



North Central Region Board & Denver UASI Working Group



Joint Governance Meeting

West Metro Fire
3535 S Kipling
Lakewood, CO 80235

December 10, 2015

MINUTES

1. Call to order/Welcome/Introductions

The meeting was called to order by Scott Field at 9:40AM.

Scott requested a moment of silence in honor of Officer Lopez with the Denver PD who was shot several times this week during a routine stop. It is believed that the quick actions of the paramedics and their application of tourniquets on his legs that he survived.

2. NCR Board Member Attendance/Quorum Established

Board Members Present: Richard Atkins (proxy for Heather McDermott) Bob Baker, Lin Bonesteel (proxy for Mike Chard), Peter Perez (proxy for Dan Eamon), Clint Fey (also proxy for Kent Davies and Mark Gutke), Rick Albers (also proxy for Kathleen Krebs), Scott Field, Sylvia Sich, Tim Johnson, Chris Peters, Brendan Lenderink, TJ Steck, Jerry Rhodes (proxy for Steve Cole), Steve Watson

Board Members Absent: Michelle Askenazi, Terry Jones, Dave Ramos, Charlie Mains, Foothills RETAC (vacant)

10 members were present, 7 members were absent with a proxy and 5 members were absent with no proxy; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Karl Smalley, Stuart Sunderland, Nate Fogg, Dave Mitchell, Matt Chapman, Kirk Dominic, Jerry Rhodes, Scott Field, Sylvia Sich, Mark Wolf, Michael Schuppe, Steve Jones (proxy for Eric Schmitt) Clint Fey (also

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proxy for Mark Gutke), Jim Olsen (also proxy for Gene Enley), Bob Baker, Stephen Kelley, JJ Elliot

Board Members Absent: Tim Englert, John Tarbert, Mark Cooney

19 members were present and 3 members were absent; a quorum was reached.

3. Addition/Deletion of Agenda Items:

State response to the UASI letter requesting accountability of the 20% holdback on the FY13 – FY15 UASI grants

4. Approval of October NCR and UASI Minutes:

5. Approval of the November NCR and UASI Minutes:

Nate Fogg motioned to approve the October and November minutes. Dave Dailey seconded the motion. Motion passed.

6. Old Business

- a. FY2016 Grant Process
 - i. Grant Development Committee Membership

Scott Kellar updated the board that the 2016 budget is not in place yet. We currently have no grant guidance and will proceed as in years past. Lin Bonesteel verified with the current Grant Development Committee, the Law Enforcement seat, held by Ernie Ortiz is available for a new representative in the 2016 process. Both Sam McGhee from Aurora and Eric Schmitt from Greenwood Village have expressed an interest in filling the seat on the committee. Lin will send an email asking for interested parties to participate in the process.

- ii. Project Policy Direction

Scott Kellar discussed the grant policy updates with the Boards. The GIS project has been pulled up into the Planning project, which is funded as project number 1, rather than forcing GIS to compete with other projects, it will be added to the regional planning piece. Additionally, verbiage indicating that training and exercise projects, not submitted through the annual Training and Exercise planning workshop (TEPW), will not be eligible for consideration in the current grant process, and will need to be submitted into the following year's TEPW. Changes were also made to the policies regarding exercise and training to clarify some verbiage that was a bit ambiguous. Policy 7b, states that Requests for OT or BF related OT for agency members to attend advanced level training must be submitted to the Training and Exercise Committee in advance of the annual TEPW process. Peter Perez (Longmont) asked what was considered advanced training and suggested the use of specialized training in lieu of advanced.

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James Robinson asked if TEPW requests will still need to be run through the committee process prior to the TEPW. Scott Kellar indicated that the committee process is still required as part of the TEPW submission process. Additionally, agencies will need to be able to show how the requests address gaps in the work plans. James indicated that we need to be more specific on the requirements of the linkages and information regarding that process for next year.

Dave Dailey made a motion to adopt the grant policies for the 2016 process, with the change from the word advanced to specialized under policy 7b. Nate Fogg seconded the motion. The motion passed.

iii. Grant Project Scoring Criteria

Discussion shifted to the scoring criteria for 2016. Scott Kellar indicated that there were no changes to the current scoring matrix. James Robinson mentioned that the grant review Committee had talked about placing a higher weight on the multijurisdictional category. There was discussion to lower the points on the THRIA linkage, but it was mentioned that the THIRA is being required at the Federal level and looked, so it wouldn't make sense to reduce the value in that category. Jim Olsen asked if we could add points to the overall value of the scoring criteria. Scott Kellar indicated yes, but we still need to be aware of the value (percentage) of each criteria. Sustainability was discussed, but determined that it is difficult to measure and enforce for scoring purposes.

James Robinson asked that the matching funds and sustainability criteria be separated into two separate criteria, rather than lumped into one category. Additionally it was discussed to remove the over 31% portion on matching funds, as most agencies do not use it. The following changes were suggested for the 2016 scoring sheet: Split the Budget Management portion to reflect sustainability as its own criteria with a weight of 2 and points range of 0 to 5, giving it a possible 10 points. The matching funds portion will also become its own criteria, but the 31% and up match score will be removed, so the weight will be 3 with a point range of 0 to 3 giving it a possible 9 points, my notes indicate a possibility of 10 points for sustainment, which would be bring the grand total of possible points to 156. The last change is to multi-jurisdictional collaboration. The weight was raised to 4 providing it a possible 20 points.

Dave Dailey made the motion to approve the suggested changes to the scoring criteria for the 2016 process. Mark Wolf seconded the motion. The motion passed.

iv. Tentative Timeline

Without guidance staff anticipates having the grant process open in January and February. As usual, until guidance releases we do not know what our timeline looks like. Agencies should plan on having approximately 4 to 6 weeks to submit applications once the online tool is available.

v. Online Tools

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Scott Kellar indicated that the online application tool will be open in early January 2016. Staff will conduct a training session on the website once it's open.

Scott Field mentioned that the Sanctuary City Bill is still floating around for consideration. However, he feels confident it won't pass, as it would prevent funding to New York and that's not going to happen. Even if it did pass, Denver's legal counsel has indicated there is no legal document identifying Denver as a Sanctuary City and they feel there is no issue with this bill for the Denver UASI.

b. Training and Exercise Project Prioritization

Lin Bonesteel reminded the Boards that at their direction in October, a secondary grant scoring process was conducted in relation to training and exercise, due to the excessive amount of requests that come into the annual training and exercise planning workshop in September. The existing Grant Development Committee was convened on November 11, 2015 to review and score the training and exercise submissions. The resulting T and E IPL and meeting minutes were presented to the group for approval. Rachelle Miller informed the group that she has applied for National Exercise Division (NED) funds for the EOC exercise series. If not supported by NED, that series will not occur.

Jim Olsen made a motion to approve the T and E IPL and meeting minutes from the November 11th meeting. Mark Wolf seconded the motion. The motion passed.

c. Training & Exercise Program Updates

i. 2016 Wildland Fire Exercise

Rachelle Miller said that the next planning design meeting is December 17th from 1 to 3pm at DPD 3. The final planning meeting is scheduled for March 9, 2016. Participation is low currently and agencies need to be represented at these meetings to ensure proper planning efforts.

ii. Mass Fatality TTX

Rachelle Miller said that there is a series of TTX going on to walk through the new plan and update it. After action reports and updates will be brought to the Boards in 2016.

d. Communications Updates

Scott Kellar reported out for Gary Pasicznyk that the FRCC / ISSI is now connected to the DTRS / ISSI and under testing by the agencies.

e. State Credentialing Working Group Update

Mark Wolfe indicated that the State Credentialing Group will meet next week. They are working on finalizing the ESF qualifications and possible working group guidance document. On November 12th, the State issued another sole source procurement and it was awarded to Salamander/Midwest. The NCR vendor has

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reached back to the State questioning the validity of the bid, but the State rejected their comments and proceeded with a sole source.

f. Regional Cyber Security Committee Updates

- i. The Regional Cyber Security committee kick off will be January 27, 2016 at the Renaissance in Denver. An electronic invitation will be sent to the group. The intended audience is agency IT and Cyber personnel, so please forward within your agency appropriately.
- ii. Scott Kellar, Lin Bonesteel and Rachele Miller attended a FCC Cyber workshop in Boulder on December 7, 2015.

Fran Santagata mentioned the CEPP is working on a series of workshops for the private sector that sounds like they are right in line with what we are looking to do at the regional level.

g. Equipment Monitoring Updates

Crystal Abeyta reminded the group that she is conducting equipment monitoring through the region for the UASI requirement.

h. Volunteer of the Year Reminder

Reminder there are 2 deadlines coming for Volunteer of the Year awards. The first from CEMA is due 12/31/15 and the second from DHSEM is 1/20/16. Matt Gassman from the NCR is collecting the nominations for the DHSEM deadline.

i. Active Grant Status Update

i. NCR Grants

Scott Kellar provided updates on the FY14 and ~~FY~~15 grants for the NCR. He is working on project kick off meetings for the FY15 grant.

ii. UASI Grants

Lin Bonesteel referenced her handout as well. FY14 is moving forward. The large project of the EMS PPE is underway with approximately half of the agencies having ordered equipment. She too is working on project kick off meetings for FY15

j. State response to the UASI letter

Lin Bonesteel informed the Board that the State responded to the September 9, 2015 letter to the State regarding the use of the 20% withhold on the UASI funding. The response was sent to the UASI distribution list on December 1, 2015. The letter indicates that due to the new financial system implemented on July 1, 2014, the State has been delayed in closing out the grants and therefore delayed in responding to us. A second response is to be drafted to Kevin Kline by Dec 1, 2015, with an anticipated response to the Board on December 19, 2015. Lin will keep the board informed of any responses received. Dave Dailey asked that we approach the State and ask for a more coordinated effort with them in regards to how they allocate their 20% withhold.

7. New Business

a. UASI HSAC Representation

Scott Field informed the group that his 2 year term with the HSAC is coming to an end. In previous meetings he had solicited volunteers to serve on that committee as a UASI representative. Both Nate Fogg and James Robinson volunteered to take over that position. Discussion between Nate, James and Scott led to Nate accepting the roll if the Board approved.

Jerry Rhodes made a motion that Nate Fogg serve as the UASI representative on the HSAC for the next 2 year term. Dave Dailey seconded the motion. The motion passed. Nate will begin attending the meetings in January 2016.

b. NCR DHSEM Monitoring Visit

Scott Kellar announced that DHSEM will be conducting monitoring visit of Arapahoe County beginning December 15, 2015. It may be possible that they will need to come look at equipment etc. during this time.

8. State/Regional Partner Updates

a. State of Colorado-

Fran Santagata said they are working on an Improvement Planning document based on the recent Field Manager and Homeland Security Coordinator workshop held in November. Additionally the State Level Emergency Response guide is out and includes an online Active Shooter training. Fran can send you a link if you are interested in the document. The State conducted a cabinet level TTX regarding roles and policy in the event of a multi-pronged attack in the State. Lynn Bailey is working to complete the State Training and Exercise Plan.

b. RETAC Updates- No representative in attendance.

c. Mile High Red Cross- Gehrig Haberstock of the Red Cross indicated he has been tasked with updating the sheltering MOUS and agreements throughout the region, so he will be in touch.

d. CEPP Updates- No representative in attendance.

e. DRCOG Updates - No representative in attendance.

9. Regional Committee Updates (as needed)

James Robinson of the EMS subcommittee commented that the Tactical Combat Care for Law Enforcement First responders (TCC-LEFR) and the Tactical Casualty Combat Care (TCCC) classes, supported by the grants for the last few years have been instrumental throughout the region and saved lives, not just the recent event with Officer Lopez of Denver PD, but there are several examples for this training making a difference.

Nate Fogg announced that Dan Johnson, formerly the NCR CIAC analyst, is now employed in the Arapahoe OEM shop. He wanted to share his appreciation of the Boards and thanks for his time working with all of us during his time in the CIAC.

10. Adjournment

The meeting adjourned at 11:15AM.