



**North Central Regional Board
Denver Urban Area Working Group**



Joint Governance Meeting

West Metro Training
3535 S Kipling
Lakewood, CO

May 11, 2017

Minutes

1. Call to Order / Welcome/ Introductions

Jerry Rhodes called the meeting to order at 9:35am.

2. Attendance / Quorum Established

NCR Board Members Present:

Richard Atkins (Proxy for Michelle Askenazi), Mike Chard, Kent Davies, Dave Ramos, Kathleen Krebs (Proxy for Rick Albers), Ryan Broughton, Sylvia Sich, Tim Johnson, Alex Jakubowski, TJ Steck, Stephen Cole, Kevin Armstrong, Clint Fey, Mark Gutke, Nate Fogg (Proxy for Bob Baker), Sam McGhee (Proxy for Nick Metz), and Peter Perez (Proxy for Dan Eamon) were present.

NCR Board Members Absent:

Marci Linton and Charlie Mains were absent with no proxy.

14 members were present, 5 members were absent with a proxy and 2 members were absent with no proxy, 1 position is vacant; a quorum was reached.

UASI Working Group Member Attendance/Quorum Established

UAWG Members Present:

Ron Sigman (Adams Co alternate), Nate Fogg (Arapahoe Co alternate), Dave Mitchell (Arvada Fire alternate), Matt Chapman, Stephanie Hackett (Brighton alternate), Kirk Dominic, Jerry Rhodes, Ryan Broughton, Sylvia Sich (Denver PD alternate), Tim Englert, Mark Wolf, Mark Gutke, Jackie Erwin (Littleton Fire alternate), Gene Enley, Steve Martingano (RTD alternate), Stephen Kelley, Clint Fey, JJ Elliott

UAWG Members Absent:

Stuart Sunderland, Bob Baker, Dave Bierwiler, Mark Cooney

19 members were present, 12 primaries and 7 alternates. Quorum was reached.

3. Addition/Deletion of Agenda Items- None

4. Approval of Meeting Minutes

Kirk Dominic made a motion to approve the April minutes as presented. Mark Gutke seconded the motion. Motion passed with all in favor.

5. Old Business

a. HSAC Meeting Outcomes- Scott Kellar updated the board that the HSAC had a six hour strategic planning session. It didn't go smoothly because not all were in agreement as to what the strategy would pertain to, the HSAC committee or State-wide. He isn't sure where they will go with this. He will update the board as things are updated. Mike Chard added that what came out of it is the lack of coordination at the state level. There are also multiple advisor groups with lack of direction or coordination. Fran Santagata said that this helped inform leadership as to what gaps may be at the state level. Jerry Rhodes said that we need to be flexible based upon grant guidance and leadership recommendations as time goes on.

b. FY17 Grant Process/ Funding updates

i. Federal/State Grant Guidance – Scott Kellar said that the federal government passed a continuing resolution last week and money is about 5 million dollars higher. Therefore funding to the state will be about the same. There has been no grant guidance issued at this point.

ii. Regional Integrated Priority List- Scott Kellar presented the proposed draft IPL from the Grant Development Committee (GRC). The document is based on FY 2016 budget numbers as a planning assumption because we don't have this year's numbers yet. The GRC met for about 7 hours on April 26th to develop the IPL being presented. The GRC vote was 11 for, 2 opposed, and 2 abstained. Scott Kellar reviewed the IPL and opened the floor for discussion.

Jerry Rhodes asked Ryan Broughton to update a few additional thoughts that Denver has on this IPL. Ryan explained the two different footprints for the governing boards. He also briefed on the buffer zone differences. Ryan reviewed the projects to determine, between NCR and UASI, as to who can pay for what projects. This doesn't affect planning, training and exercise only equipment. He asked the board if this is a reasonable approach and Nate Fogg said that he understands this is the way things have been operating. Ryan said it has been a gray area that needs cleared up. The board reviewed options of MOUs. Ryan would like everyone to understand that this is what the charter says in it. Richard Atkins asked which projects he was concerned about. He said the PPE in Clear Creek and Elbert counties. This is fixed by NCR purchasing for these two counties. He said the bigger concern is the Northwest Strategic truck as City of

Boulder will be the owner. Boulder is not part of the MSA and cannot be added to the charter legally. We could add others in the MSA. Stephanie Hackett asked if we could buy joint equipment. Ryan said PPE is easily solved and NCR will use the money for the two other counties. Ryan said he cannot use UASI money on those two PPE project counties. Scott Kellar said that he understood buffer zone areas as a risk planning area and applying funds to the largest risk regardless of area covered. Ryan said Buffer Zone is being interpreted by Denver attorney. Eric Schmidt asked if this NCR paying option is available for the Northwest Truck. Ryan said that it will be determined who can pay which may modify the IPL in the end after the division is complete. Ryan added that this is not a pass through grant. He said that if Denver buys it then Denver is responsible for it. Glenn Grove clarified that this is a grant guidance requirement. Ryan agreed that Denver owns this. Mike Chard added that this is an interpretation by an attorney. Mike added that he would need an attorney to interpret this on his end as well, for equipment in Boulder. JJ Elliott said that this is not as she understood this because it is on her City books as well. Ryan added that this is why you turn back equipment like credentialing to Denver. Ryan said that if you can't house a truck anymore you need to return it to the fiscal agent. Fran Santagata added that in 2004/2005 DHS recognized that they cannot fully understand local mutual aid so language was changed in grant guidance to allow UASIs to identify the zones. She also didn't say she believed POETE was not called out. Ryan Broughton said that he has not seen this grant guidance as referenced. Peter Perez asked that if it stays on Denver books, then can I just give equipment back after a certain amount of time. Nate Fogg said that the fiscal agent still wants a letter. Ryan said that he can talk to him later about that. Dave Mitchell referenced the PPE example, does NCR need to take the entire project or portions that are NCR specific? Ryan said UASI money can only be spent on chartered locations. Ryan said that the truck would need to be owned by a chartered location as well. Mike Chard added that Denver responded as a mutual aid partner in the Sunshine Fire. He also added that this previously was a joint mutual aid UASI environment for grant projects as well. He said that we combined meetings as well. To him this suggests possible separate meetings. Mike said that this project author may have picked a different jurisdiction as the owner for this truck. He said that there would be less conflict over the project during this meeting as well.

Ryan Broughton said that he has another issue to present which is the CAD to CAD project. The money sent as a match and timing of the RFP, will not allow them to spend the match this year in time as match money needs to be spent in the current year. His issue is that he isn't comfortable holding the 500K without the bid going out until 2018. And it also concerns him that if 25 percent match is added to grant guidance in 2018, this will also cause money balance issues. Additionally, the fiscal agent system is being changed over in Denver that could cause delay. Chief Ramos, of North Metro, said that they could change the money to the next year's budget if needed. This will allow the money to be invoiced next year instead to this year and allow more time. He said that he didn't understand at the time of submitting the grant that this was an issue. He

said they will be flexible to meet the requirements. Ryan said that he wanted the board to know the challenge at this point. Scott Kellar wanted to clarify that Denver needs the money to issue the RFP. Ryan said yes the money, according to finance, need to be in the account to issue the RFP. Scott also said pledge match doesn't work as well because jurisdictions are not legally allowed to commit beyond their current fiscal year. Ryan said that we can see if this CAD to CAD works. Fran Santagata said that that grant guidance was year 2005 for the UASI purchases, page 70. Glenn Grove highlighted the case of the sustainment of equipment purchases. Jerry Rhodes brought everyone back to make the decision. Eric Schmidt said he voted against this due to the law enforcement 25 percent and the CAD to CAD project. Mark Wolf said that the concerns and person with the concerns has no say here in this board. Scott Kellar said that the concerns with the CAD to CAD are not valid as projects are never completely written prior to funding the project. He also added that his concerns are being included. Scott said you want a technical solution before the money is even approved. Eric said his concern is with implementing the project regionally and not just in the North area. Ramos highlighted that the Capital Region did the same and this project works. He also believes the opportunity is there to expand this regionally. Mark Wolf asked if Eric's concerns were from the Chief of Greenwood Village or the 911 Authority. Eric said that this is the 911 Authority. Mark highlighted that there has been ample opportunity for this 911 to participate. Gene Enley said that they have not had a chance to review the 60 page document. Ryan Broughton said that he wanted the board to know that the issue is the finance process as the fiscal agent. This needs to be resolved before the project moves forward. Scott Kellar said that no other project on the IPL is being inspected in this manner and provided an example of another high ticket project that is not getting this type of push back. No other projects have specifications at this point either.

Kent Davies highlighted that the GRC is charged with going through these projects and making a recommendation, and this is the recommendation. Kent said that this is just one of 25 that you don't have specifics on. The GRC did go through all 25 projects with this IPL recommendation. Mike Chard asked Ryan to clarify his proposal. Ryan Broughton said that you can take the IPL as written but the funding of the CAD to CAD is dependent upon being able to move forward. If we can't get funds then the next item would be funded as usual. The IPL is not an issue, it is the project implementation concerns he is highlighting. Ryan said that NCR and UASI will come back to the board if needed. Ryan's recommendation is for the boards to adopt the IPL. Both governing boards recognize this one to end list according to Ryan. Once the notice of funding is out, the chairs can bring a cut line back to the boards. Mike and Ryan agreed that, to include Boulder the charter would need to be modified at a later date. Ryan said that we need to be supportive of time and discuss the IPL. Lin Bonesteel updated the board on the current standing of this CAD to CAD project and the process for financing this project. Eric Schmidt asked the chairs how this IPL meeting the law enforcement 25 percent and Lin clarified that this is 25 percent state-wide not just as the NCR portion. Sam McGhee reminded everyone that we should respect the work that

has been done by multiple committees. Mark Wolf wanted clarification that the IPL can be modified if needed and both boards said yes if we need it based on guidance. Ryan Broughton said that the charter binds us to the IPL as it stands once it is voted in. He said however, if a project is not allowed then money goes to the next project and we skip the project not allowed.

Clint Fey made a motion to approve the IPL as presented. Richard Atkins seconded the motion. Motion passed with two opposed votes, Eric Schmitt and Gene Enley.

iii. Potential Special Meeting- Scott Kellar said that this was a place holder if needed.

c. Training & Exercise Program Updates

i. Cyber Security Workshop- Rachelle Miller updated the boards that this workshop will take place May 18th with 75 people in attendance. She said that the goal is to start the planning to plan in jurisdictions for a cyber security incident or attack. The morning will be dedicated to learning and the afternoon will be breakout sessions to start conversations on what needs to be accomplished in each planning jurisdiction. There may also be a follow-on workshop later in the year.

ii. State Public Health Exercise Updates- Stephanie McPherson updated the boards on the state-wide public health exercise in June. The final planning meeting will be a teleconference next Wednesday because planning is going well. Everything else has been wrapped up.

d. CAD to CAD Project Update- Lin Bonesteel said that the next meeting will be June 2nd for more information on the project update.

e. Communications Updates

i. TICP Plan Update Timeline- Kevin Kay said the final update for comments went out today this incorporates this addition of the green channels and a few others.

ii. Evergreen VHF System Updates- Kevin Kay said that the tower vendor is good to go to build Elk Creek tower first and then the Lookout Mountain site.

f. Public Safety Radio Summit Outcomes- Mark Wolf said the 4th annual summit was last week with 170 people in attendance for a day and a half. He thanked all the presenters. Scott Kellar added that the presentation were good and the space weather guy was additionally entertaining. AT&T was there with OIT to discuss the update for FirstNet. AT&T said the devices only need a new card and they will work on the network.

- g. FirstNet Updates- Scott Kellar updated the timeline that the RFP will be out for comment mid-June. Then 45 days for states and locals to provide comments online. Then 45 days back to issue the final state plan in September, 45 days later the governor needs to make the opt in or out decision. Mark Wolf added that the FirstNet newsletter also has a survey for you to update your information and data.
- h. DHS RRAP Outcomes- Kevin Kay said that DHS is working the RRAP project and had two kick-off meetings last month. Jamie Richards will be here for the next meeting to update the board. Even if you don't have datacenters or fiber lines, please be a part of the process so you can better understand resiliency.
- i. Active Grant Status Update
 - i. UASI Grants- Lin Bonesteel said that the '15 grant is being modified to correct the budget and there are no difficulties at this time. The '16 grant there are a few challenges but nothing major. There may be delays with the new system roll out too. She is working to get them done as quickly as possible.
 - ii. NCR Grants- Scott Kellar said that on the '15 side there is \$268K that needs completed by next summer but the bulk of that money resides within the Jeffco VHF project. The Fiscal Agent cannot move forward on the Motorola portion of this project until we know we have all the money allocated to finish the system (e.g., 2017 grant allocations). The '16 budget has been completed for equipment procurement.

6. New Business

- a. Separate Meeting Dates for UASI/NCR- Nate Fogg said that this agenda item is more to reflect the separation of the boards rather than just the meetings. He wants to bring public all the discussions that have been going around. He also wants to ensure the board members are the right members. Sam McGhee said that most of the conversations we have had are our civic duty rather than conflict between boards. Having the two boards together allows for this job to be complete at its best. We should certainly ensure we have the right people on the boards. Mark Gutke said that it used to be about getting your equipment, now we have strong committees and this board is administrative and it should be together. Nate said that we do need to ensure we have the same goal in mind in what we use resources on. This partnership is also mutual aid partnership as well. Scott Kellar clarified and reminded the group that we have two separate governance bodies and we just meet together. We don't have joint governance, just joint meetings. Some of the members cover both boards. Mike Chard said that the separation seems more visible now than in the past. He wants to ensure that there is a cleaner more efficient process in the future. Stephanie Hackett asked that the group not make a decision on this today. Peter Perez added that if there is clarity of the money decision of the UASI footprint then that would also add to this decision making process. Mark Wolf said that the boards meeting together is the best

use of funds and limits waste of resource. We need the collaborative effort going forward. Nate Fogg clarified that he wanted to have a discussion to day and not necessarily a motion. Eric Schmidt said that we have accomplished a lot and it is important to have the two groups together. We need to continue to prioritize the money for the safety of the people we serve. Richard Atkins said that even if we meet together, we can separate the plans as well. Dave Mitchell agrees that the collaboration is important to continue. Nate said that this is encouraging and the collaboration is of value. The value is the shared meeting and relationships.

- b. NCR Staff Opening- Scott Kellar reported that Matt Gassman has taken a new position and this position will be opened up shortly.

7. State/Regional Partner Updates

- a. State of Colorado- State fiscal year end is June 30th. Fran Santagata said that last week's PRND workshop was great and attendance at its max. The Boulder Boulder PRND mission is working and they will fall under the fire command as a beta test for future events. LEPC conference is September 6-8th in the Beaver Run facility. Eric said that the Auraria campus commencement planning is ongoing. Cory Stark said that the state will support the cycle race. 2017 EM Academy session two starts in a few weeks. He supported an agriculture TTX at the end of the month and part of this is a pilot project (Foot and Mouth). Debris Management course took place in Jeffco. Conversations are ongoing regarding planning in the region. He will contact local jurisdictions regarding PA numbers in the region.
- b. RETAC Updates- No representative in attendance.
- c. Mile High Red Cross- Red Cross are providing assistance in the NCR and they are continuing their home fire campaign and the 'sound the alarm' slogan.
- d. DRCOG Updates- No representative in attendance.
- e. CEPP Updates- No representative in attendance.

- 8. Regional Committee Updates – Peter Perez reminded everyone about the meeting and agenda for Citizen Corp.

- 9. The meeting was adjourned at 12:03am.