



---

## Public Works Committee Summary

---

Tues. March 17, 2009

1:30 p.m.

Conference Room 391

**Committee Members Present:** Johnson, Chair; López, Vice-Chair; Lehmann

**Committee Member Absent:** Nevitt

**Other Council Present:** Robb

---

*Agenda:*

1) *Hospital Shared Services (HSS) contract*

---

### 1. Hospital Shared Services (HSS) contract:

#### Committee Action

The Committee approved amending the contract with Hospital Shared Services (HSS) for security services at multiple City facilities as follows:

- extend the contract from July 16, 2009, through Dec. 31, 2010;
- increase the contract total from \$15,075,000 to \$28 million;
- add HSS services at the justice center in mid-2010; and
- authorize the Wage Supplement Program.

#### Committee Discussion

Mike Romero, General Services - Purchasing, explained that the HSS contract would be extended through December 31, 2010 at which time the department would generate a Request for Proposal (RFP) early 2010 for security guard services. This contract was originally approved on August 2, 2005 and is for services at multiple city facilities, 120 buildings, which include the Wastewater and Human Services facilities. Councilmember Johnson asked why these services aren't covered by the Sheriff's Department and why the contract extension couldn't address the security issue only. In addition, Councilmember Robb asked if the contractor performs the same screening functions at the Smith Road facility. James Williamson, General Services, said the screening functions would add a huge strain on the Sheriff's and that HSS does not providing screening services at the Smith Road facility.

Councilmember Lopez asked how many were employed through this contract and what wages are applicable. There are a total of 127 full-time and part-time employees and they receive living wages, stated Mr. Romero. He noted that the city believed that adding

the additional five months to the contract would be helpful since HSS has the expertise the city needs until the RFP could be initiated in 2010. Mike Lanson, HSS, said the uniformed employees get wages above prevailing wage, averaging \$12.50 per hour, in addition to full benefits and employee relations protection. He added that HSS is a Colorado-grown company and is Denver based. The company works for other justice departments performing security, but the security officers are not armed. The company also engages in subcontracting with Minority Business Enterprises (MBEs) and Women Business Enterprises (WBEs).

Councilmember Robb asked who had the contract before HSS and if HSS inherited other employees. Jim McIntyre, General Services, said various security agencies were contracted with the city prior to the current contract and Barton Security was one of them. Some of the employees from the former agencies did not pass their background checks and were not hired at HSS. The consolidation of all the security service contracts gave the city better pricing, continuity of resources, consistent look (uniforms), and savings in the amount of \$200,000 the first year. Councilmember Robb asked if the Permit Center was included in this contract. Mr. McIntyre said that the building is not acknowledged as a line item for security, but the contract maximum amount is \$28 million which allows for additional security personnel to be added wherever.

Councilmember Robb asked what amount of the increase is attributable to the justice center, what planning is being done now in preparation for the opening date, and what type of security will be implemented on the justice center campus. Mr. Williamson said it was estimated that \$1 million is attributed to the justice center and that staff is working on the security plans now to meet the May 2010 opening. The City is considering utilizing various forms of technology such as biometrics to secure the campus. In addition, security officers may be used to patrol the parameters. Mr. Romero said he would provide a breakdown of staffing and costs related to the justice center. (See attachment<sup>1</sup>) Councilmember Lehmann requested ongoing briefings regarding the security measures planned for the new justice center. Councilmember Robb said that safety briefings are being scheduled now.

*Debra Bartleson*  
*Legislative Services*

---

<sup>1</sup> Subsequent to the meeting the attached information was provided to explain the security officer staffing and costs.