



North Central Regional Board Denver Urban Area Working Group



Joint Governance Meeting

North Metro Fire Rescue Headquarters
101 Spader Way
Broomfield, CO 80020

November 10, 2016

Minutes

1. Call to Order / Welcome/ Introductions

Jerry Rhodes called the meeting to order at 09:40.

2. Attendance / Quorum Established

Board Members Present:

Mike Chard, Matt Mueller, Sylvia Sich, Tim Johnson (and proxy for Rose Lynch), TJ Steck, Stephen Cole, Kevin Armstrong, Marci Linton, Ron Sigman (proxy for Richard Atkins), Christine Billings (proxy for Michele Askenazi), Dave Daley (proxy for Bob Baker), Sam McGhee (proxy for Nick Metz), Peter Perez (proxy for Dan Eamon), Dave Anderson (proxy for Kent Davies and Dave Ramos), Brian Daley (proxy for Clint Fey)

Board Members Absent: Kathleen Krebs, Rick Albers, Mark Gutke, Charlie Mains

8 members were present, 9 members were absent with a proxy and 4 members were absent with no proxy; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Ron Sigman, Pat Laurienti, Nate Fogg, Dave Mitchell, Matt Chapman, Kirk Dominic, Jerry Rhodes, Matt Mueller, Sylvia Sich, Steve Kabelis, Stephanie Hackett, Scott Jones, Brian Daley, Jackie Erwin, Gene Enley, Dave Daley, Jason Hollands, Brian Daley, JJ Elliott, Mark Cooney

Board Members Absent:

Tim Englert, John Tarbert, Dave Bierwiler,

20 members were present and 3 members were absent; a quorum was reached.

3. Addition/Deletion of Agenda Items

Matt Mueller updated the board that Ryan Broughton has been announced as the new EM for Denver and he will be starting December 12th. He may or may not be at the next Board Meeting. He also stated that Lin Bonesteel had a death in the family. **A motion was made by TJ Steck to request we spend up to \$200.00 (outside the grant funds) for a gift for Lin and this was seconded by Silvia Sich. Motion passed.** Matt added that they will do this through the Denver OEM office and outside grant funds.

4. Approval of Meeting Minutes

Sam McGee made a motion to approve the October minutes as presented. Sylvia Sich seconded the motion. Motion passed.

5. Training & Exercise Program Award

Sheriff Pelle and Mike Chard of Boulder County presented NCR and UASI staff with a Sheriff's Commendation Award for the 2016 Wildland Fire Training and Exercise Series.

6. Old Business

a. Regional Planning Process Updates

Scott Kellar said that the Risk Assessment Report copies are available and they are FOUO. Please take one when you leave the meeting. This is Risk for a region not individual jurisdiction. To continue the planning process committee work plans are due December 15th. NCR Staff will use these to update the Regional Strategy along with risk data and THIRA information. NCR and UASI Staff are working on the THIRA draft. THIRA next steps will include smaller meetings in 2017 to better address some more challenging capability areas. We will do about one a month in 2017.

b. Training & Exercise Program Updates

Scott Kellar said that Jim Krugman is taking a different job within Denver. He has resigned from the T and E committee. We will elect new chair and co-chair in December. As a follow-on to the TEPW, Training Project Validations are due November 30th. Staff will have a T and E recommendation at the December board meeting. The exercise validation process will be completed by Rachelle Miller and funds are about average from this TEPW. Training not accepted into the T and E project can be resubmitted into the regular grant process.

Rachelle Miller said that there is an after action report in your handouts from the Cybersecurity Tabletop Exercise. She also highlighted the strong need for emergency management partnership with IT departments to start planning for a response and recovery from a cyber-attack. The Cyber Security Committee meetings currently on the fourth Monday each month, which may change for 2017, and there is a need for local jurisdictions to have representation in the meetings if your agency doesn't already have someone.

Scott Kellar added that there were approximately 15-20 people in the exercise with about half of local jurisdictions. This is a very challenging environment and most IT departments need to meet with and talk through what processes are out there for emergency response. These are ongoing good conversations that he encourages others to get involved in.

Rachelle said that this year DHSEM has asked regions to fill out an excel template regarding our training and exercise events. This has been completed based upon the outcome of the 2016 TEPW. This template is in lieu of a traditional state-wide TEPW that is inclusive of local governments and regions. DHSEM is still hosting a state-level TEPW. Rachelle is also working on the draft TEP that will be review in December by T and E committee and then this document will be brought to the January Board Meeting for review and request to be adopted.

Stephanie McPherson from CDPHE said that this exercise be called PHEDEx. The scenario has been completed and they are working on the EEGs. They have just completed the Mid-Planning Meeting.

Rachelle Miller added that once CDPHE finishes the state level planning they will pass these documents to local health jurisdictions to continue planning activities.

Matt Gassman gave a briefing on the Regional EOD Hostage Rescue Drills. This was conducted by regional bomb teams. Objectives, best practices and areas for improvement were reviewed. He expects the AAR by the mid-December. This will be a detailed technical report that outlines overpressure and breaching failures. They were successful the majority of the time.

Matt Mueller added that Jim Krugman is taking a new position within the City and County of Denver for Denver Fire as the Wildland Fire Program Lead. As such Jim Krugman will not be the Chair of the T and E Committee. Elections for that role will be held at the next December T and E Meeting.

c. Communications Updates

Steve Kabelis provided an update that the comms committee has 20-25 active members and their next meeting is November 16th to wrap up their work plan. No new news on FirstNet. ISSI has four green talk groups now. Same as red and blues. They will also review and address the 2016 NCR Risk Assessment Report.

d. Regional Volunteer of the Year Submissions

Peter Perez said that the citizen corp committee is excepting volunteer of the year awards that are due by January 2nd. You can also submit an award for a group. Submit all nominations to the NCR Staff Representative, Matt Gassman (mgassman@arapahoegov.com), by 5pm on Monday, January 2nd.

Nomination should at a minimum include the following:

Nominee contact information, name, e-mail and phone number.

A short narrative, explaining why the nominees should receive the award.

Nominees cannot be nominated based on duties that they receive monetary compensation for OR for duties performed to agencies outside of the NCR.

The committee will review the narratives and vote to select one volunteer at the February 2017 monthly meeting. It is highly recommended that the individual who created the nomination attends this meeting to answer questions and speak to the nominee's qualifications. The awards will be presented at the Colorado Emergency Management conference in early March in Colorado Springs at Hotel Elegante. An invitation for lunch will be extended to the awardee.

e. Active Grant Status Update

Scott Kellar update the NCR grants and said there are two active grants now, 2015 and 2016. All 2015 kickoff meetings have been completed. The RFP for the regional comms project for Jeffco mountain area is back and under review. 2016 funds are also available now, some kickoff meetings have been completed.

Scott also updated for the UASI grants. In the 2015 grant the RFP for the CAD to CAD is almost ready. The Recovery Planning Contract is in place and moving forward. The Cherry Creek Dam planning project bids are under review. In the 2016 grant, you can see the movement, on your handout. The MARS vehicle will need Federal approval. This is moving through the process.

7. Committee Report Outs

a. Search and Rescue

Dave gave an overview of this subcommittee's history. He said that it has in the past been focused on the collapse search and rescue component. As the new Chair, he would like a more broad focus. He is inviting land and water search committees into the committee with National Guard and DFPC. Their primary objective is to build four Type II collapse teams. The North Area Team, once they get the equipment and truck will be a Type II. They are working on equipment needs for the South Area. West Metro had staff issues for a bit but will be online again. SCT will be on pause for 2017. They will build a group of instructors from within the NCR. The second objective is to get flood/water rescue teams going. They are working on classes and typing first.

b. HazMat

Glenn Grove gave a presentation on the past, present and future of the Hazmat Subcommittee. He and Stew Visser are Co-Chairs. This subcommittee has been working together for many years following several incidents in the 90s. They do the Hazmat Rodeo and Decon Drills rotating annually across the NCR. They have a lot of equipment that needs replaced soon. The Subcommittee will be reviewing capabilities that may be expiring.

8. New Business

a. State Public Health Exercise Funding Exception

Scott Kellar reminded the board that we set aside \$75,000 in the budget for the public health exercise June 2017 to support backfill and overtime. One request that came back from the University of Colorado needs board approval as they are

a state agency. The T and E Committee has approved this at their level last week. Supporting a state agency has been done in the past for exercise related backfill and overtime.

Stephanie Hackett made a motion to support the backfill/overtime for the University of Colorado not to exceed \$22,800. Mike Chard seconded the motion. Motion passed. Nate Fogg was opposed.

b. CEMA Annual Awards Announcement

Jim Krugman updated the awards available this year. Please see the CEMA website for more information and please nominate someone. This is all-hazards and does not have to be emergency management professionals.

c. NCR Equipment Monitoring Report Out

Matt Gassman gave an update on the equipment monitoring. He monitored equipment over \$5,000 equipment. One vehicle needs a new starter but everything else has been viewed and completed. Scott Kellar added that equipment that has gone past its useful life over \$5,000 and you need to get it taken care of, email the NCR or UASI for instructions on what to do with the equipment.

d. State HSGP Funding Formula Discussion

Jerry Rhodes said that doing a funding formula is extremely complicated. Matt Mueller explained the funding formula and that this would reduce the NCR budget by a few thousand to a few hundred thousand. He also explained the program base is 30 percent currently to fund all regions equally for a program. Scott Kellar added that this is rural v city Colorado discussions and can't be solved through the Homeland Security funding formula. Some regions would like to divide the money 9 ways. The state has said that this is a risk-based formula so equal division is not an option. The HSAC is the approval body for the state risk formula. The state preparedness section will present an option to the HSAC in the next few months. Scott said that for some reason this particular grant program is challenged annually on how the money is distributed. He thinks the state will ask to have the base raised to 35%, funding each region at this level equally and cut from the risk side of the formula. This will translate to about \$200,000 cut to the NCR. Scott is not certain as to what will be presented to the HSAC in terms of funding formula.

e. NCR Board Chair Temporary Delegation of Authority

Jerry Rhodes said he will be out for a period of time. Scott Kellar would like to have a delegation of authority to Stephen Cole for signature authority to the NCR.

f. NCR Staff Hiring Update

Scott Kellar said that interviews will be next Friday with 5 candidates.

9. State/Regional Partner Updates

a) State of Colorado

JP Burt said thank you to all the NCR members that helped out with the election visits. He updated the NCR about protest activity in the future. A product called a Field Analytical Report is a new product for first responders through the CIAC. The CIAC has a few new analysts. JP has had some good meetings with the new FBI SAC. FBI will be helping with secret clearances in the future along with DHS. He also added that DPS has new space for the CIAC. Cory Stark said the EM Academy is just wrapping up. The 2017 Academy will be accepting applications soon. Stephanie McPherson said CDPHE is in the process of doing Strategic Planning. They are also working on the full scale exercise as well. Peter from CDOT said they have several Incident management trainings available and had handouts for this training.

b) RETAC Updates

Marcy from RETAC said they are updating their website for the caches. The surge and MCI trailers are getting an overhaul as well.

c) Mile High Red Cross

No MHRC Representative present.

d) DRCOG Updates

No representative present.

e) CEPP Updates

No representative present.

10. Regional Committee Updates

Committee Chairs: JJ Elliott of the Incident Ops Committee said that they continue to meet and have had some great discussions on responder safety and health.

11. Upcoming Meeting/Key Dates – Also see NCR Web site www.ncrcolorado.org

a) HSAC Meeting

Nov 14, 2016

b) NCR/UASI Meeting

Dec 8, 2016

12. Other Business / Adjourn

Meeting adjourned at 11:43.