



**DENVER**  
THE MILE HIGH CITY

**Career Service Authority**

Denver's Human Resource Agency

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**Career Service Authority Board Meeting #2118**

**Minutes**

**Thursday, April 19, 2009**

**5:30 P.M.**

**Webb Municipal Building**

**201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2**

**Luis Toro (Co-Chair)**  
**Tom Bonner (Co-Chair)**  
**Felicity O'Herron**  
**Nita Henry**  
**Patti Klinge**

**I. Opening:**

**A. Approval of the Agenda for the April 16, 2009 Board Meeting**

*The Board unanimously approved the agenda for the April 16, 2009 meeting.*

**B. Approval of the Minutes for the March 5, 2009 Board Meeting**

*The Board approved the minutes for the March 5, 2009 meeting on a 3-0 vote with Board Members Henry & Toro abstaining since they were not present at the March 5, 2009 meeting.*

**C. Approval of the Minutes for the March 19, 2009 Board Meeting**

*The Board unanimously approved the minutes for the March 19, 2009 meeting.*

**II. Board Comments: None**

**III. Director's Briefing:**

**A. DIA**

*Director Dolan stated that DIA had offered to hold a future CSA Board Meeting at their location as well as conduct a tour for the Board. The Board stated their interest in meeting out there and asked that CSA staff look into the logistics of it.*

**B. Denver Employee Survey**

*Director Dolan stated that the individual department presentations were in process and going very well.*

**IV. Public Comments: None**

**V. Approval to Post:**

**A. Proposed revision to Career Service Rule 11-26 Donated Sick Leave.**

*Pete Garritt presented the information to the Board for approval.*

*The Board unanimously approved the revision for posting at the May 7, 2009 meeting.*

**VI. Public Hearing:**

**A. Classification Notice No. 1298 - The proposed change amends the Classification and Pay Plan by changing the pay grades of Judicial Assistant III from 616-C to 617-C, Judicial Assistant IV from 618-L to 619-L and County Court Parking Magistrate from 618-L to 619-L. We are also abolishing Administrative Hearings Technician.**

*Pat Anderson presented the information to the Board for approval.*

*The Board unanimously approved Classification Notice No. 1298.*

**B. Classification Notice No. 1299 - The proposed change amends the Classification and Pay Plan by changing the pay grade of Deputy Manager of Aviation for Operations from 817-A to 818-A. We are also abolishing Deputy Manager of Aviation for Public Safety and Security.**

*Steve Adkison presented the information to the Board for approval.*

*The Board unanimously approved Classification Notice No. 1299.*

**C. Classification Notice No. 1300 - The 2009 Pay Survey recommendations.**

*Blair Malloy & Roberta Monaco presented the information to the Board for approval. They asked that the Board include recently approved Classification Notice Nos. 1297, 1298 & 1299 into Classification Notice No. 1300 as these were approved after the 2009 Pay Survey recommendations. The Board agreed.*

*The Board unanimously approved Classification Notice No. 1300 as amended.*

**VII. New Cases:**

**A. Campos, Herrera, Sandler & Sena vs. General Services, Appeal Nos. 56-08, 57-08, 58-08, 59-08**

*The Board will decide this case at a future meeting.*

**B. Michelle Felix vs. Department of Human Services, Appeal Nos. 87-06 and 46-07**

*The Board will decide this case at a future meeting.*

**C. Karene'e Williams vs. Department of Aviation, Appeal No. 53-08**

*The Board will decide this case at a future meeting.*

**VIII. Pending Cases:**

**A. Elizabeth Salazar vs. Denver County Court, Appeal No. 66-08**

*The Board affirmed the Hearing Officer's decision with a written decision to follow.*

**IX. Executive Session:**

*The Board went into Executive Session at 6:25 p.m. to discuss pending cases and personnel matters.*

*The Board re-opened the Board Meeting at 7:08 p.m.*

**X. Adjournment:**

*The Board adjourned the Board Meeting at 7:09 p.m.*