



DENVER
THE MILE HIGH CITY

Career Service Authority

Denver's Human Resource Agency

201 W. Colfax, Department 412

Denver, CO 80202

p: 720.913.5751

f: 720.913.5720

www.denvergov.org/csa

Career Service Authority Board Meeting #2114

Minutes

Thursday, February 19, 2009

5:30 P.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2

Luis Toro (Co-Chair)
Tom Bonner (Co-Chair)
Felicity O'Herron (Absent)
Nita Henry
Patti Klinge (Absent)

I. Opening:

A. Approval of the Agenda for the February 19, 2009 Board Meeting

The Board unanimously approved the agenda for the February 19, 2009 meeting.

B. Approval of the Minutes for the February 5, 2009 Board Meeting

The Board unanimously postponed approving the minutes from the February 5, 2009 until a future meeting since there wasn't a quorum present that was at the February 5, 2009 meeting.

II. Board Comments: None

III. Director's Briefing:

A. Hearings Quarterly Board Report – Valerie McNaughton

Valerie McNaughton presented the Hearings Quarterly Board Report. The Board stated that they supported a 5 year retention policy and had a discussion on case consolidation.

Mr. Dolan updated the Board on the PEP/R Process and stated that CSA was the pilot and the process would soon be moving to other agencies.

Mr. Dolan briefed the Board about CSA's Jerome Cooper assisting some of CSA's smaller clients with HR Services through a partnership.

Mr. Dolan stated that the Denver Employees Survey was now being presented to specific departments and that he would keep the Board updated.

IV. Public Comments:

Bill Miles from Public Works wanted to thank CSA recruiting for all their efforts in Public Works lately.

V. Approval to Post: None

VI. Public Hearing:

A. Public Hearing Notice No. 383 - modify the existing base wage and fringe benefits for the following class of workers of the prevailing wages for DIA Transit Technician

Hameed Pousti presented the information to the Board for approval.

The Board unanimously approved Public Hearing Notice No. 383.

B. Public Hearing Notice No. 384 – modify the existing base wage and fringe benefits for the following class of workers of the prevailing wages for Appliance Mechanic

Hameed Pousti presented the information to the Board for approval.

The Board unanimously approved Public Hearing Notice No. 384.

C. Public Hearing Notice No. 385 – Proposed Revision of Career Service Rule 8-43, regarding effective date of pay survey adjustments

Note: The Public Hearing to consider this rules proposal has been tabled until further notice.

D. Public Hearing Notice No. 386 - Proposed Revision of Career Service Rules 9-80F and 11-41C, regarding administrative leave for exemplary performance

Peter Garritt presented the information to the Board for approval. A few speakers and Board Members had some questions and concerns with the 10 hours and made a motion to increase it to 20 hours.

The Board unanimously approved Public Hearing Notice No. 386 as amended by increasing the hours to 20 and deleting "personal holiday".

E. Classification Notice No. 1291 – The proposed change amends the Classification and Pay Plan by changing the title of Internet Site Administrator to Webmaster.

Melissa Fisher presented the information to the Board for approval.

The Board unanimously approved Classification Notice No. 1291.

F. Classification Notice No. 1292 - The proposed change amends the Classification and Pay Plan by changing the pay grades of County Court Marshal from 617-N to 619-N and County Court Marshal Supervisor from 808-N to 809-N.

Melissa Fisher presented the information to the Board for approval.

The Board unanimously approved Classification Notice No. 1292.

G. Classification Notice No. 1293 - The proposed change amends the Classification and Pay Plan by abolishing Analyst Specialist, Bibliographic Technician Supervisor, Bookmobile Circulation Clerk, Business Analyst, Case Management Coordinator, Case Management Coordinator Supervisor, Food Service Lead Technician, Operations Support Coordinator, Public Service Work Program Technician, Respiratory Equipment Technician and Vehicle Impound Investigator.

Bruce Backer presented the information to the Board for approval.

The Board unanimously approved Classification Notice No. 1293.

VII. New Cases:

A. Tim Muller vs. Department of Parks & Recreation, Appeal No. 48-08.

The Board will decide this case at a future meeting.

B. John Delgado vs. Department of Public Works, Appeal No. 75-08 A.

The Board will decide this case at a future meeting.

VIII. Pending Cases: None

IX. Executive Session:

The Board went into Executive Session at 6:33 p.m. to discuss pending cases and personnel matters.

The Board re-opened the Board Meeting at 7:11 p.m.

X. Adjournment:

The Board adjourned the meeting at 7:12 p.m.