax a project report upon the completion of each cleanup. Project reports must include a list of names of participants and be signed by the cleanup leader.
- 8) The possession, consumption, or being under the influence of alcohol or drugs during cleanups is prohibited.
- 9) Cleanups will take place during daylight hours and during fair weather.
- 10) KDB will assist in organizing the cleanup effort and will provide safety tips, trash bags, trash pickup, gloves and vests for volunteers as well as tools as appropriate and available.
- 11) While performing activities on the right-of-way, participants must not distract, disrupt, or adversely affect traffic. Participants must not display messages or carry banners.
- 12) The adopting group must provide one adult supervisor for every eight volunteers between 13 and 17 years of age and one adult supervisor for every four volunteers between the ages of 6 and 12. Keep Denver Beautiful may give special permission for younger volunteers to participate.
- 13) Volunteers agree to stay clear of traffic on the right-of-way.
- 14) Volunteers will refrain from wearing headphones during cleanups.

- 15) The adopting group agrees to defend, release, indemnify and save and hold harmless the City and County of Denver, its officers, agents and employees against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the City, and shall defend, release, indemnify, and save and hold harmless the City from any and all claims, demands, suits, actions, liabilities, causes of action or legal or equitable proceedings of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, in any way resulting from or arising out of the adopting group's activities in connection with the Adopt-A-Spot program, including acts or omissions of the adopting group or its officers, employees, representatives, suppliers, invitees, licensees, agents and volunteers; provided, however, that the adopting group need not indemnify and save harmless the City, its officers, agents, and employees from damages proximately resulting from the sole negligence of the City's officers, agents, and employees.
- 16) The adopting group understands that its employees and volunteers are not and shall not be construed to be employees of the City and County of Denver for any purpose whatsoever, including without limitation City Career Service requirements, workers compensation, unemployment, minimum wages, and injury, accident or loss of life.
- 17) Keep Denver Beautiful will:
- determine the specific right-of-way to be adopted,
 - install and maintain a sign, if desired by the group,
 - provide group members with trash bags, gloves and safety vests,
 - remove and dispose of filled trash bags,
 - reserve the right to cancel any application due to failure to meet requirements of the program or for safety reasons,
 - reserve the right to request name and legal address of all volunteers, and
 - provide safety training for the group coordinator.
- 18) It is the responsibility of the group leaders to familiarize all participants with these guidelines.

These guidelines have been read and accepted by:

Group Name _____

Authorized Representative (print name) _____

Signature _____

Title _____

Date _____

1390 Decatur Street • Denver, CO 80204
 720-865-6800 • fax 720-865-6832
www.DenverGov.org/KeepDenverBeautiful

Keep Denver Beautiful is a program of Denver Public Works/Solid Waste Management

