



DENVER
THE MILE HIGH CITY

Denver Civil Service Commission Police and Fire Out of State Applicant Testing Guide

Application & Testing Information

- Application: applications are accepted through the Commission's website at www.denvergov.org/civilservice
- Testing: the written test is administered via computer at the Civil Service Commission's Office.
- A video test is administered to police applicants upon successful completion of the written test. Fire applicants do not take a video test.
- The Commission will notify you if your score is high enough to be invited on for further processing.
- The written/video test may take up to 5 hours to complete. Please plan your schedule accordingly.
- The written/video test results are immediate. You will receive your scores when you leave.
- It can take from six months to a year to complete all the testing/screening phases.
- All visitors to the Webb Building are subject to security screening.

Contact Information

Denver Civil Service Commission

Webb Municipal Building, 7th Floor
201 W Colfax Ave, Dept 1208
Denver, CO 80202
P: (720) 913-3370
f: (720) 913-3373
www.denvergov.org/civilservice

Police Testing:

Brian Kellogg—(720) 913-3366
Brian.kellogg@denvergov.org

Fire Testing:

Jeff Wilson—(720) 913-3381
Jeff.wilson@denvergov.org

Denver Department of Safety Recruitment

201 W. Colfax Ave. Dept 803
Denver, CO 80202
P: (720) 913-3390
f: (720) 913-3393
www.denvergov.jobs

Police Recruiters:

Det. John White —(720) 913-3377
john.white@denvergov.org
Det. Sheri Duran—(720) 913-3395
Sheri.duran@denvergov.org

Fire Recruiters:

Firefighter Lewis Kelley—(720) 913-3394
Lewis.kelley@denvergov.org
Asst. Chief Robert Davis—(720) 913-3398
robert.davis@denvergov.org



Begin Preparing Yourself NOW!

- Pre-schedule a ride along or tour with a District Station.
- Go for a ride a long where you live.
- Review the Denver Department of Safety Recruitment website for study material.
- Study for the written test.
- Begin making physical fitness a way of life.



Minimum Qualifications

(must be met at the time of application)

- 21 years of age for Police Officer, 18 years of age for Firefighter
- NO convictions/deferred judgments for felony
- NO convictions/deferred judgments for 3 or more misdemeanors in 36 months;
- NO convictions/deferred judgments for domestic violence, sexual assault, child abuse, intimidation nor harassment;
- NO convictions/deferred judgments for misdemeanor while employed in law enforcement; firefighter or sworn public safety position.
- NO DUI/DWAI convictions/deferred judgments within 36 months;
- NO more than one DUI/DWAI convictions/deferred judgments in a lifetime;
- NO illegal sale, distribution, delivery or manufacturing of illegal drugs;
- NO illegal soft drug use within 36 months;
- NO illegal hard drug use within 60 months;
- NO use of illegal drugs while employed in law enforcement, firefighter or other sworn public safety position.



Testing Process

1. Internet Application
2. Computerized Written Test (Video Test for Police)
3. Behavioral Questionnaire
4. Submit Background History Form, proof of age, and HS Diploma, military DD2-14
5. Physical Ability Test
6. Written Suitability Assessment
7. Oral Suitability Interview
8. Polygraph
9. Background Interview
10. Background Review
11. Departmental Interview
12. Certification and Review by Manager of Safety.

(The Commission may perform preliminary file reviews after each test phase listed above to ensure applicants continue to meet the qualifications and suitability.)

Those who are given a conditional Job Offer from the Manager of Safety will complete a medical valuation that consists of a drug screen, medical exam, and written psychological test. Those given a conditional job offer will also be fingerprinted.

The Manager of Safety may extend a final job offer based on successful completion of the medical evaluation, Academy Class size, and any court orders in effect.

"I have found that the Denver Police Department is everything I thought that it would be. The people are great and the work is fulfilling. I truly have found it to be a family"

Officer Aitken-Nelson #98008

Required # of Trips to Denver

Depending on the Testing Calendar and academy start dates; applicants should plan on making 3-4 trips to Denver to complete the testing/screening.

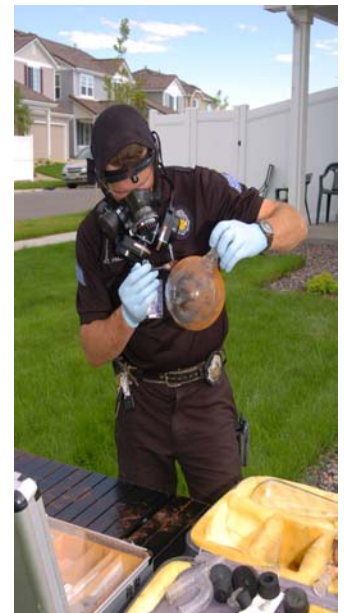
First trip: test phases 1-3

Second Trip: test phases 5-9 (3-5 days)

Third trip: test phase 11 (1 day)

Fourth trip: Medical Evaluation and Fingerprinting (3 days)

The Commission may combine the third and fourth trip depending on the academy start date and available testing calendar.





Lodging*

Downtown Hotels

- [Adam's Mark Hotel](#) - \$\$\$\$
1550 Court Place,
Denver, CO 80202
1-800-444 ADAM
- [Hampton Inn & Suites Downtown](#) - \$\$\$
1845 Sherman Street,
Denver, CO 80203
303-864-8000
- [Holiday Inn Downtown](#) - \$\$\$\$
1450 Glenarm Place,
Denver, CO 80202
1-800-315-2621
303-573-1450
- [Hyatt Regency](#) - \$\$\$\$
650 15th Street,
Denver, CO 80202
303-436-1234

Hotels half way from DIA and Downtown

- [Comfort Inn & Suites](#) - \$
4685 Quebec Street,
Denver, CO 80216
303-388-8100
- [Doubletree Hotel Denver](#) - \$\$\$
3203 Quebec Street,
Denver, CO 80207
303-321-3333
- [Radisson Hotel Stapleton Plaza](#) - \$\$
3333 Quebec Street,
Denver, CO 80207
888-294-3770



Transportation & Parking (No Free Parking is Available)

Taxi Service

- Denver Yellow Cab
800-777-7777
- Freedom Cab
800-444-4444
- Metro Cab
303-336-9127

Rental Car Companies

- | | |
|------------|--------------|
| Alamo | 800-462-5266 |
| Avis | 800-230-4898 |
| Budget | 800-527-0700 |
| Dollar | 800-800-4000 |
| Enterprise | 800-261-7331 |
| Hertz | 800-654-3131 |
| Thrifty | 800-367-2277 |

Parking

Parking is available in various lots near the Webb Building; average cost may be up to \$10.00 per day. On street metered parking may be difficult to find and has a two hour limit. (Metered parking is not an option during the written test.) Available parking lots may be found at www.downtowndenver.com/parking

Public Transportation

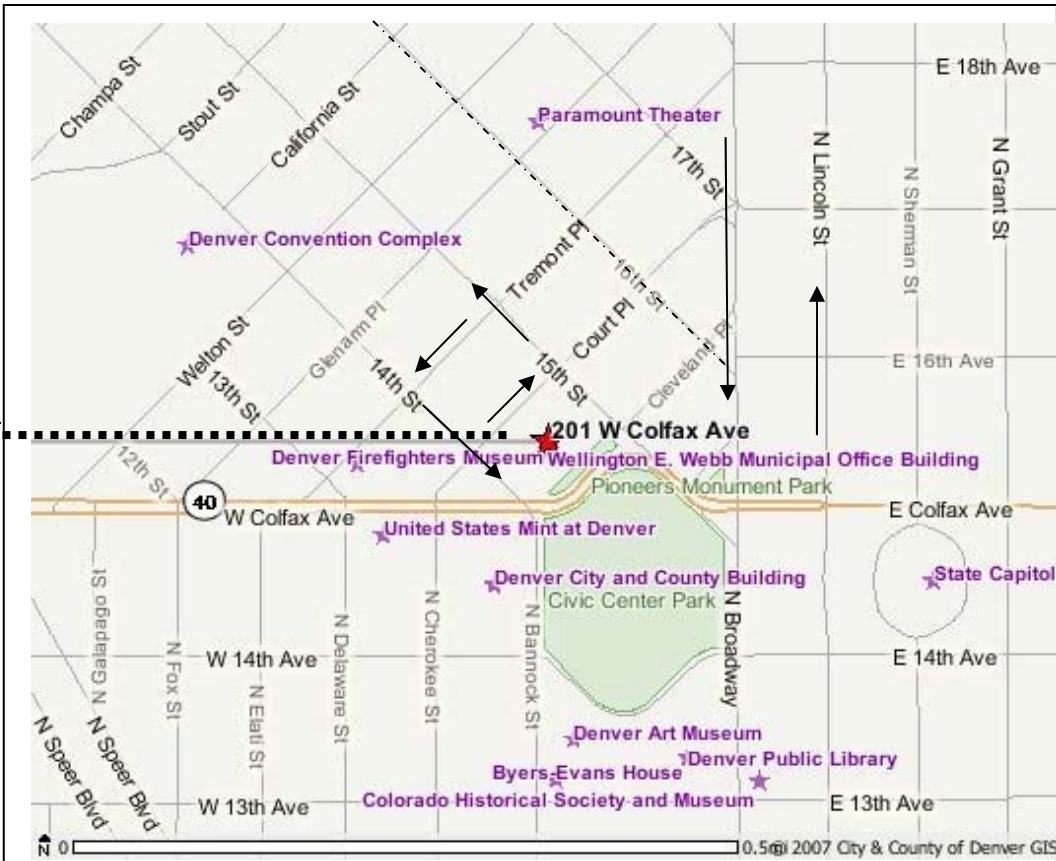
RTD Skyride (from DIA)
800-366-7433
RTD Bus and Light Rail
www.rtd-denver.com
303-299-6000
800-366-7433

* These listings do not imply an endorsement or promotion of these services. For a more detailed list of services, please visit the Denver Metro Convention and Visitors Bureau at <http://www.denver.org/>





Map and Driving Directions



Civil Service Commission

Webb Bldg. – 7th Floor
201 W. Colfax Ave, Dept 1208
Denver, CO 80202-5332

Phone: 720-913-3370
Fax: 720-913-3373

www.denvergov.org/civilservice

Webb Municipal Office Bldg.

Bordered by:

W. Colfax Ave. on the South
Court Pl. on the North
14th St. on the West
15th St. on the East

Public Entrances:

On Court Pl., one block West of
the 16th St.. Mall, at 15th St..



Directions from I-25

Use the Speer Blvd **exit 212-A**
Go south east toward down-
town, 1.5 miles to Colfax Ave.
Turn left (East) onto Colfax Ave.

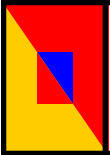
Or

Use the Colfax Ave. **exit 210-A**
Go East on Colfax toward
downtown.

Directions from Airport

Take Pena Blvd. to I-70 West
bound.

At junction with I-25, take I-25
South and then follow directions
from I-25. (See above.)



www.denvergov.jobs
www.denvergov.org/civilservice

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**Denver Department of Safety
Recruitment**

Webb Municipal Building, 7th Floor
201 W. Colfax Ave, Dept 803
Denver, CO 80202

Phone: 720-913-3390

Check out our Websites at
www.denvergov.jobs
www.denvergov.org/civilservice

Additional Information

- Please refer to the Examination Informational Booklets found on the Denver Department of Safety Recruitment and Civil Service Commission websites for complete descriptions of each testing phase and a study guide.
- The Denver Civil Service Commission and Department of Safety Recruitment offices are located in the heart of down town Denver. Not all of your tests will be completed at the Commission office. Please be aware transportation will be required to attend the physical ability test, oral suitability interview, polygraph appointment, drug screen, medical evaluation and fingerprinting. Please refer to the transportation information on page 3 for resource information.
- All visitors to the Webb Municipal Building that hosts the Civil Service Commission and Department of Safety Recruitment, are subject to security screening.