



North Central Region Board & Denver UASI Working Group



Joint Governance Meeting

Denver Police District 3
1625 S. University Blvd
Denver, CO 80210

July 9, 2015

MINUTES

1. Call to order/Welcome

The meeting was called to order by the UAWG Vice-Chair, Nate Fogg at 9:38AM.

2. NCR Board Member Attendance/Quorum Established

Board Members Present: Richard Atkins (proxy for Heather McDermott), Michele Askenazi, Dave Daley (proxy for Bob Barker), Amy Danzl (proxy for Mike Chard), Peter Perez (proxy for Dan Eamon), Nate Fogg (proxy for Scott Field and Mary Beth Klee), Tim Johnson, Andy Coleman (proxy for Chris Peters), Brandon Lenderink (and proxy for TJ Steck), Tony Jantz (proxy for Stephen Cole), Steven Watson, Clint Fey,

Board Members Absent: Terry Jones, Kathleen Krebs, Kent Davies, Rick Albers, Dave Ramos, Mark Gutke, Bob Marlin, Charlie Mains.

14 members were present and 8 members were absent without a proxy; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Karl Smalley, Stuart Sunderland, Nate Fogg (also proxy for Scott Field and John Burbach), Ryan Fields (proxy for Matt Chapman), Brendan Lenderink (proxy for Kirk Dominic), Jerry Rhodes, Stephanie Hackett, Clint Fey (Jefferson and West Metro FPD), Matt Staderman (proxy for Eric Schmitt), Jim Olsen, Gene Enley, Dave Daley (also proxy for Mark Wolf), Lin Bonesteel (proxy for Stephen Kelley), JJ Elliot, Mark Cooney.

Board Members Absent: Dave Mitchell, Tim Englert, John Tarbert

19 members were present and 3 members were absent; a quorum was reached.

3. Addition/Deletion of Agenda Items:

Addition by Nate Fogg: Publishing of Tier II data on a ReadyCO.org website.

4. Approval of Previous NCR and UASI Minutes:

UPON MOTION MADE BY DAVE DALEY AND SECONDED BY STEPHANY HACKETT, THE MOTION TO APPROVE THE NCR/UASI MAY 2015 JOINT GOVERNANCE MEETING MINUTES WAS UNANIMOUSLY CARRIED.

5. Old Business

- a. 2015 – 2016 Planning Timeline Updates- Scott Kellar updated the board that Regional staff have a plan to complete capability assessments on all of the required 18 core capabilities except for the Critical Transportation Capability Area. We are working on this. There is the IPW August 21st, TEPW September 30th, and the Strategy is due October 1st. We are replacing the old appendix in the Strategy with a new format. The THIRA is due November 20th.
- b. HSAC Updates
 - i. Funding Formula Updates- Scott Kellar said that this was an in person gathering to review the existing formula components. Scott Field used the Federal Formula as the basis of the NCR/UASI discussion. The committee of the HSAC is still working on the formula.
 - ii. Meeting Topics- He also said that the HSAC met Monday please send in any topics/questions that you would like the HSAC to discuss.
- c. Training & Exercise Program Updates
 - i. 2016 Wildland Fire Exercise
 - a. Transfer of Command Seminar- Jim Krugman said that we will be doing a Seminar on the 24th of July. This will be a facilitated seminar as part of the Wildland Fire exercise series. There will one day session for staging area manager in November. Division Supervisor and Strike Team classes will be available at the Wildland Fire Academy in Colorado Springs.
 - b. Resource Management TTX Updates- Rachelle Miller updated the board that the TTX will be September 17th from 8am to 4pm. This will focus on the main counties involved in the Wildland Fire Series.
 - ii. Active Shooter Drills- Rachelle Miller said that the next drill will be July 29th in Boulder. Two more are scheduled for October, one in Cherry Creek and one in Northglenn. She will provide dates when they become available.

- d. State Resource Mobilization Committee Updates- Amy Danzl gave updates from the last State Resource Mobilization Committee meeting. Colorado resource rate form has been updated to allow easier reimbursement by FEMA. The credentialing working group is being chaired by Chuck Vale. Names are due by June 17th for committee nominations. Remote meeting capability for the credentialing working group is being made available. The other working group will be chaired by Bruce Holloman to update the WebEOC policy. Bruce Holloman added that this is the status of SOP.

Rachelle Miller added that the State is working on the use of HSIN (Homeland Security Information Network). She asked if Bruce Holloman could update the board on this network's progress. He said that this will be the capability they will be using for online meetings. There is also a law enforcement side run by CIAC and OEM side for file sharing capability. This would be a secure platform for FOUO documents. There is an application process to be able to receive access. Dan Johnson added that this will not only be LE only but FOUO. TLOs can do reporting, discussion and access other TLO contacts.

- e. Communications Updates

- i. Clear Creek Gilpin Project Updates- Chuck Craig said that Clear Creek Gilpin is almost done. The Bellevue and Saxon sites need alarms and doing quality control at the sites. Black boxes are being worked on for remote access capability. Only five invoices left to pay. As of September 1st it isn't a funded project anymore.
 - ii. Eldora Radio Site Updates- Chuck Craig visited Eldora yesterday and the tower and microwaves are up and a few more pieces with some testing still needed. The other is the installation of Network First at Eldora that will be ongoing.
- f. CIAC Updates- Dan Johnson gave a report on activity for the NCR including requests from other agencies. This included upcoming events that the CIAC is monitoring. Please see the CIAC report for more information.

- g. Active Grant Status Update

- i. NCR Grants- Scott Kellar referenced a handout that lists current grant status. He said there were no issues in 2013. A few odd numbers but a budget modification will fix that. The Gilpin County all hazard response vehicle is hopefully still on its way. A number of projects are working in the 2014 grant.
- ii. UASI Grants- Lin Bonesteel said they are having issues in 2013 but working on how to spend the rest. They are consulting their State grant folks on how to do this. The EMS project for \$48,000 is still going forward. In July, the agencies are invited to look over the vendor product. There is another upcoming policy review to address how the equipment will work into tactics and how they will sustain the

equipment. In 2014, there is more time. Things are working through the financial aspects and some planning projects. The CART Planning and Training Project is still being scoped. They are working with that committee to see how to go forward.

6. New Business

- a. State Credentialing Working Group Membership- Lin Bonesteel said that the NCR/UASI should nominate folks to be on this committee. Mark Wolfe (Chair of the Committee), Marcy Linton from Douglas County and Don Bamns from the Douglas County IMT have said they would like to be a part of the working group. Chief Rhodes suggested we may want alternates as well. He said that Rachelle Miller, Alan Colon and himself all worked on getting this working group going through the State Resource Mobilization Committee. He stated, one of the concerns from the committee early on is that too many members could hinder the process. Amy Danzl also added that yes only two per Region to keep it to a smaller size and she has spoken with Chuck Vale about his concerns as well. Chief Rhodes added that because of this is an open meeting by the open meeting act anyone can still listen in on these meetings. Dave Hard added that he is stressing transparency and so they will allow anyone to listen in and attend but voting is limited to two. Chief Rhodes added that he has heard we can have two and he has heard we can have three. He asked Dave Hard how many we could have maximum. Amy Danzl added that we can have three maximum. Nate Fogg asked if the UASI could have three as well. Amy added that that will not work because it is so large with just three already. The final product of the working group will then go to the Resource Committee and HSAC before being finalized. Chief Rhodes suggested Mark Wolfe, Lin Bonesteel, Scott Kellar, Rachelle Miller, and Marcy from Douglas County. Scott Kellar added that Mark and Marcy should be the nominees because of the past work they have done.

UPON MOTION MADE BY DAVE DALEY AND SECONDED BY JIM OLSEN, THE MOTION TO APPROVE MARK WOLFE, MARCY LINTON, AND DON BAMNS TO REPRESENT THE NCR/UASI ON THE STATE CREDENTIALING WORKING GROUP WAS UNANIMOUSLY CARRIED.

The Chief added that there will probably be others following the meetings most likely.

- b. State Public Health Exercise Updates- Rachelle Miller said that information just came out about the next event in this series and this exercise is scheduled for January 21st and will be functional in nature. Again, the FSE is scheduled for June 2017. The date was chosen through Healthcare Coalitions. Michele Askenazi said that the Public Health Departments are working through these coalitions to identify which capabilities the NCR area will be testing. Some of the capability areas are optional and some are mandatory. There is also the option for Emergency Managers to meet EMPG requirements through these exercises. They will provide more information when it is known.

Rachelle Miller added that she has invited Nicole Cantrell to the TEPW on September 30th to provide more information regarding the FSE and how they envision local jurisdictional disciplines beyond public health participating. Adding that allowing the reimbursement of overtime through the NCR will help get those responders involved.

c. DHSEM Director Meeting Outcomes

Chief Rhodes asked Lin Bonesteel to provide the history on the past meetings with DHSEM on the CIAC, Credentialing, and other issues. There was that letter sent out in February and May regarding CIAC and Credentialing. Director Klein called this meeting after letters were then sent to the Director of Public Safety.

Chief Rhodes, for transparency purposes, said they would go over a couple things from the meeting. There is more information available upon request for any of the members. Chief Rhodes also met with Captain Burt regarding the CIAC the week before. This was to open lines of communications and explain certain grant requirements on our end. The information the NCR and UASI needs related to grant funding was related to some of the CIAC expenditures.

Other information the NCR and UASI requested were organizational charts and alignment with the Governor's direction of his three basic components of state and local governments. Captain Burt explained their perspective and guidance. During the next meeting credentialing was a topic during the meeting with Director Klein. Chief Rhodes explained how much time, planning effort and money the NCR and UASI has put into the current credentialing system. Chief Rhodes said he stated to Director Klein that we have a system of systems for many other emergency management functions in this State as well. We need to put effort into the credentialing process to make sure it works for every system through policy development. Also discussed was vendor information exchanges that have and have not taken place in the past.

Chief Rhodes stressed we needed written replies to the questions within the letters sent. Scott Kellar said we do need to figure out the objectives for the credentialing system before we can go forward with policies and planning. Such as -What problem are we trying to solve and not trying to solve? This is the first task of this new credentialing working group.

Chief Rhodes also said we lack a statewide credentialing standard at this point. We need to stress to vendors that we need a system that is interoperable such as the P25 project. Fran Santagata added that the sustainment of the cards was also an issue in the past.

Amy Danzl said the committee is tasked with developing a standard and access to the system the State purchased. Rachelle Miller reminded Amy that the second piece that the committee is tasked to do was also to integrate system already purchased into the system the state purchased.

Chief Rhodes said the other major topic during the meeting with Director Klein, was the CIAC. He said that the NCR/UASI needed information on how dollars are being spent including employee pay, status and hours. We have requirements on reporting and to do that we need the State information that has been requested continuously. Additionally, the product coming from the CIAC should consider input from what local responders need to see.

Lin Bonesteel said that the State, through Federal guidance to the State, is supposed to give the UASI information regarding how the 20% withhold is being spent. This 20% is supposed to be being spent to benefit the UASI and to report this benefit the UASI requested the information. She said the financial department has told her they cannot provide that information because of a internal financial system they have in place.

Chief Rhodes stated that the reason this request for information on the 20% withhold was then sent to Director Hilkey is because we have been asking for quite a while. We started at Director Klein's level on year ago with no information back.

Dave Daley requested we send another letter. Dave Hard said that the letter is being prepared and will be reviewed by Director Klein and Hilkey. The information will be clear and not just an excel spreadsheet.

- d. Tier II Reporting on the ReadyCO site- Nate Fogg wanted to bring this topic up with the board because it is an ongoing concern across the NCR. The CEPC has now had two meetings regarding publishing. The concern is that any citizen can go in and get contact information on the ReadyCO site. He wanted to know if he is the only one with these concerns?

Fran Santagata said that to clarify the discussion was focused on being more transparent to the public. Someone can pull up a one mile radius around their home to see what may be near them with facility name, address and point of contact. The people could then work with the LEPC and provide input on planning. This is to engage the public in the planning at the LEPC level. This is already a mandate to make this information available. No information will be given as to what is near them.

Nate Fogg said what problem are we trying to solve? A local or state problem? Dave Dailey added that this may alarm many folks and generate numerous call to the fire districts/departments. Dave Hard said that this is something the CEPC has been working on for the past few months. It will be on the agenda again in November. The feasibility and cost will be discussed at this time and a public comment period. There will also be a stakeholder engagement meeting between now and the November meeting. The public right to know act has been in place for over 25 years. There are certain things that can be protected however. At this time no decision has been made on this project going forward.

Ryan Fields added that the private entities are concerned with how easy it will be for certain individuals to get the information for the purpose of causing a problem

or harm to others. For example the wireless companies information. Their concern is very valid.

Brandon Lenderink said that there is also an issue with accuracies. In his county, there are numerous facilities listed but not even in his county. Fran Santagata said they will need to vet the information given to them by CDPHE.

7. State/Regional Partner Updates

- a. State of Colorado- Dave Hard updated that the division is at the fiscal year end with no payments from July 11 to August 1. A number of positions are being hired within the division currently. The CIAC is still looking for a Deputy Director. The annual report will be published in mid-August. The IPW for the state is August 27th.

Cory Stark said that the last couple months they have been working on the Presidential Declaration for the floods. This was awarded to some locations. The last of the resource mobilization workshop is ending with over 600 participants throughout. The second quarter of EMPG is working. The Communications position was hired on Monday. Plan reviews for EMPG is ongoing.

Bruce Holloman said they are also hiring a South Region Field Manager. They will also hire a Deputy for Field Services with the retirement of Steve Denny.

Fran Santagata said that the IPW is 8am to noon on August 27th. The state is also trying to combine a TEPW and Coordinator meeting over several days in November. Board Chairs will also be invited. The PRND Program just completed the Concept of Operations TTX and Airshow with the AARs to come. The PRND Risk Assessment document will be sent out this week or next to Coordinators.

- b. RETAC Updates- No update.
- c. Mile High Red Cross- No update.
- d. CEPP Updates- Pat Williams that the past couple months she has been restructuring CEPP operations. She is doing outreach and requesting private sector contacts join. State wide they held four state EOC tours for CEPP members. She is also tasked with Business EOC model development. In the fall, they will host four business preparedness workshops. Denver will host a MET in the fall as well.
- e. DRCOG Updates - Greg MacKinnon said that DRCOG is working with CDOT as they work on a regional incident management workshop mid-September with more information to be sent out to contacts shortly.

8. Regional Committee Updates (as needed)

JJ Elliot said that they are working on capability assessments and work plans within the subcommittees. She has been attending the Operational Coordination Subcommittee meetings and thinks that they are moving forward quite well.

Ryan Fields, Chair of the Operational Coordination Subcommittee, updated that he is working with NCR to develop the Operational Coordination Subcommittee. We are going to work on lessons learned from numerous AARs. We talked about maybe a semiannual meeting to invite police and fire chiefs and Sheriff's to discuss Operational Coordination gaps.

Jim Krugman, Chair of the T and E Committee, said we worked with NCR to update our work plan and capability assessment. We will review and approve these documents next week. We will also be updating the T and E SOP. We were also asked to generate an outreach plan for the committee.

9. Adjournment

The meeting adjourned at 11:55 AM.