



DENVER
THE MILE HIGH CITY

Career Service Authority

Denver's Human Resource Agency

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Career Service Authority Board Meeting #2102

Minutes

Thursday, August 7, 2008

5:00 P.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2

Luis Toro (Co-Chair)
Tom Bonner (Co-Chair)
Felicity O'Herron
Kit Williams
Nita Henry

I. Opening: The Board meeting opened at 5:00 p.m.

A. Approval of the Agenda for the August 7, 2008 Board Meeting

Bruce Backer requested that the Health and Welfare Renewal be stricken from the Director's Briefing due to changes. The Board agreed and approved unanimously the revised Agenda for the July 17, 2008 meeting.

B. Approval of the Minutes for the July 17, 2008 Board Meeting

The Board approved unanimously the minutes for the July 17, 2008 meeting.

II. Board Comments:

Board Member Bonner stated that he would be out of town and would not be present for the August 21, 2008 meeting.

III. Director's Briefing:

A. *Mr. Dolan introduced Valerie McNaughton, CSA Chief Hearing Officer who gave her quarterly report on the Hearing Office's pending appeals. She stated that 58 appeals were closed during the second quarter of 2008. Ms. McNaughton further discussed the goals for the Hearings Office. Ms. McNaughton also talked about the 45 & 60 Day Rules for the Hearings Office. She stated that Board Member Toro is involved in the discussion to look at the Rules.*

B. *Mr. Dolan gave an update to the Board on achievements from CSA Divisions during the first half of 2008. Mr. Dolan highlighted a few items from each department and stated how proud he was of all CSA employees for these accomplishments. Board Member Bonner congratulated Mr. Dolan and the CSA employees for a job well done.*

IV. Public Comments: None

V. Approval to Post:

A. Revision to CSR 9-61 Shift Differential

Pete Garritt presented the information to the Board for approval based upon changes brought about by the new Kronos timekeeping system. Mr. Garritt stated that the difficulty was in determining who would get shift differential and who wouldn't and it would be left to each individual department.

The Board approved unanimously to post for Public Hearing the changes to Rule 9-61.

B. Revision to CSR 19-55 Decision of Hearing Officer

Pete Garritt presented the information to the Board for approval based upon discussions with Board Member Toro and the Hearings Office about the various time periods involved in the hearing process and where requirements should be.

The Board approved unanimously to post for Public Hearing the changes to Rule 19-55.

VI. Public Hearing: None

VII. New Cases:

A. Jack Burghardt v. Clerk and Recorder's Office, Appeal No. 81-07

This case will be reviewed at the August 21, 2008 Board meeting.

**B. Mestas et al, v. Department of Parks and Recreation, Appeal Nos. 61, 62, 64 & 67-07
Motion to Stay Appeal**

The Board unanimously denied the agencies petition. A written opinion will be forthcoming.

VIII. Pending Cases:

A. Timothy Sandrowski vs. Department of Public Works, Appeal No. 58-07A.

The Board unanimously affirmed the decision.

IX. Executive Session:

The Board went into Executive Session at 5:48 p.m. to discuss new cases and personnel matters.

The Board re-opened the Board Meeting at 6:36 p.m.

X. Adjournment:

The Board adjourned meeting at 6:37 p.m.