

February 25th, 2020 Minutes – Denver’s 457(b) Deferred Compensation Committee

REGULAR MEETING: February 25th, 2020 at 1:00 p.m. at Webb Municipal Building, 201 W. Colfax Ave., Denver, CO 80202, Room 4.F.6.

Committee Members Present

Zlatko Letica, Finance, Chairperson
John Eckhardt, Retiree, Vice Chairperson
Greg King, Finance, Secretary
Christopher O’Brien, Human Resources
Bettye Enders, Retiree
Anthony Mazzei, Sheriff’s Office
Ian Culverhouse, Denver Police Department

Term Expires

12/31/2020
12/31/2020
12/31/2020
12/31/2022
12/31/2023
12/31/2023
12/31/2023

Committee Members Not Present

Margaret Danuser, Finance
Greg Pixley, Denver Fire Department

Term Expires

12/31/2022
12/31/2022

Financial Advisors

Wendy Dominguez, Innovest
Ryan Murphy, Innovest

Plan Advisors Present

Michael Studebaker, Nationwide
Rachel Schmelzer, Nationwide
Don Regan, Nationwide
Greg Greive, Nationwide
Jamie Holdren, Nationwide (phone)

Ex-Officio Non-Voting Member

None

Other Attendees

Mario Dominguez, DOF

Public Attendees

Heather Darlington, DERP

1. CALL TO ORDER

- a.) Mr. Letica called the meeting to order at approximately 1:00 p.m.
- b) A quorum is noted.
- c) The Secretary properly posted the notice of the meeting.
- d) Mr. Letica asked for any additions to the Agenda. Mr. Letica added Innovest 4th Quarter 2019 and 1st Quarter 2020 Invoices to New Business.

2. AMENDMENTS TO MINUTES

Minutes for the January 30th, 2020 combined regular meeting with strategic planning retreat were distributed and reviewed.

Discussion: None

Motion: A motion offered by John Eckhardt, duly seconded by Anthony Mazzei, to approve the minutes for the January 30th combined regular meeting with strategic planning retreat with corrections to sections 2 and 5.d., and to direct the Secretary to certify the minutes. The motion carried by the following vote:

Aye: Letica, Eckhardt, King, Enders, Mazzei, Culverhouse, O'Brien

Nay: 0

Abstain: 0

3. OLD BUSINESS:

- a. **Near Retirement Marketing:** Michael Studebaker highlighted the Rollover vs. Non-Rollover Distributions handout. Don Reagan discussed marketing efforts targeting separation from service individuals.

4. NEW BUSINESS:

- a. **Innovest 4th Quarter 2019 and 1st Quarter 2020 Invoices:** Zlatko Letica notified committee that system issues with accounting is hindering the execution of the contract with Innovest. As a result, payment of invoices to Innovest for the 4th quarter 2019 and 1st quarter 2020 requires approval from the committee to pay invoices.

Discussion:

None

Motion: A motion offered by Greg King, duly seconded by John Eckhardt, to approve payment of two Innovest invoices for the 4th quarter 2019 and 1st quarter 2020, and direct Nationwide to disburse funds from the appropriate plan expense account for immediate payment of \$41,431.70.

Approved:

Aye: Letica, Eckhardt, King, Enders, Mazzei, Culverhouse, O'Brien

Nay: 0

Abstain: 0

- b. **Innovest - Target Date Funds/Deep Dive:** Ryan Murphy highlighted the Target Date Funds handout, focusing on details of the Vanguard Target Date funds within the deferred compensation plan. Wendy Dominguez discussed the Target Date Funds as the default fund when a participant does not select a fund. Nationwide and Innovest agreed that the process of default to a Target Fund is standard practice and the process meets the committee's fiduciary responsibility.

- c. **Nationwide Monthly Update:** Michael Studebaker reviewed the 2018-2019 CCD 457(b) plan metrics. Don Regan discussed drop in participant meetings due to Nationwide sales meeting which caused a temporary decline of staffing levels. Participant meetings are expected to return to normal levels in February. Michael Studebaker reviewed the 2019 Year End report on the deferred compensation plan.
- d. **CPCC Conference – September 1-4, 2020 – Beaver Creek, Colorado:** Zlatko Letica reminded committee of CPCC conference and asked Ian Culverhouse and John Eckhardt to attend. One other committee member will be confirmed later.
- e. **2020 Goal Setting Review:** Wendy Dominguez reviewed the 2020 goals set at the Strategic Planning Retreat. The committee, Innovest, and Nationwide discussed and finalized the goals for 2020.
- f. **Plan Document Update:** John Eckhardt notified the committee that third-party vendor believes the changes under the Secure Act, most likely, will not go into effect until the end of 2020.

5. SUB-COMMITTEE REPORTS

- a. **Branding Sub-Committee:** No Update.
- b. **Audit Sub-Committee:** No Update.
- c. **DERP/FPPA Partnership Sub-Committee:** Heather Darlington mentioned that efforts working with the committee are proving successful and that the rebranding of DERP are moving forward.
- d. **Investment Sub-Committee:** Ryan Murphy reviewed the proposed changes to the Stable Value Fund requested by Galliard.

Discussion:

None

Motion: A motion offered by John Eckhardt, duly seconded by Greg King, to authorize Rob McDermott to negotiate changes with Galliard in accordance to the City's enabling documents.

Approved:

Aye: Letica, Eckhardt, King, Enders, Mazzei, Culverhouse, O'Brien

Nay: 0

Abstain: 0

- e. **Plan Document Review Sub-Committee:** Update was given under new business.
- f. **Budget Sub-Committee:** Zlatko Letica mentioned funds are in the account and invoices will be paid.

6. PUBLIC COMMENT: None

7. EXECUTIVE SESSION: None

8. ADJOURN PUBLIC MEETING:

Motion: A motion to adjourn the public meeting offered by Greg King.

Approved

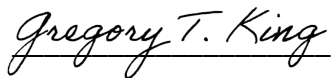
Aye: Letica, Eckhardt, King, Enders, Mazzei, Culverhouse, O'Brien

Nay: 0

Abstain: 0

By signing below the Secretary hereby certifies the above minutes of February 25, 2020 regular meeting and strategic planning retreat were reviewed and approved by a majority vote of Committee members at a regular meeting held on April 28, 2020.

Respectfully submitted,



Greg King, Secretary

457(b) Deferred Compensation Committee