



DENVER
THE MILE HIGH CITY

Career Service Authority

Denver's Human Resource Agency

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Career Service Authority Board Meeting #2111

Minutes

Thursday, December 18, 2008

9:00 A.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2

Luis Toro (Co-Chair)
Tom Bonner (Co-Chair)
Felicity O'Herron (Absent)
Nita Henry
Patti Klinge

I. Opening: The Board meeting opened at 9:04 a.m.

A. Approval of the Agenda for the December 18, 2008 Board Meeting

The Board approved unanimously Agenda for the December 18, 2008 meeting.

B. Approval of the Minutes for the December 4, 2008 Board Meeting

The Board approved unanimously the minutes for the December 4, 2008 meeting.

II. Board Comments:

Board Members Henry & Bonner wished everyone Happy Holidays.

III. Director's Briefing:

A. *Mr. Dolan gave a briefing of 2008 CSA accomplishments and stated that he was looking forward to 2009 projects. He thanked the CSA Board & Staff for all their hard work the past year.*

IV. Public Comments: None

V. Approval to Post:

A. Revisions to written reprimand rule

Peter Garritt presented the information to the Board for approval. The Board questioned Mr. Garritt on some aspects of the language and he stated that he would work on it before the Public Hearing.

The Board approved unanimously to post for Public Hearing.

- B.** Revisions to Rule 3 SELECTION related to recruiting and examination procedures

Peter Garritt presented the information to the Board for approval.

The Board approved unanimously to post for Public Hearing.

- C.** Revisions to Rule 5-84 **Reasonable Accommodations for Individuals with Disabilities Policy** to reflect recent amendments to the ADA

Peter Garritt presented the information to the Board for approval.

The Board approved unanimously to post for Public Hearing.

VI. Public Hearing:

- A. Classification Notice No. 1282** - The proposed change amends the Classification and Pay Plan by deleting Administrative Operations Supervisor, Court Staff Supervisor, Division Director, Personnel Technician, Senior Analyst, Manager of Arenas, Associate Personnel Analyst, Court Technical Clerk, Operations Support Supervisor, Engineering Manager, Environmental Scientist II, Wastewater Conservation Supervisor, Central Services Support Supervisor, Decedent Affairs Coordinator, Departmental Information Systems Manager, Information Technology Division Director, Environmental Inspector and Assessment Technical Services Supervisor.

Pat Anderson presented the information to the Board for approval. Ms. Anderson requested that she wanted to keep the Information Technology Division Director Classification and requested that it be removed from the Classification Notice.

The Board approved unanimously Classification Notice No. 1282 as amended.

- B. Classification Notice No. 1283** - The proposed change amends the Classification and Pay Plan by adding Business Development Associate I, Business Development Associate II and Business Development Supervisor.

CSA's Paul Wiberg and Paula Gomez from OED – Workforce Development presented the information to the Board for approval.

The Board approved unanimously Classification Notice No. 1283.

VII. New Cases:

- A. John Luna** vs. Department of Safety, Appeal No. 42-07.

This case will be reviewed at the January 15, 2009 Board meeting.

VIII. Pending Cases:

- B. RONALDA MOUNJIM** vs. Department of Parks and Recreation, Appeal No. 87-07A.

The Board unanimously affirms in part, reverses in part, and modifies in part the Hearing Officer's decision with a written decision to be forthcoming.

IX. Executive Session:

The Board went into Executive Session at 9:35 a.m. to discuss pending cases and personnel matters.

The Board re-opened the Board Meeting at 10:52 a.m.

X. Adjournment:

The Board adjourned the meeting at 10:53 a.m.