



DENVER
THE MILE HIGH CITY

Career Service Authority

Denver's Human Resource Agency

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Career Service Authority Board Meeting #2112

AGENDA

Thursday, January 15, 2009

9:00 A.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2

- I. **Opening:**
 - A. **Approval of the Agenda for the January 15, 2009 Board Meeting**
 - B. **Approval of the Minutes for the December 18, 2008 Board Meeting**
- II. **Board Comments:**
- III. **Director's Briefing:**
 - A. **Denver Employees Survey – Nicole Lucero-Holub & Lisa Herrera-Hodges**
- IV. **Public Comments:**
- V. **Approval to Post:**
- VI. **Public Hearing:**
 - A. **Public Hearing Notice No. 379** - modify the existing base wage and fringe benefits for the following class of workers of the prevailing wages for Window Cleaners.
 - B. **Public Hearing Notice No. 380** - Proposed Revision of Career Service Rules 3-21 and 3-36, regarding changes in the selection process.
 - C. **Public Hearing Notice No. 381** - Proposed Revision of Career Service Rules 16-72 and 16-73, regarding written reprimands. **Note: The Public Hearing to consider this rules proposal has been tabled until further notice.**
 - D. **Public Hearing Notice No. 382** - Proposed Revision of Career Service Rule 5-84, regarding amendments to the ADA.
 - E. **Classification Notice No. 1284** - The proposed change amends the Classification and Pay Plan by adding Accounting Assistant I (612-V), Accounting Assistant II (613-V), Assessment Information Technician (612-V), Child Support Assistant (613-C), Licensing Technician (614-C), Medical Only Claims Adjuster (612-A), Motor Vehicle Supervisor (806-C), Motor Vehicle Technician I (613-C), Motor Vehicle Technician II (614-C), Operational Supervisor I (808-V), Tax Technician I (612-V), Tax Technician II (613-V) and Wastewater Data Technician (612-V). We are also changing the pay grades of Administrative Support Assistant IV from 612-C to 613-C, Administrative Support Assistant V from 613-C to 614-C, Supervisor of Administrative Support I from 805-C to 806-C and Supervisor of Administrative Support II from 807-C to 808-C.

- F. Classification Notice No. 1285** - The proposed change amends the Classification and Pay Plan by adding 3-1-1 Customer Service Specialist.
- G. Classification Notice No. 1286** - The proposed change amends the Classification and Pay Plan by deleting Security Manager, Criminal/Civil Investigator Specialist and Administrative Hearings Technician.
- H. Classification Notice No. 1287** - The proposed change amends the Classification and Pay Plan by changing the pay grades of Parks and Recreation Ranger from 605-G to 613-G and Lead Park Ranger from 614-G to 620-G.
- I. Classification Notice No. 1288** - The proposed change amends the Classification and Pay Plan by changing the pay grades of Staff Probation Officer from 615-N to 617-N, Associate Probation Officer from 617-N to 620-N, Senior Probation Officer from 620-N to 623-N, Electronic Monitoring Probation Officer from 618-N to 621-N, Probation Officer Supervisor from 810-N to 812-N, Diversion/Criminal Justice Officer from 617-N to 620-N and Diversion Officer Supervisor from 808-N to 810-N. Lastly, CSA is adding Electronic Monitoring Probation Officer – Lead and abolishing Electronic Monitoring Probation Officer Supervisor.
- J. Classification Notice No. 1289** - The proposed change amends the Classification and Pay Plan by adding Outreach Case Coordinator and Outreach Case Coordinator Supervisor.

VII. New Cases:

VIII. Pending Cases:

- A. John Luna vs. Department of Safety, Appeal No. 42-07.**

This case will be reviewed at the January 15, 2009 Board meeting.

IX. Executive Session:

X. Adjournment: