



North Central Region Board & Denver UASI Working Group



Joint Governance Meeting

Denver Police District 3
Community Room
1625 S. University Blvd.
Denver, CO 80210

November 12, 2015

MINUTES

1. Call to order/Welcome/Introductions

The meeting was called to order by Scott Field at 9:40AM.

2. NCR Board Member Attendance/Quorum Established

Board Members Present: Heather McDermott, Michele Askenazi, Dave Daley (proxy for Bob Baker), Peter Perez (proxy for Dan Eamon), Kent Davies (also proxy for Dave Ramos), Kathleen Krebs, Scott Field, Sylvia Sich, Tim Johnson, Brendan Lenderink (also proxy for TJ Steck), Steve Cole Clint Fey (also proxy for Mark Gutke),

Board Members Absent: Mike Chard, Terry Jones, Rick Albers, Chris Peters, Steve Watson, Charlie Mains

10 members were present, 5 members were absent with a proxy and 6 members were absent with no proxy; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Heather McDermott (proxy for Karl Smalley), Stuart Sunderland, Nate Fogg, Dave Mitchell, Lisa Ciazza (proxy for Matt Chapman), , Tom Chavez (proxy for Jerry Rhodes), Scott Field, Sylvia Sich, Tim Englert, Mark Wolf, Clint Fey (also proxy for Mark Gutke), Jim Olsen ,Gene Enley, Dave Daley, Ken Reather, JJ Elliot, Mark Cooney

Board Members Absent: Kirk Dominic, Stephanie Hackett, John Tarbert, Eric Schmitt

DRAFT

18 members were present and 4 members were absent; a quorum was reached.

3. Addition/Deletion of Agenda Items:

Scott Kellar introduced Matt Gassman as the new Analyst for the NCR.

4. Approval of Previous NCR and UASI Minutes:

October Minutes will be printed to be approved in the December meeting.

5. Colorado Liquid Fuel Resiliency Assessment

Jena Thompson presented on the Colorado Liquid Fuel Resiliency Assessment. The presentation is available upon request. The HSAC also received this same presentation in October. There are some challenges related to fuel in the NCR that should be planned for in the future. Scott Field said that Hurricane Sandy caused a few locations in the Eastern U.S to start planning for fuel resiliency.

6. Old Business

a. HSAC Updates

Scott Kellar updated the board that the EOC Task Books were endorsed by the HSAC and in place for the State to use. This will allow EOC personnel to get signed off on various EOC positions.

b. 2015 Planning updates

i. THIRA

Lin Bonesteel said that the THIRA is due November 22nd. The draft will be sent out tomorrow for comments. FEMA gave 26/31 points to us for our THIRA in June. We have multiple scenarios in the THIRA and Lin will add in Cyber to one of those already existing scenarios. She has added more capability impacts this year that were not in the document last year. The 2016 THIRA will need more work including scenario additions and further refinement of the capability targets. This THIRA will be a joint THIRA between NCR and UASI. The language will be reflective of this joint document.

Dave Daily asked if a fire scenario could be added. Lin said that the current scenarios are aligned with the 2015 Risk Assessment. We will review the scenarios again in 2016.

DRAFT

- ii. Strategy Updates (Natl Prep Goal Language, Committee Updates)

Scott Kellar said that the Strategy will be finalized with the newly updated National Preparedness Goal language and two committee updates. Rachelle Miller added that the Strategy will be printed and distributed in January 2016 once she makes those identified changes.

Scott Kellar said that there are no updates on the 2016 HSGP yet. It should be similar dollars at 2015. We will talk about the GDC policies in December. At the close of December we should have policies and GDC membership in place. He also said Matt Gassman will be working on the grant website and will be opened when that process is complete. This will probably occur around the middle of December to beginning of January.

- c. Training & Exercise Program Updates

- i. 2016 Wildland Fire Exercise

Rachelle Miller said that the MPM will be November 13th. If you are not directly participating in the exercise, we do need help in the MSEL/Simcell working group and Evaluation working group.

- ii. Active Shooter Drills

Rachelle Miller updated the board that the Regional Active Shooter drills have been completed. The main planners will meet with her December 2nd to put together a final AAR.

- iii. Mass Fatality TTX

Rachelle Miller said that there are two upcoming Mass Fatality TTXs. One is scheduled for mid-November and the other is mid-January. This will be build up events to a January FE and ultimately June 2017 FSE.

- iv. Gross Dam Functional Exercise

Marcello Ferreira from Denver Water updated the board regarding a FE completed last month. Gross Dam is continuous risk Denver Water is planning and exercising. This particular exercise took place in Boulder. They are also continuing to partner with NCR for GIS data sharing. They hope that information can also include downstream impacts of a dam breach.

Brandon Lenderink asked if that information can be shared with the GIS committee. Rachelle Miller said that the GIS committee has now added a layer of the Tier II data as well. Denver Water is a member of the GIS

DRAFT

Committee that will meet later today and we can discuss this sharing more in depth.

v. TEPW Outcomes

Rachelle Miller said that the GRC will meet next Tuesday to prioritize the Training and Exercise projects from the TEPW. Rachelle said that she has tried to layout a schedule to fit most of the requests into a calendar. She will present that structure during the GRC including requesting that one of the larger exercises be submitted to the NED for Federal support.

Lin Bonesteel said that the criteria have been developed for the training projects and these criteria will be used by the GRC to help determine priority projects for the 2016 grant.

d. Communications Updates

Gary Pasicznyk said that the Public safety comms committee is adding dispatch to the discussion and in particular DTRS users. ISSI is continuing to be completed and is being installed by Aurora currently. There hasn't been an NCR Comms meeting for a bit because there hasn't been a need.

e. State Credentialing Working Group Update

Mark Wolfe said that they are meeting consistently. They are working on the documents based on other states documents. They are reaching out to many groups on the ESFs to have a draft December 15th. The group is also working on a list of equipment/systems that each agency is currently using so they can find out what is around the state. Chuck Vale is working on fact sheet number two regarding the goal of the credentialing work. In order to help move the process along, the group has a very rough draft of a standards document. The NCR Credentialing Committee hasn't met for a bit because they are waiting for the documents to come from this larger state committee. NCR had user training in the past couple months regarding equipment use training.

f. Active Grant Status Update

i. NCR Grants

Scott Kellar said there is only one grant open right now which is 2014. The only issue to point out is project nine which is the air light trailer. NCR is working on getting this completed. The 2015 grant will be opened in the next few months and kickoff meetings will be scheduled by NCR staff assigned to those projects.

ii. UASI Grants

Lin Bonesteel referenced her handout as well. The 2013 grant is a few weeks from closing on the city side with zero money returned. The 2014

DRAFT

grant is working. There are a few questions with agencies regarding matching funds. She is working with those agencies. Matching funds need to be in by March 2016 to ensure no issues.

On 2015 initial contact has been made on few projects with authors. She is also working with Brandon Lenderink on the Recovery Project.

7. New Business

a. Volunteer of the Year Award Process

Scott Kellar said that the State Volunteer of the Year nominations from each region are due to the state in February so the NCR nominations are due to Matt Gassman by February for the Citizen Preparedness Committee to review and choose an NCR nomination.

b. Cyber Security Committee Formation

Scott Kellar said that the planning for the Cyber Security Committee has started. We met with Aurora IT and a Chief Security Officer for SCL Health and a few others. The plan is to start the official committee meetings in January 2016. More information will be given to the board in December related to invitations and agenda for the January meeting. This committee will not do any work related with the investigative side.

c. Homeland Security Grant Program Funding Formula

Scott Field updated the board on the HSGP Funding Formula subcommittee meetings and decisions. The formula will include all-hazards data that is currently being collected. He referenced handout that is the draft formula. First side is the Federal formula and the back is the state draft. Two of the components of the Federal formula didn't make sense to use for the Colorado formula. The natural hazards component will be used and the data will be added to the Colorado formula including property damage and fatalities. Vulnerability and consequence will be lumped together including a hazmat factor (risk management planning facilities that are in the Tier II catalog and the CDPHE reported facilities). Also 30 percent of the funding will be divided equally across all regions. It would be a risk based formula if more than 30 percent was just divided equally.

d. Instructor Qualification/Certification

Lin Bonesteel said questions again came up regarding instructor qualifications/certification after an NCR member attended an ICS Course. This was then taken to the state to determine how to better vet instructors at that level. More will follow after the training and exercise committee meets

DRAFT

and comes up with a way to better vet at least the instructors in the NCR that UASI dollars pay for. Rachelle Miller offered a few suggestions related to improving the ICS Courses in particular and will also follow-up in the training and exercise committee.

Scott Kellar said that we also need to review how we are evaluating these instructors to get an honest and thoughtful assessment. Half of this particular class was non-traditional response partners and this leads to even more issues when the instructor is not saying the correct information.

Brandon Lenderink asked if those participants were given certifications or if they need to retake. Scott Kellar said they were certified and that is why we need to make sure the experts teach correctly.

We recommend that anyone that has an ICS Course going on in your jurisdiction go sit in on it.

e. Regional EMS Coordination MOU

Dave Mitchell said that EMS is a unique discipline because half is fire-based and half is private. What is missing is a coordinating document that puts all providers on the same page. This was brought up during the DNC and a few exercises. The EMS Subcommittee is in the concept phase of developing this Regional MOU. They will be asking for buy-in through various associations and groups across the Region before starting the development so that partners are involved from the beginning. The NCR will be meeting with the EMS Subcommittee Chairs to determine coordinating body. They are considering using the viability of using the NCR as this coordinating body. Scott Kellar also asked if there is a state wide association that can be the coordinating body. Dave Dailey said it would be more efficient to keep it at a regional level to get an MOU completed.

Dave Mitchell also updated the other work that the EMS Committee is doing including getting MOUs in place for the various regional caches. The EMS Committee and MCI Committee are planning a strategic planning session in the first part of December. The PPE stuff is coming in and agencies are ensuring policies and procedures are in place.

f. UASI HSAC Representation

Scott Field said that the HSAC rules regarding two year terms was amended so a member can serve longer now. We also need to vote for the next UASI rep for the next term. The nominees include Scott Field, James Robinson, and Nate Fogg. We will confirm with James Robinson that he wants to be nominee considering he is absent and vote at the next meeting. The recommendation is to defer to next month.

8. State/Regional Partner Updates

a. State of Colorado-

Dave Hard said that the state is working on the response to the letter that UASI sent. The request asked the state to have the response back to UASI by November 6th however the 2015 budget hasn't been closed at the state level yet due to the new state financial system. This is what the letter will say back to UASI and that they are working to get an actual response (the State system should be closed by December 15th). He will continue to try to get this information to UASI.

Bruce Holloman said that a new field manager was hired for the south region. A selected will be made today for the ops officer. The logistics chief has also been filled. The IMT Type 3 teams and state are working on a state level business plan on how the IMTs will be utilized including workman's compensation coverage. The report on the Resource Mob workshops that were done the state has also been completed. The EM Conference is scheduled for March 8-10 in Colorado Springs. Two major updates (7.8 and then 8.0) are coming on WebEOC so there will be migration period of two days. If something happens they will just turn on the old system to support the emergency.

Cory Stark said that the state is still working on the presidential declarations. They are not anticipating any changes for the 2016 EMPG.

b. RETAC Updates- No representative in attendance.

c. Mile High Red Cross- Christine Manson De Rabe of the Red Cross said that the Mile High Red Cross is planning for the MLK Day of Service. They are working to install smoke alarms to reduced injury and death. She will bring event fliers at the next meeting. JC Marcia is now the divisional direction over four states.

d. CEPP Updates- No representative in attendance.

e. DRCOG Updates - No representative in attendance.

9. Regional Committee Updates (as needed)

JJ Elliott said that they talked about their updating their work plan and the outcome of the three drills that were just completed. Operational Coordination Subcommittee has been having growing pains and if anyone has ideas please contact her or Ryan Fields.

DRAFT

Suzanne Boccia updated the board about the work that Fatality Management Committee is currently doing including three exercises that will be complete by February. This committee meets monthly with coroners and representatives from all but two of the counties consistently. They also have state representatives on this committee. They will be reviewing the Coroner's Association MOU that is being proposed across the state and how this impacts the Regional Mass Fatality Plan. This fatality committee has developed a presentation to provide to partners around the NCR and state.

Peter Perez of the Citizen Corp Committee updated the board that they now meet on the first Thursday after the state citizen committee at SMFR on Mineral (new meeting time is usually 11:30 to 1:30pm). He also said that they are requiring those jurisdictions that would like to receive flipbooks and other project benefits from the committee they are required to attend meetings at least quarterly.

Brandon Lenderink said that the Recovery Committee will meet in December and their main focus is the development of a planning RFP. This committee normally meets the last Monday of each month except this December meeting.

10. Adjournment

The meeting adjourned at 11:50AM.