



North Central Region Board & Denver UASI Working Group



Joint Governance Meeting

Denver Police Department District 3
1625 S University Ave.

April 9, 2015

MINUTES

1. Call to order/Welcome

The meeting was called to order by the UASI Co-Chair Nate Fogg at 9:34AM.

2. NCR Board Member Attendance/Quorum Established

Board Members Present: Heather McDermott, Michele Askenazi, Dave Daley (proxy for Bob Baker), Peter Perez (proxy for Dan Eamon), Rick Albers (also a proxy for Kathleen Krebs), John Burbach (also a proxy for Scott Field), Tim Johnson, Chris Peters, TJ Steck (also proxy for Brandon Lenderink), Stephen Cole, Steven Watson, Mark Gutke (also proxy for Clint Fey).

Board Members Absent: Bob Baker, Terry Jones, Mike Chard, Kent Davies, Dan Eamon, Kathleen Krebs, Dave Ramos, Scott Field, Brandon Lenderink, Clint Fey, Bob Marlin, Charlie Mains.

16 members were present and 12 members were absent; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Nate Fogg (also proxy for Adams County Sheriff), Matt Chapman, Kirk Dominic, Jerry Rhodes, John Burbach, Tim Englert, Mark Wolf, Stephanie Hackett, Mark Stadterman (proxy for Greenwood Village), Mark Gutke (also proxy for West Metro Fire), Jim Olsen, Gene Ensley, Stuart Sunderland, Dave Daley, Stephen Kelley, JJ Elliot, Mark Cooney.

Board Members Absent: Jon Greer/Dave Mitchell, John Tarbert (RTD)

20 members were present and 2 members were absent; a quorum was reached.

3. Addition/Deletion of Agenda Items:

No changes were made to the agenda.

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4. Approval of Previous NCR and UASI Minutes:

UPON MOTION MADE BY JOHN BURBACH AND SECONDED BY JIM OLSEN, THE MOTION TO APPROVE THE NCR/UASI MARCH 2015 JOINT GOVERNANCE MEETING MINUTES WAS UNANIMOUSLY CARRIED.

5. Old Business

a. 2015 Grant Process Updates

i. Grant Guidance Release

Federal grant guidance was released. The UASI is funded at \$3 million and the SHSP is funded at \$1,243,299 minus the State's 20% hold back. Both grants are funded at the same levels as the past two years. As previously iterated there will be a short turnaround time for grant application submittals. The period of performance for FY15 has been lengthened and is three years.

ii. Project Submission Summary

46 projects were submitted. Some of the submitted projects had to be realigned because of the capability tie and therefore sent to the appropriate committee for prioritization.

iii. Application Schedule/Due Dates

The Grant Review Committee will meet on April 28, 2015 to finalize grant scoring, sub-committee prioritizations and draft the FY2015 Integrated Priority List (IPL). The grant application is due to the State on May 6, 2015. The Grant Development Calendar and Committee Policy Guidance was distributed.

iv. Committee Meeting Schedule

The various committee meetings will be taking place in the next couple of weeks (April 9-21) to review and prioritize the projects submitted within their range of expertise and capability area.

v. Policy Issue Discussion

Non-local government agencies are requesting funding. Historically we have not funded these agencies because they can request resources through their statewide funding stream and also because of the 20% grant funds that are withheld by the State.

The other discussion point was regarding interpreters and paying for them with grant funds. The standard in the region for local government agencies is

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that these services are not automatically provided for open meetings. Fran indicated that through the State's research the law states that government has to provide these services if requested to comply with ADA regulations. Dave Daley suggested we take the same approach for persons with disabilities only and not for other spoken languages. Nate Fogg suggested letting the project run through the process, see where it falls and have further board discussions if the need arises.

vi. State HSGP Allocation Formula Update

A handout was distributed showing the SHSP (State Homeland Security Grant Program) allocations by region throughout the state. There is a sub-committee tasked with reviewing the allocation formula for the SHSP funding. One third of the funding is divided equally among the 9 regions in the state. The rest of the money is allocated based on risk and consequences. There was a 15% overall increase in funding last year and the decision was made to divide the increase evenly amongst the regions.

b. HSAC Updates

The next HSAC meeting is April 13, 2015, any comments, discussions items should be sent to HSAC members (Scott Field, Scott Kellar, Mike Chard).

c. Training & Exercise Program Updates

i. 2016 Wildland Fire Exercise

The next meeting for the 2016 Wildland Fire Exercise will be May 11, 2015 at DPD 3 from 1-4 pm. Please let Rachelle Miller if you'd like to be added to the distribution list. Upcoming Resource Mobilization workshop will be at Brighton OEM on May 1, 2015.

ii. Decon/Hospital Drills

Justin Bukartek reported that there will be a series of hazmat/decon drills held to train the region's five teams. The first one will be held Saturday, May 30 from 9am – 1pm at Denver Health's Rita Bass Trauma Center, the second will be held June 6th from 4pm – 8pm at Good Samaritan Hospital in Lafayette and the third and final drill will be held June 11th from 9am – 1pm at University Hospital in Aurora. These drills will be similar to the ones hosted by MMRS last spring, but have an added EMS transport component included this year. Any agencies interested in participating can contact Justin Bukartek.

iii. Colorado Wildland Fire Academy Training

Information and handouts were provided, to those interested, for the summer session of the Colorado Wildland Fire and Incident Management Academy. The UASI will providing support for attendance at most of the L classes, S-

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330 Task Force/Strike Team Leader, S-336 Tactical Decision Making in Wildland Fire, S-339 Division/Group Supervisor and trainee positions, UASI will cover tuition, lodging and an evening meal per diem. If you need more information please contact Lin Bonesteel or Crystal Abeyta. Requests to attend are due by April 22, 2015.

d. Communications Updates

i. ISSI Updates

The ongoing ISSI project is progressing to completion. All patches have been implemented and all bugs have been fixed. All inoperable talk groups have been successfully migrated from Network First to ISSI.

ii. Committee Meeting Date

The next Communications committee meeting will be April 16th. The committee will be prioritizing the numerous projects submitted for the FY2015 grant process.

e. Resource Mobilization System Updates

The bylaws for the committee are written but amendments are already in the works. Comments on the draft of the paper, "Resource Mobilization Technologies" are welcome and will be submitted for committee approval.

Bruce Holloman clarified that the statewide Resource Mobilization Workshops are not classes; they are facilitated discussions to identify gaps and transitioning to an escalated type incident. State is developing a course on resource mobilization systems and how to use them.

f. CIAC Updates

Dan Johnson provided the CIAC update for the month of March and expanded upon a few of the CIAC products disseminated throughout the month. The annual TLO conference is on May 6th.

g. Active Grant Status Update

i. NCR Grants - Scott Kellar provided a status update on the 2013 and 2014 NCR grant projects. An extension to the FY13 grant was granted until August 31, 2015. The Gilpin County response vehicle being paid out of FY13 funds is near completion. The FY14 grant is moving along but there is likely to be residual funds which will be reallocated to projects on the FY14 IPL.

ii. UASI Grants - Lin Bonesteel provided a status update on the 2013 and 2014 UASI grant projects. An extension has been granted for the FY13

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grant. The PPE for EMS is moving along; fifteen vendors have submitted bids, next up is the testing of the equipment. Two other projects of note: Eldora and North Table Mountain communications projects are progressing forward.

6. New Business

a. Grant Scoring System Tutorial

Demo was given after the board meeting for the online scoring system. FY2015 grant project binders were distributed for those scoring projects and for those that requested them. Scoring is due April 27th.

b. Special Meeting for IPL Review

Discussion was had about the date for the IPL board review. It was decided that a teleconference meeting will be held on April 30th at 10am.

c. Regional Planning Timeline

The recent release of the State Grant Guidance there are shorter timelines on many of our annual products due to the State. Scott Kellar gave a brief outline of what the State expects this year:

Regional Strategy due October 1st

Regional Training & Exercise Plan due October 15th

THIRA is due November 20th

At the next board meeting a detailed schedule will be set and disseminated but overall these new deadlines mean we need to work our processes (capability assessments, IPW, TEPW etc.) earlier starting in June to meet the State deadlines.

7. State/Regional Partner Updates

a. State of Colorado

Bruce- preparations are being made for the IEMC exercise taking place in June. A concept for the State delivered IEMC program is being drawn up which will be hosted and done at the county level. Potentially an 18-month process. A planning process course is almost out of the development stage and ready to be offered statewide soon.

Lynn- State draft TEP is to be released the week of April 11th expect changes. State hopes to have regular quarterly updates released. State is funding (paying for instructors) L specific courses and funded some IMT members to attend the CWFIMA in Salida, CO.

Fran- PRND equipment has been distributed. The quick start train-the-trainer went well. Next round of training is April 20th-22nd for secondary screeners. Full usage

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will be at the Rocky Mountain Air Show in Aurora. “Are You Ready?” train-the-trainer program for citizen preparedness is ready for distribution with beta test in July.

b. RETAC Updates

No Updates

c. Mile High Red Cross

Red Cross is holding an EM preparedness academy April 18th and 19th. A flyer was distributed for additional information.

d. DRCOG Updates

Not present.

8. Regional Committee Updates (as needed)

Michelle A. gave a brief update on the Public Health sub-committee. At their next meeting on April 23rd at Tri-County Health they have invited all regional hospitals to attend. There could be a need for a quarterly health and medical combined committee to fill the gaps the MMRS once addressed.

JJ Elliott told the group that the Incident Operations Committee meeting was moved to April 21, 2015 at the Westminster Safety Center where the committee will be prioritizing projects for the FY2015 grant process.

9. Adjournment

The meeting adjourned at 11:00 AM.