City and County of Denver
457(b) Deferred Compensation Plan
Enrollment/Change Form

By completing this form, you are either enrolling in the Plan, or opting not to take advantage of the Denver 457(b) Deferred Compensation Plan (the "Plan").

Employee Information

Last name _____ First name _____ Date of birth _____

Employee ID Number _____ Email _____ Phone number _____

Election

☐ **ENROLL ME.** I authorize the following election and understand TIAA will send a welcome packet with information about the plan.

☐ **OPT OUT.** I choose not to participate at this time. I understand I can enroll at any time in the future by going online and enrolling directly with TIAA. I am ok with TIAA contacting me with additional information.

Contribution Amounts and Type

- You can contribute either pre-tax or post-tax (ROTH) or both.
- The minimum contribution amount is either $10 per pay period, or 1% of compensation (not both).
- The maximum annual contribution amount is $18,000 if you are under 50 years old, or $24,000 if you are over 50 years old.

Payroll contributions will begin the first of the month following enrollment for new enrollees.

☐ **Pre-Tax contribution**: I authorize and direct my employer to deduct from my salary **(Choose One)**

- ☐ _____ % as a pre-tax contribution (1% minimum 100% maximum)
- ☐ $ _____ as a pre-tax contribution ($10 minimum)

☐ **After-Tax ROTH contribution:** I authorize and direct my employer to deduct from my salary **(Choose One)**

- ☐ _____ % as an after-tax contribution (1% minimum 100% maximum)
- ☐ $ _____ as an after-tax contribution ($10 minimum)

Contribution Type. **(Choose One)**

☐ Regular ☐ 50+ Catch-Up ☐ Special 3-Year Catch-Up*
*Must be pre-approved by TIAA

NOTE: For new enrollees, unless you register online at www.tiaa.org/denver or speak to a TIAA representative, after 30 days you will be enrolled into a Target Date fund based upon your age.

SUBMIT

Employee signature _____ Date _____

Return form to Safety Human Resources | phone: 720-913-6741 | fax: 720-913-7017 | email: SafetyHR@denvergov.org

For more information, go to: www.denvergov.org/457