



**North Central Regional Board  
Denver Urban Area Working Group**



**Joint Governance Meeting**

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Thornton Civic Center  
9551 Thornton Parkway  
Thornton, CO

June 14, 2017

**Minutes**

1. Call to Order / Welcome

Ryan Broughton called the meeting to order at 9:35am.

2. **Attendance / Quorum Established**

**NCR Board Members Present:**

Richard Atkins (and proxy for Kent Davies), Michelle Askenazi, Nate Fogg (Proxy for Bob Baker), Sam McGhee (Proxy for Nick Metz), Mike Chard, Kathleen Krebs (and proxy for Rick Albers), Ryan Broughton, Sylvia Sich, Tim Johnson, Alex Jakubowski, Jeremiah Carrigan (proxy for Steve Cole), Brian Daley (Proxy for Clint Fey)

**NCR Board Members Absent:**

Dan Eamon, Dave Ramos, TJ Steck, Kevin Armstrong, Mark Gutke, Marci Linton and Charlie Mains were absent with no proxy.

8 members were present, 6 members were absent with a proxy and 7 members were absent with no proxy, 1 position is vacant; a quorum was reached.

**UASI Working Group Member Attendance/Quorum Established**

**UAWG Members Present:**

Ron Sigman (Adams Co alternate), Mike Ramos (Adams Co Fire alternate), Nate Fogg (Arapahoe Co alternate), Dave Mitchell (Arvada Fire alternate), Brandon Lenderink (Aurora alternate), Stephanie Hackett (Brighton alternate), Jerry Rhodes, Ryan Broughton, Sylvia Sich (Denver PD alternate), Mark Wolf, Scott Jones (Greenwood Village PD alternate), Brian Daley (alternate for Jefferson Co and West Metro Fire), Jackie Erwin (Littleton Fire alternate), Gene Enley, Steve Kelley, JJ Elliott

**UAWG Members Absent:**

Kirk Dominic, Tim Englert, RTD, Dave Bierwiler, Wheatridge

17 members were present, 6 primaries and 11 alternates. 5 members were absent. Quorum was reached.

3. Addition/Deletion of Agenda Items- None

#### 4. Approval of Meeting Minutes

**Sam McGhee made a motion to approve the May minutes as presented. Mike Chard seconded the motion. Motion passed with all in favor.**

#### 5. Regional Committee Updates

Ryan Broughton indicated that he moved the committee updates to the front of the agenda to allow ample time to here from committees and ensure that the boards were aware of what committees are focusing on and provide opportunities to ask questions and address concerns.

Beginning in July we will have a spotlight on a committee agenda item to allow committees to dive a little deeper into the work they are doing.

##### a. Emergency Management – Ashley Cappel

In April, the committee changed their name from ESF5 to Emergency Management. The committee is currently working on re-establishing goals and objectives to be more in-line with the capability assessment and EMAP standards. They are also working on bylaws. The next meeting is June 21, 2017 from 1:00pm to 3:00pm in Arvada.

##### b. Incident Operations – JJ Elliott

The committee has the following sub committees: Public Safety and Security, EMS, EOD, WMD-Hazmat and Urban Search and Rescue. JJ indicated that the committee struggles with low participation, but works to ensure she has updates from all the sub committees for meetings. The July meeting is cancelled, the committee will meet on August 1, 2017 from 2:00pm to 4:00pm, location to be determined.

Sylvia Sich mentioned that at the Public Safety and Security meeting in May, it was mentioned that Eric Schmitt was leaving. Eric has served on the grant development committee for several years and the committee should look for a replacement. Sylvia mentioned that she volunteered to fill the slot. Scott Kellar mentioned that we usually verify the membership towards the end of the year, and there will be a process to solicit volunteers. Additionally, with pending changes in the grants next year, we aren't 100% sure what that process will look like, but we have noted Sylvia's interest in serving on the committee.

##### c. Communications – not present

##### d. Healthcare – not present

##### e. Public Health – Michelle Askenazi

The committee is working on a workplan update that encompasses the variety of requirements from the federal and state level. Additionally, the committee is focused on cross jurisdictional command and control discussions, as well as coordinating and cooperating with the Health care coalitions. The next meeting is June 22, 2017 from 1:00pm to 3:00pm at Jefferson County Public Health.

##### f. Cyber Security – not present

##### g. Recovery – Brandon Lenderink

The recovery committee is currently involved in a planning project that is producing 33 plans and/or annexes. Additionally, the committee is working on 2 seminars and 2 table tops

exercises. The committee has been bringing in subject matter experts each month to provide information on specific recovery topics. They meet on the 4<sup>th</sup> Monday of the month at 1:00pm. The next meeting is June 26, 2017 at DPD 3.

h. Fatality Management – unable to attend but provided the following brief:

- Status of their committee: Active committee, monthly meetings. Committee elections for new leadership will occur in June.
- Current projects: Multiple coroner's offices participating in the July 26 DIA Full Scale Exercise; Coroners will be conducting field operations, body processing, and body tracking. Planning for September 19 tabletop exercise with emergency management; details and invitations to be communicated in July.
- Committee focus area: Exercising revised regional Mass Fatality Coordination Plan, confirming jurisdictional resource ordering process as well as process for shared assets (one asset used by multiple coroner's offices).
- Next meeting date, time and location for your next committee meeting: we meet the third Tuesday of each month, 9:00-11:00 at a different coroner's office throughout the NCR. Anyone is welcome to participate. Our next meeting is June 20 at the Adams and Broomfield Counties Office of the Coroner, 330 N. 19<sup>th</sup> Ave, Brighton 80601.

i. Training and Exercise – Tim Reutiman

The committee is gathering after action reports from local agencies. The planning for the Training and exercise workshop is beginning. The committee meets on the 2<sup>nd</sup> Tuesday of each month. Next meeting is July 11, 2017 from 1:00pm to 3:00pm, location to be determined.

j. Citizen Preparedness – unable to attend but provided the following brief:

The committee is reviewing and updating our bylaws and annexes. Next meeting is on July 6<sup>th</sup> @ DHSEM Policy Room

k. Planning – Lin Bonesteel

Lin mentioned to the boards that there isn't an existing planning committee and it would be beneficial to have a group coming together to work on the larger strategic planning piece for the region.

Rachelle Miller reminded the group that we have a Team Up calendar and committees should be using it to schedule their meetings to avoid conflicts on dates. The link to Team up is:

<https://teamup.com/ks0b4c6723caefe8fa>

## 6. Old Business

a. FY17 Grant Process/ Funding

Lin Bonesteel reported that the Federal Notice of Funding Opportunity was released. The Denver UASI potential award was reduced by \$125,000. This will result in \$100,000 less in the local UASI funding and a \$25,000 reduction to the portion the State keeps. \$ UASIs were added to the funded list with \$1,000,000 awards.

Dave Mitchell asked if the risk portion of the formula is based on population. Ryan responded that the formula looks at a variety of items, including population, economic factors, tourism,

international visitors and critical infrastructure. We are unable to change the population and economic numbers, but are working to review and update the critical infrastructure portion. Scott Kellar added that changes in the threat data component led to UASIs moving up the list. At the national conference in Buffalo last week, during a presentation on the Orlando shooting at the Pulse Nightclub, the presenter took the opportunity to point out that this terrible event took place, and Orlando isn't even funded as a UASI.

Scott Kellar noted to Electra Bustle, DHSEM Chief of Staff, and Ezzie Michaels, DHSEM Director – Office of Preparedness, that there is a high level of frustration with the State's Critical Infrastructure program. The locals have received no information for the last few years in regard to critical infrastructure and data calls. We are looking for a proactive collaboration in this area and are looking to the State to meet us half way.

Scott addressed the NCR funding. There was a handout provided with the final funding formula used by the State this year. In spite of almost 2 years of work by a subcommittee of the Homeland Security Advisory Committee (HSAC), the State opted to not use that formula and adjusted it to address the rural areas. There was a brief feedback period, several agency heads sent letters and emails in reply. Scott indicated that the subcommittee, which he was on, reported to the HSAC that they did not feel we could fund a base over 30% and remain a risk based program. Additionally, the subcommittee wanted the threat data to be at 20%, again as a risk based program. As shown on the handout, the State opted to change the formula to a 40% base. The South Central region (Colorado Springs) took the largest funding hit, or over \$100,000. Over all, the NCR received an additional \$11,000 from last year's award, but Scott indicated we need to figure out a better way to assess threat data in the formula.

Ezzie Michael, DHSEM, addressed the group. He indicated the State received over 40 comments regarding the formula. He said there were challenges in this year's process due to the budget and short turn around. The State is already looking at the FY18 formula. They are looking for a more equitable solution for all regions. He reminded the group that the State modified the formula last year to address the rural area concerns.

Scott Kellar stated that if you run the base formula, the NCR is awarded 1.4 million, not the 1.2 they were awarded. It's a good formula until the rural regions disagree and complain that it's not fair. He pointed out that if they are going to reform the committee and discuss the formula, the low tax base discussion needs to be left out and focus on threat and risk.

Mike Chard commented that from the CEMA perspective, this is a complex issue. Urban areas use rural areas for recreational areas and put stressors on the rural regions, which then leave the rural areas at a higher risk.

Lin Bonesteel suggested to the State that they look at options that would allow the smaller rural areas to not need a coordinator position but rather a competitive application approach. Ezzie indicated they are looking at that as well. Scott disagreed with that approach and stated that we need to know what a program looks like in the State and not get into project only process.

Electra Bustle commented that Director Klein asked her to relay to the group that he knows this year's process was messy. The State is looking at a more holistic approach to all the grants so there is better continuity between them. The HSAC will continue the formula discussion in July. Nate Fogg asked if the management of the EMPG grant was moving out of Field Services. Ezzie indicated no, they are just looking at collaboration opportunities in the grants. Nate followed on by asking if recipients should be prepared to prove the capabilities have been established. Electra commented that there is no pre-determined path right now, the State is just looking at possibilities.

Ryan pointed out that there are 4 HSAC members in the room, himself, Nate Fogg, Mike Chard and Scott Kellar, so please pass on your comments, concerns and suggestions to them.

Mike Chard stated that there currently isn't a strategy document that unifies the processes. The State needs that first and the HSAC isn't going to generate it, rather comment on it. Electra replied that the State is in the process of working on strategy and they feel it should be a joint effort with the HSAC and State. Cory Stark stated that combing grant programs into a more holistic approach wont cause the grants to lose their intent and direction. EMPG will still focus on the emergency management function.

#### FY18 grant information

Ryan, Scott and Lin attended the National Homeland Security conference in Buffalo, NY June 5-9, 2017. During that conference, there was a consistent message that next year's funding will include matching requirements of 25%. It was not clear if that would be a cash or in-kind requirement. Ryan encourages the boards to think about how they will handle the match. In addition to the match, there is a 25% proposed reduction in the overall funding. Leadership from FEMA indicated that the 25% cut will not be equal across all UASIs, lighter on the Tier 1s and heavier towards the Tier 2s. Nate Fogg asked if the match was over a 3-year period? Ryan responded that the UASI will have to show match each quarter. The SHSGP program may be able to use State funding towards fusion centers as a match. Ezzie indicated that there is a possibility of a waiver to the match as well. Ryan pointed out that training and exercise will be particularly difficult to figure out in relation to match. Stephanie Hackett asked what the match would look like for regional projects like Citizen Prep. The bottom line is agencies would be responsible for that match.

- b. Training and Exercise Program update
  - i. The DIA full scale exercise is scheduled for July 26, 2017. Please contact [Ashlee.herring@flydenver.com](mailto:Ashlee.herring@flydenver.com) for more info.
  - ii. The State public health exercise is taking place this week. The exercise will be testing a request for the Strategic National Stockpile as well as points of distribution.
  - iii. TCC update. Lin Bonesteel informed the board that the training and exercise committee made a recommendation to not utilize the \$169,900 allocated in FY16 for TCC and to return it to the IPL for funding additional projects. The committee as a whole felt there was ample opportunities for agencies to be

educated on bleeding control techniques and the funding would be better suited moving down the IPL.

**Sylvia Sich made a motion to support the training and exercise committee's recommendation and move the funding down the IPL. Ron Sigman seconded the motion. The motion passed unanimously.**

c. CAD to CAD update

Lin Bonesteel reported to the group that the CAD to CAD project was finishing up with the vendor on the RFP creation. The core team will be meeting to discuss governance beginning next week. As stated in the past, no additional grant funding will be spent on this project until the governance structure is in place and functioning.

d. Communications Update

i. First Net

Scott Kellar informed the boards that the State of Colorado will be opening an online portal to see the State plan as proposed by First Net. This will be restricted and users will need OIT permission, but information will follow soon. OIT is running a parallel RFP process to find an alternate solution and build out. This will continue through the First Net process.

ii. TICP update

Kevin Kay reported to the boards that the TICP is complete and is currently being cross walked with the TICFOG. There will be a review of the 2 in July before final approval and printing.

e. Active Grant Status

Scott and Lin provided updates on their open grants.

7. New Business

a. Recent events

Ryan provided updates on a few recent events, in May there were 152 terrorist attacks in 32 countries. There have been 67 events in 22 countries in the first 2 weeks of June. The Manchester attack brings up questions of how we deal with security after concerts end.

The I 25 fire was discussed as well, while not a terrorist attack, at one point Nate Fogg reported that there was a report of active shooter on the interstate at the same time. That report ended up being false, but certainly changed how the responders were approaching the event for certain time. Overall there was excellent cooperation among agencies at the scene.

b. THIRA discussion

Ryan discussed with the group that the UASI needs to look at the THIRA prior to capabilities assessments. The UASI is a terrorism based program and our 2017 THIRA will reflect terrorism based risks. There are 12 scenarios that will be included in the THIRA however, some might be combined as the capabilities and targets will be similar. The scenarios are based on the Strategic National Risk Assessment. Moving forward we will be looking at zero based capability assessments, where all capabilities are ranked as zero and the committees, will need to prove that scores are higher.

Mike Chard suggested this information be brought back in old business for next month to continue the discussion. How the 2 two different governance bodies want to approach this will also need to be settled. Dave Mitchell asked that we avoid duplication of effort as much as possible. Sylvia Sich asked if we have time. Ryan responded that we do not have a lot of time, so we will get this moving.

## 8. State/Regional Partner Updates

### a. DHSEM

Cory Stark reported to the group that their strategic goal process is still moving forward at the State. Customer service remains there focus. The Colorado Classic bike race is coming and the CIAC is conducting a threat assessment on that event.

### b. Other State agencies

#### CDOT – Elbert Hunt

Elbert reminded the group that it is now construction season for CDOT and encouraged everyone to be patient, and take your time when traveling through construction areas.

### c. RETAC – No report

### d. Mile High Red Cross

Katie Fisk reported that the Red Cross is continuing to provide shelter and shelter management trainings. There are hosting Sound the Alarm events over the next 4 weeks through the region as well.

### e. DRCOG – No report

### f. CEPP – No report

## 9. Other Business/Adjourn

The meeting was adjourned at 11:59am.