



JOHN W. HICKENLOOPER  
Mayor

# CITY AND COUNTY OF DENVER

## CIVIL SERVICE COMMISSION

POLICE AND FIRE DEPARTMENTS

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## EXECUTIVE DIRECTOR

Earl E. Peterson

**PLEASE POST: 10/01/04 –10/22/04**

## NOTICE OF PUBLIC HEARING – RULE MAKING

**October 22, 2004 - 8:30 a.m.**

### **Proposed Changes To Commission Rule VI, Sections 1-10 (Promotional Examinations and Requirements)**

On **Friday, October 22, 2004, at 8:30 a.m.** the Civil Service Commission will hold a public hearing in the Commission conference room at **1570 Grove St., Denver, CO 80204-1930**, for the purpose of receiving public comment on proposed **amendments to Commission Rule VI, Sections 1-10**. A **summary of the proposed changes** is attached.

The **full text** of the proposed changes to Rule VI § 1-10 is **posted at the Commission's office and on the Commission's web site** at: [www.denvergov.org/civilservice](http://www.denvergov.org/civilservice). Click on the link "Commission Rule Changes". Additional copies of the proposed changes are available by email or fax, upon request.

**Written comment** or questions may be submitted by mail, fax, email or in person to Earl Peterson, Executive Director, Civil Service Commission, 1570 Grove St., Denver, CO 80204-1930, to be received by the **deadline of Tuesday, October 19, 2004 at 12:00 noon**. Fax: 720-913-3373; Email: [earl.peterson@ci.denver.co.us](mailto:earl.peterson@ci.denver.co.us).

**Oral comment**, limited to ten (10) minutes, may be scheduled for the public hearing by contacting Jeanette Early, Administrative Assistant, by the **deadline of Wednesday, October 20, 2004 at 4:30 p.m.** Phone: 720-913-3356; Email: [jeanette.early@ci.denver.co.us](mailto:jeanette.early@ci.denver.co.us).

Authority for rule making is provided by City and County of Denver Charter § 9.3.4 and Commission Rule II § 4(A). The procedures for Rule Making are contained in Commission Rule II § 4(A).

Dated and posted, October 1, 2004.

CIVIL SERVICE COMMISSION

A handwritten signature in cursive script that reads "Earl E. Peterson".

Earl E. Peterson  
Executive Director

Attachment (1)

**PLEASE POST: 10/01/04 – 10/22/04**

**City and County of Denver - Civil Service Commission  
 Summary of Proposed Changes  
 Rule VI, Sections 1-10  
 (Promotional Examinations and Requirements)**

<b>Revised Rule By Section</b>		<b>Nature and Summary of Proposed Changes to Current Rule (Comments listed in numerical order.)</b>	
Rule #		1.	Change rule number from “VI” to “6”.
Rule Title		2.	No change.
Section 1		3.	Change in title.
		4.	Proposed Section 1 incorporates current Sections 1 & 2 with reorganization and updates. Elimination of reference to the rank of Superintendent of Radio Engineer in the Police Dept.
Section 2		5.	Current Section 2 moved to proposed Section 1 with elimination of reference to the rank of Superintendent of Radio Engineer.
		6.	Proposed Section 2 incorporates the current Section 3 with reorganization and updates to that section.
Section 3		7.	Provisions of current Section 3 moved into proposed Section 2 with reorganization and updates.
		8.	Proposed Section 3 incorporates current Section 4 with reorganization and updates. Clarification also added regarding the “competitive” nature of promotional exams and the authority of the Commission to set qualifications, prerequisites and requirements.
Section 4		9.	Existing Section 4 is incorporated into proposed Section 3 with reorganization, updates and clarification.
		10.	Proposed Section 4 is a new section. It incorporates the provisions of current Section 6 with updates and clarification of Commission’s control of all examinations.
Section 5		11.	Current Section 5 has been moved to proposed Rule 15 § 2.
		12.	Proposed Section 5 incorporates current Section 7 with updates.
Section 6		13.	Current Section 6 is incorporated into proposed Section 4 with updates and clarification of Commissions control of exams.
		14.	Proposed Section 6 incorporates all the provisions of current Section 9.
	Sub. B-3	15.	The definition of continuous service is updated at Subsection B-3 to reflect the retention of seniority by those “re-employed.”

<b>Revised Rule By Section</b>		<b>Nature and Summary of Proposed Change to Current Rule (Comments listed in numerical order.)</b>	
Section 6	Sub. D	16.	Proposed subsection D clarifies that seniority points are added to the total examination score only for those passing all phases.
Section 7		17.	Current Section 7 is incorporated into proposed Section 5.
		18.	Proposed Section 7 is new. It clarifies that there is no award of veteran preference points in promotional exams.
Section 8		19.	Current Section 8 was reserved.
		20.	Proposed Section 8 incorporates, updates, and expands the provisions of current Section 10.
	Sub. B	21.	Proposed subsection B clarifies that the Commission has the authority to establish the prerequisites in a promotional exam.
	Schedule I	22.	Proposed Schedule I is updated: change in title from Lineman to Fire Systems Technical Specialist; promotion to Assistant Superintendent of Fire Alarm is from Fire System Technical Specialist “I”; promotion to Assistant Master Mechanic is from Mechanic “1”.
	Schedule II.	23.	Proposed Schedule II is updated to reflect (moved to Rule following deletion from Charter) that all Police Officers must have held that rank for 48 months total to be eligible for the Sergeant promotional exam (irrespective of the “grade” to which they are appointed upon leaving the academy). Reference to Superintendent of Radio Engineer is eliminated.
Section 9		24.	Current Section 9 is moved to proposed Section 6
Section 10		25.	Current Section 10 is moved to proposed Section 8 with updates and additions.