



**CITY AND COUNTY OF DENVER  
DEPARTMENT OF PUBLIC WORKS**

**Professional Design Services for  
High Line Canal Trail Underpasses Hampden/Colorado  
eBid Document No. 4414413**

**ADDENDA #2  
May 17, 2016**

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**Questions and Answers**

*Q1. I'm submitting a question for the above-cited Request for Proposal. The Scope of Work indicates that while right-of-way acquisition is probably not need for the project, consultants should include right-of-way services in their proposal. Our right-of-way subconsultant is a DBE-certified firm. However, since ROW services may not be needed for the project, we can't positively commit to a percent utilization in their DBE LOI form. Should we submit a signed LOI for this subconsultant reflecting a 0% percentage utilization? How would the City like for us to handle this particular DBE LOI form?*

A1. The consultant is to list DBE participation on the DBE participation page and submit a Letter of Intent for the DBE firm for the anticipated percentage of participation for the right-of-way services. In the event that project management excludes the right-of-way services and the firm did not meet their committed goal; the firm would provide a Good Faith Effort at the end of the project stating goal was not met due to changes in the Scope of Services by project management.

*Q2. The RFP mentioned that graphs and charts may be presented as 11x17s, could graphics we create be present as 11x17s as well?*

A2. Yes

*Q3. In Part 3 – Team Qualification it states “indicate the team members’ successful administration of past/present municipal and/or institutional contracts.” Can you clarify what this means?*

A3. It means exactly what it states. “Institutional” refers to clients within the public sector.

**End of Addenda #2**