

**City of Denver Private Use Questionnaire**

All completed forms should be e-mailed to: [capitalfunding@denvergov.org](mailto:capitalfunding@denvergov.org) (as part of the capital intake process) and annually thereafter

This private use questionnaire is to be completed for all capital programs/projects that may or will use or have used tax-exempt financing proceeds to fund all or a portion of the project cost. The information supplied in this form will be used by the Department of Finance to assess and monitor compliance of private business use rules as required by the Internal Revenue Service. Information supplied in this form does not necessarily preclude a project from using tax-exempt financing if private use exists or is contemplated. Please answer each question completely and thoroughly. If you need any assistance in completing this form, please contact a representative from the Capital Funding Team.

For the purpose of this form, "External Party/Parties" shall mean any entity other than the City and County of Denver, Colorado including but not limited to, the State of Colorado, Federal Government, 501C3, private developer, corporation, managing foundations, etc.

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Completed By:

E-mail:

Phone:

Agency:

Date Completed:

List and description of financed facilities or improvements, including address and location:

Please answer "yes" or "no" to each question for each facility or improvement. If the answer is "yes," please explain your response in detail and provide any supporting documentation. Please answer yes even if situation does not currently exist but is being contemplated.

1. Will any portion of any facility above be used for anything other than a general public use or by an External Party (an example may include a corporation, the federal government or a 501C3 utilizing space, whether for free or rented)?

\_\_\_\_\_ YES (EXPLAIN)      \_\_\_\_\_ NO

Explanation (detail type of user, key terms of usage agreement, length of use, etc):

2. Will any part of the operations of any facility above be managed by an External Party (an example of such an arrangement may include food service operations not managed by the City or maintenance of your facility managed by an entity other than the City, vending or janitorial services, etc.)?

\_\_\_\_\_YES (EXPLAIN)      \_\_\_\_\_NO

Explanation:

3. Will any portion of any facility above include space available for rental or lease to External Parties (examples include rental of space for a wedding, rental by an organization for a conference, lease or sublease of space for concessions or an ongoing use by an External Party)?

\_\_\_\_\_YES (EXPLAIN)      \_\_\_\_\_NO

Explanation:

4. Will any portion of any facility above be used for research purposes?

\_\_\_\_\_YES (EXPLAIN)      \_\_\_\_\_NO

Explanation:

5. Will any portion of any facility be subject to any naming rights agreements or sponsorships?  
\_\_\_\_\_YES (EXPLAIN) \_\_\_\_\_NO

Explanation:

6. Will any revenue, profits and/or fees generated on the facility be payable by an External Party? \_\_\_\_\_YES  
(EXPLAIN) \_\_\_\_\_NO

Explanation:

7. Will any equity contributions or donations from an External Party be used for the development or operations of the facility?

\_\_\_\_\_YES (EXPLAIN) \_\_\_\_\_NO

Explanation:

8. Will any federal or other grant monies be used for the development or operations of the facility?  
\_\_\_\_\_YES (EXPLAIN) \_\_\_\_\_NO

Explanation:

9. Will any revenue, profits or fees generated on the facility be expended by an External Party for anything other than operations or development of the facility? \_\_\_\_\_YES (EXPLAIN) \_\_\_\_\_NO

Explanation: