



Denver Urban Area Working Group

North Central Region Board

Joint Governance Meeting



Arapahoe County Sheriff's Office
Training Room 1
13101 E. Broncos Parkway
Centennial, CO 80112

November 9th, 2017

Minutes

1. Call to Order / Welcome/ Introductions

Tim Johnson called the board to order at 0930.

2. Attendance / Quorum Established

UASI Working Group Member Attendance/Quorum Established

UAWG Members Present:

Ron Sigman, Mike Ramos (Adams Co Fire alternate), Nate Fogg (Arapahoe Co alternate), Matt Chapman, Michael Schuppe, Kirk Dominic, Ryan Broughton, Sylvia Sich (Denver PD alternate), Tim Englert, Mark Wolf, Mark Gutke, Jackie Erwin (Littleton Fire and City of Littleton alternate), Bob Grado, Dave Daley (South Metro Fire & Rescue alternate), JJ Elliott

UAWG Members Absent:

Jon Greer, Jerry Rhodes, Scott Jones, Stephen Kelley, Clint Fey, Mike Hendershot

16 members were present, 10 primaries and 6 alternates. 6 members were absent. Quorum was reached

NCR Board Members Present:

Ron Sigman (proxy for Richard Atkins), Michelle Askenazi, Dave Daley (proxy for Bob Baker), Justin Bukartek (proxy for Mike Chard), Stephanie Hackett (proxy for Dan Eamon), Dave Ramos, Jane Thomas (proxy for Kathleen Krebs and Rick Albers), Ryan Broughton, Sylvia Sich, Tim Johnson (and proxy for Craig Rollins), Alex Jakubowski, TJ Steck, Erika Roberts (proxy for Clint Fey), Mark Gutke

NCR Board Members Absent:

Nick Metz, Kent Davies, Stephen Cole, Kevin Armstrong, Charlie Mains, RETACs (vacant).

16 members were present, 8 members were represented by proxies, 5 members were absent. A quorum was attained.

3. Addition/Deletion of Agenda Items - None

4. Approval of Meeting Minutes

Nathan Fogg made a motion to approve the minutes. Sylvia Sich seconded. Minutes passed with no objections.

5. Regional Staff Updates/Changes

Lin Bonesteel informed the boards that Xochilt Diaz is moving to another position in Denver. She thanked her for her professionalism and exemplary work during her time with Denver UASI/OEM. The joint boards also thanked Xochilt.

Scott Kellar introduced Stephany Juneau as the new staff member for the NCR.

6. Regional Committee Updates

Committee Chairs

Health Care Committee: Not present

Emergency Management Committee: Ashley Cappel briefed the group. The committee has been focusing on capability measures. They changed the measures to reflect the regional components of the committee. They scored all measures at the last meeting and will discuss goals and objectives to help drive the committee forward at the next meeting. Next meeting is the 15th of November at the Jefferson County EOC from 1300-1500.

Recovery Committee: Erika Roberts briefed the group. She gave an overview of the recently completed recovery planning project. Next steps include collecting lessons learned and distributing them out to the region. The committee also requested/brought in the TEEX CIKR courses and a leveraging tools for damage assessments course. The committee is focusing on the damage assessment workshop in February. The committee is also outreaching to disciplines other than emergency management that have a role in recovery. Finally, the committee is working on seminars addressing post disaster housing solutions, elected officials workshop, and a seminar for housing and human services.

Public Health: Michelle Askenazi briefed the group. They completed a medical countermeasure readiness review (MCM ORR) to help with distributing medial countermeasures (similar to state public health exercise). There was a statewide EPR meeting to help operationalize the healthcare coalitions, including information sharing and resource identification. She also mentioned the partnership with Douglas County and DHSEM and the shared resource management presentation (similar to CEMA presentation). The committee is looking at their improvement plan and prioritizing which tasks to tackle first. They are also looking to align with NCR tools and processes to limit redundancy.

7. Old Business

a. State Homeland Security Strategy Planning Updates

Scott Kellar updated the group. All of the stakeholders are working on a new strategy. They have taken planners from HSAC members and made a working group. There will be continuing meetings with discipline specific associations (Chiefs of Police, CEPP, etc.) to have a conversation about how they fit into the strategy. Eventually they will host 9 regional meetings across the state for buy-in. We may piggyback on the board meeting but will probably need a separate meeting.

b. CAD to CAD Project Update

Mike Ramos briefed the group. He brought a CAD to CAD information sheet that outlined the origins of the projects and the timeline going forward. There was a legal meeting with the different stakeholders and the outcome was very positive.

Dave Daley had some questions about the fire departments budgeting for this project and grant funds may be supplanting. There is no issue.

Ryan Broughton asked some questions about the legal counsel meeting. Very few issues came up, lawyers want mostly a general document. Ryan also had concerns about match funds not being accepted in 2017. All Fire Chief's present said they have no problem with moving the funds into 2018. Ryan also had some concerns about the governance structure and collecting money, having defined roles (treasurer), and sustainment. He saw the CAD to CAD project in the bay area and knows the challenges. The sustainment and budgeting piece is a requirement of the OMB super circular. The board will look at the draft governance structure and follow up.

Lin and Scott wanted the group to understand how long the RFP process may take. The review process will take a while and requires representatives from most of the PSAPs.

c. FirstNet Updates

Scott briefed on behalf of Kim Coleman. The FirstNet governance board of Colorado has asked for more time to make a decision. This will allow the RFP process for opt in/out to run a little longer. The main issue is still the rural coverage. Ultimately, whether it is AT&T or another company that builds out a network each agency will have an option.

d. Regional planning process

- i. THIRA Workshop: The THIRA workshop was on Tuesday, November 7th. The THIRA is due to the state next week, but the state has said they will not use local THIRAs for the SPR. The draft will be ready for the next board meeting.
- ii. TEPW Phase II: Regional staff went through all reviewed requests. Only a couple of minor issues. The second phase will be at West Metro Training Facility on November 30th from 0900-1200.
- iii. Capability assessment status: Rachelle provided a capability assessment handout. The group walked through the scores and why some went unscored. There was a question about the planning committee. Ryan Broughton said the planning committee will be reestablished in January. Ryan made it clear that the UASI funds will only fund capability gaps. Scott mentioned that we need to look at how we do capability assessments going forward. Ryan again said that only items identified in the THIRA will be funded with UASI funds.

e. Regional Communications Updates

- i. VHF Project Update: Kevin Kay gave a presentation on what has been completed on the VHF project so far.
- ii. TICP/TICFOG: The TICP was available for sign-out. It is also available on the NCR website. Kevin gave a presentation on the new TICFOG layout.

f. Regional Exercise Updates

- i. National Exercise Project Support: Rachelle briefed on the National Exercise Program for a cyberattack functional exercise. There was support in the room for this going forward. Jerry Eastman from the CIAC said the NCR is way ahead of most places but need to operationalize cybersecurity. Rachelle also briefed on the previous cybersecurity workshop and the plans in the most recent TEP to build capability.

Mark Wolf said we should make sure we match it up with what was talked about at the THIRA workshop. Tim Englert briefly mentioned the cyberattack on Englewood.

- g. CIAC Intelligence and Threat Updates
 - i. Laurie Lindow gave a general threat brief. Jerry Eastman gave a Shodan presentation. Follow up with Laurie for what she wants in the notes.
- h. UASI DHSEM Monitoring Visit Outcomes

Lin Bonesteel informed the board that the City and County of Denver completed its monitoring visit with DHSEM. There were no major issues identified with the UASI program in the visit. Lin will provide additional information to the board when the State's monitoring visit letter is received.

- i. Active Grant Status Update:
 - i. UASI Grants: VHF Project invoices received. 2015 grant has no issues. Working on multiple projects from the 2016 grant.
 - ii. NCR Grants: 2015 grant almost completely spent down. 2016 projects are progressing and mostly all complete.

8. New Business

- a. Microwave Equipment Availability

Scott told the group that the State has upgraded their microwave equipment at some radio tower sites. Some of those sites have NCR equipment. Some microwave dishes will be available for partners in the region. If they aren't needed, they will be used elsewhere in the State. Scott will send out an email with the equipment specifications.

- b. Regional Committee Report Out Schedule

Lin provided the group with a committee report out schedule for 2018. Committees will now know which months they are expected to brief (3 times a year).

- c. AT&T FirstNet Updates

Ryan Fields of AT&T gave a FirstNet update from the AT&T perspective. He went over the benefits of the existing AT&T network and their plans for build-out in Colorado.

- d. Recent events

Ryan Broughton updated the group on current attacks/events across the world. He also mentioned the anti-terrorism and emergency assistance grant to help victims. Nate Fogg seconded this program as it was used for the Aurora Shooting victims.

9. State/Regional Partner Updates

- a. DHSEM: Fran Santagata briefed the group. Cory Stark has been moved up to the field services manager. Jo Barrios has resigned. The State is completing the 2018 EMPG grant guidance, expected to be out December 1st. 2018 EM Academy starting April 18th. The new OEM director will be announced next week. The EM Conference is February 27th-

March 1st. Fran is also working with Mile High Stadium for RAD responder training. Please contact Fran for additional information. The Colorado Preparedness Coalition wrapped up their yearly offerings.

- b. Other State Agencies: No reports
- c. RETAC: not present
- d. Mile High Red Cross: Local response in the NCR for September and October of 186 individuals. Katie Fisk was deployed to Houston, they are finally getting back to steady-state.
- e. DRCOG: not present

10. Other Business / Adjourn: The meeting was adjourned at 12:00pm by Ryan Broughton.