



North Central Region Board & Denver UASI Working Group



Joint Governance Meeting

Thornton Police Department
Training Room
9551 Civic Center Parkway
Thornton, CO 80229

January 14th, 2016

MINUTES

1. Call to order/Welcome/Introductions

The meeting was called to order by Jerry Rhodes at 09:32AM.

2. NCR Board Member Attendance/Quorum Established

Board Members Present: Heather McDermott, Michele Askenazi, Dave Daley (proxy for Bob Baker), Sam McGhee (proxy for Terry Jones), Mike Chard, Peter Perez (proxy for Dan Eamon), Kathleen Krebs, Rick Albers, Scott Field, Sylvia Sich, Tim Johnson (proxy for TJ Steck), Chris Peters, Ashely Cox (proxy for Brandon Lenderink), Steve Cole, Kevin Armstrong, Clint Fey, Kent Davies.

Board Members Absent: Dave Ramos, Mark Gutke, Charlie Mains.

17 members were present, 4 members were absent with a proxy and 3 members were absent with no proxy; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Nate Fogg (also proxy for Karl Smalley), Dave Mitchell, Matt Chapman, Kirk Dominic, Jerry Rhodes, Scott Field, Sylvia Sich, Stephanie Hackett, Eric Schmitt, Scott Eddy, Jim Olsen, Gene Enley, Steve Martingano, Dave Daley, Ken Reather, Clint Fey, JJ Elliot, Mark Wolf, Mark Cooney,

Board Members Absent: Stuart Sunderland, Tim Englert.

20 members were present and 2 members were absent; a quorum was reached.

3. **Addition / Deletion of Agenda Items:**

No changes to the agenda were made.

4. Approval of December Meeting Minutes

UPON MOTION MADE BY DAVE DALEY AND SECONDED BY NATE FOGG, THE MOTION TO APPROVE THE NCR/UASI DECEMBER 2015 JOINT GOVERNANCE MEETING MINUTES WAS UNANIMOUSLY CARRIED.

5. Old Business

a. Updated Regional Strategy

Scott Kellar discussed the updated the Regional Strategy based on the work of the committees and work plans that were updated last fall along with updates to the scenarios. Just a reminder that if an event is funded through Regional Grant funding it will be reflected that in the calendar.

b. FY 2016 Grant Program

i. Grant Project Scoring Criteria

Scott Kellar discussed the 2016 Scoring Criteria changes that included Project Sustainment into a separate answer so an agency or jurisdiction are required to figure out how that project will be sustained and maintained long term. The matching funds section was also updated to remove the 31% or more matching funds section due to the lack of 31% or more matching funds in the past. The final change included the increase of multi-jurisdictional collaboration section value that was a weight of 3.0 to a weight of 4.0. The new scoring system will allow a perfect score of 150 points.

Scott Kellar discussed the Grant Policy Guidance that is directed to the Grant Development Committee. The only change for the 2016 grant is the specialized training that is in effect in 2016 grant cycle.

ii. Grant Development Committee Membership

Lin Bonesteel explained there are 16 members on the Grant Review Committee who score each project. They are the ten county emergency managers in the region, one law enforcement position, one hazmat position, one fire, one EMS, one public health, and one chair of the committees. The previous law enforcement chair member Ernie Ortiz from Aurora Police Department is unable to fill that position due to other commitments. During the December board meeting, there

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was discussion about filling that committee position. There have been three individuals that have expressed interest in serving in that position, Sylvia Sich from Denver Police Department, Sam McGhee from Aurora Police Department, and Eric Schmitt from Greenwood Village Police Department. By a show of hands, Eric Schmitt from Greenwood Village Police Department has been selected as the newest Law Enforcement position for the board, with a vote of ten to seven.

Lin Bonesteel asked for a motion on floor to approve all 16 of the grant review members. They are the ten (10) emergency managers from the ten (10) counties within the North Central Region, Glenn Grove represents the Hazmat Subcommittee, James Robinson represents the EMS Subcommittee, Michelle Askenazi represents the Public Health Committee, Eric Schmitt represents the Public Safety and Security Subcommittee, Steve Aseltine represents the Search and Rescue Subcommittee, and JJ Elliot represents the Incident Operations Committee.

UPON MOTION MADE BY NATE FOGG AND SECONDED BY JERRY RHODES, THE MOTION TO APPROVE THE 16 MEMEBERS ON THE GRANT REVIEW COMMITTEE FOR 2016 UNANIMOUSLY CARRIED.

iii. Project Timeline

Scott Kellar discussed the grant project timeline with the intent of opening the application for the NCR/UASI grant on January 15th, 2016 and close the application period on March 18th, 2016. Currently, there is no Federal and State guidance so the NCR/UASI does not have a concrete timeline yet. Once the application deadline closes, the NCR/UASI will submit the projects to committees to decide the prioritization of those projects. Then set the date for the grant development committee.

c. Grant Project System Demonstration

- i. Matt Gassman gave a presentation on how to submit an application for the 2016 NCR/UASI Grant.

d. HSAC Updates

- i. Scott Kellar discussed a cyber security update from the State Cyber Security Committee. The efforts of the committee are primarily at a policy level due to a lack of manpower.
- ii. Scott Kellar discussed the funding allocation formula for the nine regions. This year, it is a risk-based formula and one of the changes is the subcommittee was able to find data sources to add natural hazard data into the formula. It should not impact the North Central Region that much, but

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will impact the Northeast Region due to having the greatest historical impact of hazards in the state (deaths, crop and economic damage, and injuries). There might be a need for support from various department heads to support the findings of the subcommittee.

- iii. Scott Kellar updated the Boards on the State Strategy Framework which is up for review in 2016, it currently expires in December. There was communication about a plan to update the framework with tasks and objectives.
- iv. Nate Fogg and Gary Pasicznyk discussed First Net and that the project is still ongoing. The State is looking at collaborating with a major communication carrier in April.

e. Training and Exercise Program Updates

i. 2016 Wildland Fire Exercise

Rachelle Miller said that the next meeting would be a teleconference on Tuesday, January 19th to determine where all agencies are at on their tasks for the exercise.

ii. Mass Fatality TTX

Rachelle Miller said that the tabletop was completed on January 7th with 46 people involved between health care planning partners, coroner offices, Red Cross, and others. One take away from the tabletop was the coroner offices have not been included into the planning as much as they should have been. In 2016, the Mass Fatality will update their Mass Facility plan and will be brought to the Board.

iii. State Public Health Exercise

Rachelle Miller said the exercise will be conducted on January 21st. Michelle Askenazi informed the group that a MSEL for the Plague Exercise has been developed leading up to the 2017 Full Scale Public Health Exercise.

iv. Updated Training & Exercise Plan

Rachelle Miller updated the Updated Training & Exercise Plan, but the calendar is already out of date due to the amount of training and exercise calendars she received from all of the agencies in the region. She will figure out a solution to put all of the data together, so everyone can use it.

Eric Leath informed the group that Auraria Campus is hosting an ICS 300 class on February 22 and 23.

Eric Schmitt informed the group that Auraria Campus is volunteering their campus for the Active Shooter training and drills on August 9th and 10. Jerry Rhodes updated the group on what the Washington D.C JTT said that agencies

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and regions should start concentrating on training scenarios similar to the 2008 Mumbai attack due to recent events that have happened throughout the world.

- e. State Credentialing Working Group Update
 - i. Mark Wolf informed the board that there is no update nor movement, but there is a conference call scheduled for next week.
- f. State Response on UASI Grant 20% Withhold
 - i. Lin Bonesteel discussed the status of the 20% of the UASI Grant that the state spent. The state agreed to have an answer by December 19th, but that date came and gone with no answer. An email from Deputy Director Dave Hard was send out on January 14th indicting that UASI would have an answer by the end of January.
- g. NCR DHSEM Monitoring Visit Outcomes
 - i. Scott Kellar discussed that the NCR and Arapahoe County DHSEM Monitoring Visit from the Deloitte contractor team and that it went well. Scott Kellar advised anyone that is selected for a monitoring visit to get all of the paperwork they request ahead of time.
- h. Regional Cyber Security Committee Kick-Off Updates
 - i. Scott Kellar discussed the kick off meeting for the NCR Cyber Security Committee that will be on January 27th. There are 45 people registered to attend. The intent of this new committee is to get local government representatives and private sector partners together to discuss what is possible. The goal is not to get into investigation side of cyber security, but to educate all stakeholders into the process of it and options if an intrusion happens.
- i. Volunteer of The Year Reminder
 - i. Scott Kellar reminded the group that submissions for Volunteer of the Year are due to Matt Gassman by January 22.
- j. Active Grant Status Update
 - i. NCR Grants - Scott Kellar discussed the 2014 Grant that ends on August 31, 2015. Under Project 1, there is a \$106,000 under runs for salary for staff position that are vacant, the left over money will be applied to Project 10- PPE for Fire and EMS. That is the next priority project on the IPL. Project 9- Mobile Breathing Air Compressor and Fill Station Request for Proposal (RFP) has been reopened due to the vendor stopped communicating with the NCR. The coordination meeting is on January 28th. The goal is to have a new RFP opened in the next 30 days with a new vendor.
 - ii. Scott Kellar discussed the 2015 Grant and noted that many of the kickoff meetings have been completed, but have not expended much of the grant

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yet. There was a request to provide details on the NCR Project 1-Regional Planning Support to the group a few times a year.

- iii. UASI Grants - Lin Bonesteel discussed the UASI budget and noted the 2014 Grant is tracking along well. Request for some funding movement for the PPE for Fire and EMS. Lin Bonesteel discussed there has been many kickoff meetings for the 2015 grant. She discussed for the 2015 Grant there will be multiple training RFP's, but things are moving well. There was a request to provide details on the UASI Planning Support to the group a few times a year.

6. New Business

- a. Scott Field Departure/Farewell - Jerry Rhodes spoke about the Chair of the UASI, Scott Field, and how he did a great job for the group both locally and nationally. The board thanked him for all of the time, effort, and energy he put in throughout the years.

- b. UASI Chairmanship Change - Scott Field discussed under the charter of the UASI, the Director of OEM for the City and County of Denver will be Matt Mueller. He will be the interim Director and UASI Chair member until it is filled. Nate Fogg who is the Vice Chair of the UASI will be taking over some of the duties until a replacement is fill.

- c. 2016 National Homeland Security Conference - Lin Bonesteel discussed the 2016 National Homeland Security Conference is occurring in Tampa this year on June 28th-30th. Historically, the NCR and UASI have supported sending some members of the region to participate in that conference. If anyone is interested, Lin advised sending an email to either her or Scott Kellar.

- d. PPE Funding - Lin Bonesteel discussed an update on the PPE Fire and EMS project, 24 agencies have purchase orders opened, matching funds collected, and polices reviewed and approved by a committee. The outstanding orders have been coordinated with each agency to ensure that they still want PPE and verify the amount of equipment wanted, so Lin Bonesteel can figure out the financial aspects of the project. Lin Bonesteel stated that this project is short \$220,000, but the NCR has some residual funding that can be contributed to this project. Lin Bonesteel discussed the URISK project under the 2014 UASI grant that was meant for a regional risk assessment. The intent of the project was to bring in a contractor to provide risk assessments for the ten counties, but with the timeline of selecting a contractor and completing the work within seven months is not feasible. This money is not sourced at the moment, her request to the board is to allow her to move that money to the PPE Fire and EMS project to complete it.

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**UPON MOTION MADE BY DAVE DALEY AND SECONDED BY MARK COONEY,
THE MOTION TO APPROVE THE FUNDING CHANGES FOR THE PPE FOR
FIRE AND EMS COMMITTEE FOR 2016 UNANIMOUSLY CARRIED**

- e. March Board Meeting Conflict with EM Conference - Scott Kellar discussed the March board meeting is scheduled for March 10th, which is the same date as the EM Conference. He proposed moving the March board meeting from March 10th to March 17th to accommodate all of the stakeholders. There was no objection to move the March board meeting from March 10th to March 17th.
- f. Open Records Request North Table Mountain Communication Project - Scott Fields informed the board that a FOIA request for North Table Mountain Communications Project was submitted to him on Monday, January 11th from an unknown source. The unknown source asked for the contact and other details, which was provided by the City and County of Denver. Additional details will be provided during the March Board Meeting.
- g. FEMA Region VIII - Scott Fields announced that Nancy Dragani will serve as FEMA Region VII has a Deputy Regional Administrator. The intent from FEMA is to put a permanent deputy career positions in all of the regions to maintain some continuity of leadership.

7. State/Regional Partner Updates

- a. State of Colorado - Bruce Hollman discussed moving forward with searching, interviewing, and selecting new employees for various positions. He is currently working on the 2016 Emergency Management Program Grant guidance (EMPG). The 2016 EMPG is unchanged at \$350 million and is expecting \$6.1 million to the state.

Cory Stark discussed the 2015 Emergency Management Program Grant is drawing down and working on the 2016 Emergency Management Program Grant. There have been many applications for the 2016 Emergency Management Academy and is in the process of sending out acceptance letters. A Resource Mobilization Plan is currently being drafted and is 60% completed. The ESF-5 Committee meeting is every 3rd Wednesday of the month from 1300-1500 hours in the State Policy Room. The Wildland Fire Exercise a meeting has been set with the state partners to start the discussion of what will be supplied for that exercise. A “Safe the Date” has been set out to the county emergency managers for a workshop for February 18th for a receiving and implementing an IMT workshop.

Fran Santagata discussed the State All Hazards Advisory Committee did change its meeting time to the 4th Friday of every month from 1000- 1200 hours with the topic of, “Countering Violent Extremism.” On January 11th, there was a skills workshop for preventing Rad Nuke detection program on the Colorado University

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campus. On January 21st, there will be Cyber Education Project (CEP) kickoff workshop in Lakewood from 0800-1200.

- b. RETAC Updates- No representative in attendance
 - c. Mile High Red Cross - Christine Manson DeRabe of the Red Cross said that the Mile High Red Cross is planning for the MLK Day of Service. They are working to install smoke alarms to reduced injury and death.
 - d. DRCOG Updates - Jerry Rhodes discussed DRCOG and CDOT joint project called Traffic Incident Management System (TIMS) that is an education program for first responders. It is focuses on what kind of recourses CDOT has to share (cameras, speed sensors, weather system).
- 8.** Regional Committee Updates (as needed)
- a. Incident Ops - JJ Elliot discussed that the Incident Operations Committee did meet and discussed the 2016 Grant application.
- 9.** Other Business / Adjourn
- The meeting adjourned at 11:01AM.