



**DENVER**  
THE MILE HIGH CITY

**Career Service Authority**

Denver's Human Resource Agency

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**Career Service Authority Board Meeting #2125**

**Minutes**

**Thursday, August 6, 2009**

**9:00 A.M.**

**Webb Municipal Building**

**201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2**

**Luis Toro (Co-Chair)**  
**Tom Bonner (Co-Chair)**  
**Felicity O'Herron (Absent)**  
**Nita Henry**  
**Patti Klinge**

**I. Opening:** The Board meeting opened at 9:00 a.m.

1. Approval of the Agenda for the August 6, 2009 Board Meeting

*The Board unanimously approved the agenda for the August 6, 2009 meeting.*

2. Approval of the Minutes for the July 16, 2009 Board Meeting

*The Board unanimously approved the minutes for the July 16, 2009 meeting.*

**II. Board Comments: None**

**III. Director's Briefing:**

1. Hearings Quarterly Board Report – Valerie McNaughton

*Director Dolan presented Valerie McNaughton with her 5 Year Service Pin and she gave her Hearings Office Quarterly Report. The Board asked Ms. McNaughton about the one day hearing wording and they all agreed that the "one day" wording should probably be changed to "as needed".*

2. Director Dolan reported that CSA strategic planning was continuing and that he would keep the Board updated.

3. Director Dolan stated CSA had presented to the Finance Committee on the 2010 budget and is working with BMO and the Mayor's Office.

**IV. Public Comments: None**

**V. Approval to Post:**

1. Changes to Donated Sick Leave Rule, 11-26

*Peter Garritt presented the information to the Board for approval. He stated that this was needed to clarify some items resulting from the May 2009 change.*

*The Board unanimously approved to post the rule change.*

**VI. Public Hearing:**

1. **Classification Notice No. 1303** - The proposed change amends the Classification and Pay Plan by adding Emergency Communications Operator (617-S) and Lead Emergency Communications Operator (618-S).

*Roberta Monaco presented the information to the Board for approval. She stated that this was a result of a study to improve emergency response times. Department personnel says 93 seconds can be shaved off response times.*

*The Board unanimously approved Classification Notice No. 1303.*

**VII. New Cases:**

1. **Robert F. Augustine** vs. Denver Department of Public Works, Appeal No. 24-09

*The Board will decide this case at a future meeting.*

**VIII. Pending Cases:**

1. **Sharmaine Norman-Curry** vs. Denver Sheriff Department, Appeal No. 28-07

*The Board unanimously voted to affirm the decision.*

2. **Greg Sawyer and Becky Sproul** vs. Denver Health and Hospital Authority, Appeals Nos. 33-08, 34-08

*The Board will decide this case at a future meeting.*

**IX. Executive Session:**

*The Board went into Executive Session at 9:37 a.m. to discuss pending cases and personnel matters.*

*The Board re-opened the Board Meeting at 10:13 a.m.*

**X. Adjournment:**

*The Board adjourned the Board Meeting at 10:14 a.m.*