



DENVER
THE MILE HIGH CITY

Career Service Authority

Denver's Human Resource Agency

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Career Service Authority Board Meeting #2104

Minutes

Thursday, September 4, 2008

5:00 P.M.

Webb Municipal Building

201 W. Colfax, Fourth Floor, Room 4.F.6 and 4.G.2

Luis Toro (Co-Chair)
Tom Bonner (Co-Chair)
Felicity O'Herron
Kit Williams (Absent)
Nita Henry

I. Opening: The Board meeting opened at 5:05 p.m.

A. Approval of the Agenda for the September 4, 2008 Board Meeting

The Board approved unanimously the revised Agenda for the September 4, 2008 meeting.

B. Approval of the Minutes for the August 21, 2008 Board Meeting

The Board approved unanimously, with Board Member Bonner abstaining due to not being in attendance at the August 21, 2008 meeting, the minutes for the August 21, 2008 meeting.

II. Board Comments: None

III. Director's Briefing: None

IV. Public Comments: None

V. Approval to Post: None

VI. Public Hearing:

A. Classification Notice No. 1272 – The proposed change amends the Classification and Pay Plan by adding Administrator I (812-I), Administrator II (814-I) and Administrator III (816-I)

Pat Anderson presented the information to the Board for approval.

The Board approved unanimously Classification 1272.

- B. Classification Notice No. 1273** – The proposed change amends the Classification and Pay Plan by adding Case Management Coordinator I, Case Management Coordinator II, Case Management Coordinator III and Lead Case Management Coordinator. CSA is also changing the titles and pay grades of Eligibility Supervisor (807-H) to Case Management Supervisor I (808-H) and Eligibility Supervisor II (809-H) to Case Management Supervisor II (810-H). Lastly CSA is abolishing Eligibility Technician

Pat Anderson presented the information to the Board for approval. Ms. Anderson stated that this was for Human Services and would make the series less confusing.

The Board approved unanimously Classification 1273.

- C. Public Hearing Notice No. 373** – Re-posted Proposed Revision of Career Service Rule 9-61, Shift Differential

Peter Garritt presented the information to the Board for approval. After much discussion and comments from speakers, it was suggested the following verbiage be added: “The Personnel Director, upon the request of an appointing authority, may allow a department or agency to exclude otherwise eligible employees from receiving shift differential based on community practice. Requests based on other reasons require submission by the Personnel Director to and approval by the Board.

The Board approved unanimously Public Hearing Notice No. 373 as amended with a 9/14/2008 effective date.

- D. Public Hearing Notice No. 372** – Plan Design and Premium changes to the benefits for the 2009 plan year

Heather Britton presented the information to the Board for approval and described the 2009 changes.

The Board approved unanimously Public Hearing Notice No. 372.

VII. New Cases: None

- A. Glenn Sample v. Department of Human Services, Appeal No. 72-07**

The Board will decide this case at the September 18, 2008 CSA Board Meeting.

VIII. Pending Cases: None

IX. Executive Session:

The Board went into Executive Session at 6:25 p.m. to discuss new cases and personnel matters.

The Board re-opened the Board Meeting at 7:18 p.m.

X. Adjournment:

The Board adjourned meeting at 7:19 p.m.