



# Denver Urban Area Working Group

## North Central Region Board

### Joint Governance Meeting



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West Metro Fire Training Center  
3535 S. Kipling St  
Lakewood, CO 80235

December 7, 2017

### Minutes

1. Call to Order / Welcome/ Introductions

Ryan Broughton called the board to order at 9:32am.

2. Attendance / Quorum Established

**UASI Working Group Member Attendance/Quorum Established**

**UAWG Members Present:**

Ron Sigman, Mike Ramos (Adams Co Fire alternate), Nate Fogg (Arapahoe Co alternate), Matt Chapman, Michael Schuppe, Jerry Rhodes, Ryan Broughton, Sylvia Sich (Denver PD alternate), Mark Wolf, Scott Jones, Mark Gutke, Jackie Erwin (Littleton Fire alternate). Gene Enley, Stephen Kelley, Brian Daley ( West Metro Fire alternate), JJ Elliott

**UAWG Members Absent:**

Jon Greer, Kirk Dominic, Tim Englert, Bob Grado, Bob Barker, Mike Hendershot

16 members were present, 10 primaries and 6 alternates. 6 members were absent. Quorum was reached

**NCR Board Members Present:**

Richard Atkins, Richard Atkins (proxy for Michelle Askenazi), Sam McGhee (proxy for Nick Metz), Mike Chard, Dave Anderson (proxy for Kent Davies), Dave Anderson (proxy for Dave Ramos), Ryan Broughton, Sylvia Sich, Tim, Alex Jakubowski, Kevin Armstrong, Brian Daley (proxy for Clint Fey), Mark Gutke

**NCR Board Members Absent:**

Bob Baker, Dan Eamon, Kathleen Krebs, Rick Albers, Craig Rollins, TJ Steck, Stephen Cole, Charlie Mains, RETACs (vacant).

13 members were present, 5 members were represented by proxies, 13 members were absent. A quorum was attained.

3. Addition/Deletion of Agenda Items - None

4. Approval of Meeting Minutes

**Mark Gutke made a motion to approve the minutes. Sam McGhee seconded. Minutes passed with no objections.**

## 5. Regional Committee Updates

### a. Training and Exercise

Tim Reutiman summarizes the major projects and issues that T&E has worked on and will be tackling into 2018 including TEPW and TEP, strengthening the regional instructor pool, HMEP grant opportunities, SCT, and developing a training policy for course attendance.

### b. Public Safety

Ken McClem recapped the classes, TTXs for tactical supervision, and stress vest instructor offered held in 2017. An additional \$50,000.00 in NCR exercise funding was received to reallocate to more TTX on leadership and stress vest training.

### c. Cyber

Brian Gilpatrick announced Ken Price as the new co-chair. Committee is focused on incident plans and threat sharing to fill in gaps of current operations.

## 6. Old Business

### a. UASI Vice Chair position

Ryan Broughton reminded the board a vice chair still needed to be nominated. JJ Elliot volunteered. Mike Chard nominated Sylvia Sich. JJ withdrew and Sylvia was voted to the vice chair position to begin January 2018.

### b. State Strategy Development

Scott Kellar relayed that the state is conducting outreach meetings to collect information through SWOT analysis. Meetings are with regions, associations and planning groups and will be completed in February 2018. A flyer will be distributed for sharing with jurisdictions. Mike Chard expressed his impression that the resulting strategy will be more guidance than prescriptive. Corey emphasized the meetings are for calibration. A January 30<sup>th</sup> meeting to start at 9am will be set up through Paul.

### c. Regional Planning Process

#### i. TEPW Phase II

Scott Kellar described Phase II as an excellent conversation on many topics, especially a sustainment discussion on moving from an annual grant fund approach to a long-term model.

#### ii. Capability Assessment Status

Rachelle Miller reported that while some capabilities weren't assessed, committee structures are being looked at to address the omissions. Ryan Broughton voiced that it is key to start the assessment process earlier to get ahead of the THIRA. Scott Kellar mentioned that the state released dates on expectation of a new tool that may smooth out assessment effort with a better flow into the state process. Ryan Broughton agreed that the state is working toward using local info to determine how to invest and get a better picture of where we are going.

#### iii. THIRA Update

Lin Bonesteel is compiling gathered info. She is incorporating the comments and crossover from last year's scenarios. This year five scenarios will be submitted: Cyber, CCT, Bio Hazard, Chemical Hazard, and Nuke.

d. CAD to CAD Project Update

Mike Ramos reported that four PSAPs are working on an eight-page IGA. This is scaled down from the twenty-four-page governance document. North Metro is the fiscal agent and will create a new trust to accept all incoming funds. Agreements need approval at City Council and Board meetings in January. Ryan Broughton requested a projected February date for inputting the contract into the city's system.

e. Communications Updates

Kevin Kay provided an update on the VHF tower project. TIC plans are available for sign out. TIC FOG is waiting on printing. Scott Keller added that in early November the state RFP scoring took place and is to deliver a recommendation to the governor. A pricing tool is being developed.

f. CIAC Intelligence and Threat Updates

Devon Rhoads gave a general threat brief for the group to include current products being developed by CIAC staff. He also provided information on the newly formed CDPS Watch Center and addressed questions from the joint boards. On December 26<sup>th</sup> there will be a classified brief.

g. Active Grant Status Update

i. UASI Grants

Lin Bonesteel reported that the FY15 grant is wrapping up and will close out early next year. FY16 projects are moving forward.

ii. NCR Grants

Scott Kellar reported that FY15 is close to close out, FY16 has no issues, and FY17 is open with no spending yet. Stephany Juneau is conducting monitoring visits and will be sending a letter reminding recipients to add their assets to replacement systems. An email is requested before disposing any item valued under \$5000. So that equipment which has depreciated but is serviceable can be offered to others if no longer in use.

7. New Business

a. Mass Care Committee

Scott Kellar announced that Anne Walton has volunteered to chair a Mass Care Committee and stand it back up. Anne announced that Suzanne Boccia will co-chair. January 18<sup>th</sup> is the tentative kick off meeting.

David Powell is reenergizing the Planning Committee with a proposed meeting the Wednesday of every month from 1-3.

b. Recent Events

Ryan Broughton acknowledged the day as being the anniversary of Pearl Harbor.

8. State/Regional Partner Updates

a. DHSEM update

Corey Stark announced the new Director Michael Willis has been on board a few weeks and planning to attend the January board meeting. FY18 EMPG roll out is almost complete. An EOP evaluation tool is being built out of CPG 101. EM Academy begins April 2018. California's request for fire resources include 50 type ITF, the support of 5 IMTs. Colorado Emergency Operations Plan is under revision in 2018.

b. Other State Agencies

Jerry Rhoads complimented traffic incident management. The less time personnel are outside of their vehicles in traffic the more they are safe.

c. RETAC Updates

Not present.

d. Mile High Red Cross

Ryan Broughton relayed that BCEM has been asked to provide feedback to Red Cross on sheltering.

e. DRCOG Updates

Not present.

9. Upcoming Meeting/Key Dates – Also see NCR Web site [www.ncrcolorado.org](http://www.ncrcolorado.org)

a. HSAC Meeting

December 11, 2017

b. NCR/UASI Board Meeting

January 11, 2018

10. Other Business / Adjourn at 11:08am.