



North Central Regional Board
Denver Urban Area Working Group



Joint Governance Meeting

Arapahoe County Sheriff's Office
13101 E. Broncos Pkwy.
Centennial, CO 80112

March 9, 2017

Minutes

1. Call to Order / Welcome/ Introductions

Chief Rhodes called the meeting to order at 9:35am. He welcomed everyone to the meeting and thanked them for their time. Cory Stark introduced Electra Theodorides-Bustle, DHSEM Chief of Staff.

2. Attendance / Quorum Established

NCR Board Members Present:

Richard Atkins (and proxy for Kent Davies), Michele Askenazi, Bob Baker, Matt Chapman (proxy for Nick Metz), Mike Chard, Jane Thomas (proxy for Kathleen Krebs), Ryan Broughton, Sylvia Sich, Tim Johnson (and proxy for TJ Steck and Alex Jakubowski), Stephen Cole, Kevin Armstrong, Brian Daley (proxy for Clint Fey), Mark Gutke, Marci Linton

NCR Board Members Absent: Dan Eamon, Dave Ramos, Rick Albers, Charlie Mains, Rose Lynch

17 members were present, 6 members were absent with a proxy and 5 members were absent with no proxy; a quorum was reached.

UASI Working Group Member Attendance/Quorum Established

UAWG Members Present: Ron Sigman (Adams Co Alternate), Nate Fogg (Arapahoe Co Alternate), Dave Mitchell (Arvada FPD alternate), Matt Chapman (Aurora primary), Stephanie Hackett (Brighton Fire alternate), Kirk Dominic (Commerce City primary), Jerry Rhodes (Cunningham Fire primary), Ryan Broughton (Denver primary) Sylvia Sich (Denver PD alternate), Mark Wolf (Glendale primary), Scott Jones (Greenwood Village alternate), Mark Gutke (Jefferson Co primary), Gene Enley (City of Littleton primary), John Tarbert (RTD primary), Dave Daley (South Metro Fire alternate), Dave Bierwiler (South Adams Co Fire primary), Ryan Doyle (City of Thornton alternate), Brian Daley (West Metro Fire alternate), JJ Elliott (Westminster primary)

UAWG Members Absent: Pat Laurienti (Adams Co Fire), Tim Englert (Englewood), Chris Armstrong (Littleton Fire), Mark Cooney (wheat Ridge)

19 members were present, 10 primaries and 9 alternates. Quorum was reached.

3. Addition/Deletion of Agenda Items

The Health Care Coalition Realignment presentation was moved up because of presenter time constraints.

4. Approval of Meeting Minutes

Mark Gutke made a motion to approve the February minutes as presented. Dave Daley seconded the motion. Motion passed.

5. Presentation of Health Care Coalition Realignment

Dane Matthews was introduced by Scott Kellar and was joined by Michelle Askenazi and Mac Butterfass. Dane talked about the OEPR HPP Grant to fund hospitals and other entities for emergency preparedness. In an October meeting, he was told that money can no longer go directly to hospitals and must go to healthcare coalitions. The coalitions must include 2 acute care hospitals, public health, EMS, and emergency management. They looked at all of the coalitions across the state and realized that some did not meet these criteria. The average across the nation is 7 per state, and they settled on 9 in Colorado to mirror the current regional makeup. They wanted to make sure that all of the hard work and relationships that the healthcare coalitions built were maintained. The idea is for the funding to be pushed to a regional level. There is a future meeting with the Healthcare Coalition Council to agree to reorganize into the 9 regions. Money will come in on July 1st.

Mac talked about how the TCHD coalition, foothills, NCR Healthcare Committee, and HMMR groups have had discussions on how to keep the 10 county region manageable with the new proposed reorganization and the idea of sub-coalitions. They still have to discuss the governance structure and find a mutually agreed upon fiscal agent.

Michelle mentioned that each group is already large and if they were to regionalize would require a large meeting space. She mentioned that the **draft** governance structure still needs to be looked at to make sure everyone is represented. She stressed that the sub-coalitions must be represented and they need to find a neutral party to represent the fiscal side.

Dane mentioned that other states use HCC's to back the ESF8 position to get additional resource and this reorganization is to do something similar. Michelle says these regional groups will help cross-jurisdictional work and will still follow ICS processes. Christine Billings said to reach out to your HCC if you have any questions. Ryan Broughton asked whether this makes a parallel region – it was explained that this is NCR in geography and name only, does not fall under NCR structure/committees/leadership. Chief Rhodes thanked them and applauded their move to a regional footprint.

5. Old Business

a. Regional Planning Process Updates

Rachelle Miller presented on the 2017-2020 Regional Strategy. This discussion and approval was delayed from the previous meeting until board members could read through the document. Rachelle walked through the plan and what it includes. Nate Fogg asked if

we could update the strategic plan more frequently – Rachelle says we can update it every year and bring it back to the board.

Nate Fogg motioned to approve the Regional Strategy, Sylvia Sich seconded. Motion passed.

Dave Mitchell wanted clarification on using either the new or old strategy for this year's grant cycle – Scott reiterated that both were approved to be used at the previous board meeting.

b. FY17 Grant Process and Policies

i. Grant Process Planning Calendar

Changes after the March 10th deadline gives the Grant Development Committee and standing committees more time to look at projects. No Federal or State guidelines yet. Staff will go through projects after it closes and identify eligibility issues and then distribute projects out to respective committee chairs for review and prioritization. Staff will open the GDC scoring system and they will have 4 weeks to score the projects. Around 36 projects, but a lot are citizen preparedness projects which will follow grant guidance as agreed upon earlier. 26th of April will be the GDC final meeting to craft the IPL, if everything goes okay it can be adopted on the 11th of May. All dates may be adjusted depending on Federal guidance. Michelle mentioned the National Public Health Summit in Atlanta conflicts with those dates, other dates may be looked at.

ii. Online Grant Project System

Scott Kellar asked if there were any issues with the online grant project system. No one had any issues with the system.

c. Training & Exercise Program Updates

i. Cyber Security Workshop

Rachelle talked about the upcoming cybersecurity workshop on May 18th from 9:00am-4:00pm. A save the date handout was provided but the location is still be coordinated. Rachelle will send it out electronically when she has more details.

ii. Team-Up Calendar

Rachelle talked about the calendar and mentioned that as things come across her desk she will add it so that the calendar is more robust.

iii. DIA Full Scale Exercise

Rachelle referred to the handout. This event is mostly just Denver but it was opened to the mass fatality community and hospitals for the patient tracking piece. DIA is looked for all positions (patients, controllers, evaluators, etc.).

iv. State Public Health Exercise

Stephanie McPherson presented. Three more operational site calls – March 22nd, April 18th, and May 24th. They will be talking about antibiotic screening forms, what evaluators will be doing, and a recap on recovery operations. Looking for more evaluators for transfer sites, PODs, EOC's, and regional evaluators. Training will be April 19th, May 16th, and June 8th. Contact Rachelle if you want to be a regional evaluator. Final planning meeting May 17th location TBD.

d. CAD to CAD Project Update

Lin Bonesteel discussed the CAD to CAD project. The vendor has been out to meet with the core planning team, emails have been pushed out to PSAPs/Dispatch, so please continue to have conversations to make sure agencies are responding to capability studies. Does not unify CAD systems, just allows CAD system to talk to each other. Chief Ramos is spearheading the project. Have been working with Colorado 911 Resource Center.

e. Regional Fatality Management Plan Approval

Rachelle and Suzanne Boccia presented. The Mass Fatality Plan was tabled last meeting and sent to the ESF5 committee where it was discussed. They made some recommendations and now it is back for board approval. Suzanne talked through the content of the plan. Mike Chard talked about some of his issues at the ESF5 meeting, mostly that there were some edits there were not accepted yet and some planning assumptions about emergency management that they could not fulfill. Cory talked about the plan still being a good support document. Michelle voiced her concern over some resource management items. Mark Gutke asked if it was a living document and that was confirmed. Brandon Lenderink mentioned the reimbursement portion of the plan and that it needs another look.

Dave Mitchell motioned to approve the plan. Tim Johnson seconded. Mike Chard opposed. Motion passed.

Suzanne assured everyone that the edits will be made in the future and to send any comments to her. Richard Atkins thanked her for the plan and talked about how it helped them start a conversation with their coroner.

f. Communications Updates

i. TICP Plan Update Timeline

#1 task from the work plan is the TIC-P. There have been a lot of comments from partners, will look at entire document for content to streamline and update. 6 volunteers in the group. James asked how the EMS committee fits into the TIC-P. Steve said it is taken into account.

Mark Wolf mentioned the 2017 Public Safety Radio Summit on May 3rd and 4th at Sports Authority Field for \$25. This originated from the Public Safety Communications Subcommittee under the HSAC.

ii. Evergreen VHF System Updates

Kevin Kay updated on the VHF system. All the equipment has been ordered or vendor has been selected. There is a delay with the Lookout Tower site but is being worked on in conjunction with Jefferson County. The project will hopefully kickoff this summer.

iii. FirstNet Updates

Federal court has a hearing on contract award and the judge will make a ruling in 3 weeks to determine if it goes through. FirstNet Colorado RFP released this month, first part will be qualifications and a draft design if Colorado opts out, 2nd part will determine a vendor, detailed design, and budget. FirstNet Colorado wants 65% geographical coverage; FirstNet wants 24% coverage but covers 94% population. There will be local costs. FirstNet Colorado will start a local review soon by talking to municipalities, special districts, etc. to see their access to infrastructure. Scott mentioned that the data collection piece is important because the governor won't have much time to make a decision. The government owns a lot of buildings that can have infrastructure instead of building a new tower. The ask from local government is to find sites where infrastructure MAY be put. Nate recommended they use the NCR GIS repository.

g. TCC Train the Trainer Schedule

Lin talked about the last round of funding for TCC and a move towards a train the trainer. Denver Health will provide a train the trainer with a certificate from any EMT certified individuals. Another option will be train the trainer essentials course for LE, and some regular TCC classes will still be provided. Lin will push dates out to the board so that everyone has personnel in the class. Potentially classes in April. James clarified that personnel can get certificates even if they are not EMT's. Denver Health can still contract directly with your jurisdiction if you choose to.

h. Grant Funded Equipment Sustainment

Ryan Broughton, addressed the UAWG and NCR Board with the following decision:

In coordination with the State, it is the joint decision of the NCR and UASI Chairs to enact the following policy in regards to sustainment of grant funded equipment:

1. Sustainment of existing capabilities purchased with previous and existing grant funds is the responsibility of the grant sub-recipient based upon the property transfer.
2. With the reduction in available grant funding, the UASI cannot afford to assume the sustainment costs that are clearly the responsibility of sub-recipients.
3. In addition, the financial risk assessment requirement by OMB (Office of Management and Budget) will consider sustainment actions in providing grants to sub-recipients.
4. Inventory and monitoring visits will include agency fiscal agents to ensure agencies are properly capturing equipment in their fiscal process and planning for maintenance and sustainment.
5. Issues surrounding regional assets may be considered on a case by case basis.

6. It is understood that these policies may result in negative impacts to the regional capability assessments.

Ryan's personal statement is that if you sign a piece of paper to maintain, sustain, and replace equipment, and come back years later and didn't do so, then he as a fiscal agent won't approve future projects requiring sustainment. The UASI can't sustain everything the UASI has purchased, so it is on the agencies who sign the equipment forms.

There is a concern as a joint board, are we identifying true risks and communicating that to people who make future grant decisions. Ryan talked about looking towards the future of grants and explained the risk formula; Population X Economics X Critical Asset Risk = Risk. He said we can only change risk by identifying critical assets and relevant Homeland Security risk must be reflected in the THIRA. Ryan talked about the future potential of consolidated competitive grants at the Federal level and that by only having one terrorist-related scenario the UASI won't be competitive. He said floods and other natural hazard scenarios will not score well and do not detail terrorism and intention threats. Ryan recommends revising the risk assessment to reflect the focus at the Federal level. He stressed the importance of CIKR projects such as Arapahoe's and other ongoing projects to accumulate data to show risk. Ryan also told people to read the THIRA and come back to the board with discussion points.

Mike Chard said he understands what Ryan is saying, and that the UASI may only care about terrorism, but the NCR serves rural counties that would not benefit from that path. If the THIRA is slanted towards the Federal need it will not address the local needs. Ryan said the NCR money is not local money, it is State Homeland Security money and it may not address local needs, but that is the system we must operate in. Mike said if that is the direction of the grant or board, he is not the person (emergency manager) to represent his jurisdiction at this board, it should be fire and police chiefs. If there is no effort to fund natural hazards, then he will go to other sources.

Nate brought the group back to the asset discussion. He mentioned that if you haven't added your assets to a replacement schedule, then talk to your finance department immediately. Nate mentioned that the planning scenario in the THIRA doesn't really matter because the consequences are the same. Scott reiterated that our risk assessment already reflects intentional and unintentional hazards, with floods and fires being more likely than terrorist events. This discussion should be directed towards what to put in the THIRA. Scott said if your agency has received a grant funded vehicle from any grant (DOJ, MMRS, HSGP) and you did not add your asset to a replacement calendar, you need to do it now. Dave Daley said he has some documents that say after 15 years, that he is released from any obligations. The chairs will discuss this with him later.

Glenn Grove agrees that it is Homeland Security money. Glenn said he got the answer he was looking for and can go back to commissioners to let them know that they are on the hook for sustainment even though that wasn't the original intent when the grants were released in 1996. Fran talked about resources for the THIRA. Lindsay Shaw has written some resources for the PRND and can help with the terrorism portion of the THIRA. Ryan wants that presentation brought to the board.

James Robinson mentioned that buying stuff does not equal capability. He said joint planning and training goes into it too.

There was a discussion about getting information from the JTTF. Ryan says he has experience with them and that intelligence doesn't go to the people in the current room, it goes to "operators." We still need to get a better idea of our risk. Chief Rhodes says the board did the research that was asked at last meeting, and it helps look into the future. Chief Rhodes also says we need to look at national contacts and building relationships. Mike Chard said he understands, but if they change the mission of the joint group, we need to evaluate the group makeup to have the right representatives.

Scott reiterated the need to add equipment to the capital asset replacement schedule. When Matt looks at equipment in the future he will not only see the equipment, but he will go to the finance department and see where the asset has been added into the replacement schedule.

Ryan received an email about proposed cuts to Federal grants and that current programs without a 25% match may have them. We as a region need to look at other funding sources. Mike asked about our exposure for current equipment. Ryan says we are still compiling that information. We don't yet know who has added it to their replacement program, but we know which equipment we are monitoring. James asked if this applies to the current grant process and Scott says that it is already in place. Lin recommends from the time the grant process ends until the final submittal that we look at the finance departments and see if they can add assets, if not, that changes things.

Scott talked about the super circular "financial risk assessment" and that every sub-recipient of the grant must undergo a risk assessment to see if they are capable of managing grant money. Dave brought up the question of how we address changing priorities, and Scott agreed we aren't looking far enough out to answer this question.

i. Active Grant Status Update

i. UASI Grants

Lin Bonesteel reviewed budget details, talked about the CAD to CAD project. Originally budgeted \$100,000 but need to increase about \$7500. She has cost savings in other areas or can share with NCR.

The other issue is the public safety and security committee no longer wants the tactical mapping course and wants to replace it with a breaching course, however it costs more. Lin wants board approval or a discussion about it. If it is not funded the money will move down the IPL probably to the Evergreen VHF project.

Dave asked if the course was part of the T&E Plan. Lin said advanced swat was but not this specific course. It is SWAT specific and only for 16-20 people. Mark Gutke said the courses needs to go back to the T&E committee and then back to the board. Scott recommended the chairs of the public safety and EOD subcommittees get together and discuss it.

Mark Wolf and Sylvia Sich agree to roll the money down the IPL. Eric Leath had no problem with the proposed course. Chief Rhodes says the consensus is to send it back to the subcommittees.

ii. NCR Grants

2015 project 3 and 4 are complete. There was a brief discussion about the citizen preparedness ask being over \$50,000 every year but spent over \$60,000 last year. There are no issues with the 2016 grants as they are just getting started.

6. New Business

a. Potential Gallagher Amendment Impacts

Scott referenced the handout. 45% of the tax revenue comes from residential properties, 55% from other. When real estate prices go up, assessment rates drop from 7.96 to 6.56. This means -18% revenue from residential base. Commercial side stays flat. This conflicts with labor, any increase in assessment rate must go before voters asking them to raise their own taxes. Only good solution is to repeal Gallagher or if home sales prices drop. The anticipated impact (especially for special districts) is a loss of 18% of tax revenue.

b. State CEMA Conference Outcomes

Mike Chard said the conference was awesome. Mentioned there was a good social atmosphere, quality speakers, and good keynote speakers. They kicked off the EOC taskbooks (Stephanie and Richard are on that committee). Ryan thanked everyone for a good introduction to everyone at the conference. Cory was glad to see so many new faces and mentioned the updated standard response protocol from the I Love You Guys foundation.

7. State/Regional Partner Updates

- a. CDOT – No updates
- b. Public Health – No updates beyond the FSE brief
- c. Chief Rhodes – TIMS presentation in Phoenix, he is representing the region in the education and training workshop.
- d. State of Colorado – Cory briefed on the Logan County Fire, stressed that there are good processes in place and they helped address the 30,000 acre fire. He will do a case study in the future and present that. Cory stressed that the incident management and resource mobilization systems were important. There was a good demobilization process. Cory also discussed the upcoming 2017 EM Academy and that there is ample participation from the NCR. The state is also taking a look at EOP's and how well they align with CPG 101.
- e. DHSEM Preparedness – Fran talked about the PRND Workshop on May 4th. An equipment rodeo will also take place, as well as vendors.
- f. RETAC – No updates
- g. Mile High Red Cross – Katie Fisk from the Red Cross said they helped 52 individuals in February. They are having a home fire campaign on March 18th and partnering with the Harlem Globetrotters. March is also Red Cross Month.
- h. DRCOG – No updates
- i. CEPP – No updates

8. Regional Committee Updates

a. Incident Operations

JJ briefed that incident operations just met, subcommittees are taking the process very seriously. They are also looking at operational coordination. Next meeting is April 4th

b. EMS Subcommittee

Dave Mitchell talked about their 2 grants, ballistic PPE and respiratory PAPR devices. Contact Dave with any questions.

c. Citizen Preparedness

Matt Gassman brief instead of Peter. Citizen Preparedness was moved because of CEMA, next meeting May 3rd at DPD 1.

d. ESF 5

Cory mentioned they are meeting next week.

9. Other Business / Adjourn

The next NCR/UASI Board Meeting will be Apr 13th, 2017. The meeting was adjourned at 11:59am.