



**Denver Fire Department**  
Fire Prevention Division

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### NOTICE OF CENTRAL STATION RUNNER LICENSING DEADLINE

As representative of a central station licensed by the Denver Fire Department, you are aware that the Denver Fire Code requires the fire alarm systems of all protected premises to be monitored by a qualified and licensed central station. Once DFD's Technical Services Division has determined that a central station complies with Underwriters Laboratories criteria, National Fire Protection Association Pamphlet #72, *National Fire Alarm and Signaling Code*, and Denver Fire Code requirements, then DFD issues a license to monitor fire alarm systems within the City and County of Denver.

A requirement of NFPA #72 and the Denver Fire Code for central stations, and therefore a condition of this license, is that all central stations provide runner service. Since 2009, Denver's Fire Code has required that central station runners also be licensed as runners by the Denver Fire Department. To be licensed, a runner must hold a valid Denver Fire Department license to work on fire alarm systems and must pass a test, the focus of which is to educate runners on what is expected of the runner as to their responsibilities for providing maintenance on the system and resetting the system. This is an annual license and the deadline for obtaining it is March 1 of each year.

Denver Fire Department records do not indicate that your firm has any runners licensed. At this point, we ask that you have at least one runner licensed by May 1, 2016. Failure to comply will result in legal action against the central station officials.

The test must be taken in the Fire Prevention office at Denver Fire Department headquarters, 745 West Colfax Avenue. Please call 720-913-3465 to schedule an appointment to test. The test, which takes about a half hour, is designed to provide the information the runner should know—not to fail anyone. To prepare for the test, a runner should be familiar with NFPA #72 and Chapter 9 of the Denver Fire Code. The cost of the license is \$75, with a check made payable to Denver Manager of Finance.

Thank you.

Sincerely,

Mike Stutz  
Superintendent of Fire Alarm