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North Central Regional Board Denver Urban Area Working Group



Joint Governance Meeting

West Metro Fire Training Center
3535 S Kipling St
Lakewood, CO

June 9, 2016

Minutes

1. Call to Order / Welcome/ Introductions Matt Mueller
2. Attendance / Quorum Established Chairs

Board Members Present: Richard Atkins, Michele Askenazi, Dave Daley (proxy for Bob Baker), Sam McGhee (proxy for Nick Metz), Amy Danzl (proxy for Mike Chard), Peter Perez (proxy for Dan Eamon), Jane Thomas (proxy for Kathleen Krebs), Matthew Mueller, Sylvia Sich, Tim Johnson, Greg Epp (proxy for Chris Peters), Brandon Lenderink, TJ Steck, Stephen Cole, Jim Crawford (proxy for Kevin Armstrong), Clint Fey, Mark Gutke.

Board Members Absent: Kent Davies, Dave Ramos, Rick Albers, Charlie Mains.

10 members were present, 7 members were absent with a proxy and 4 members were absent with no proxy; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Ron Sigman, Stuart Sunderland, Nate Fogg (also proxy for JJ Elliott), Matt Chapman, Jerry Rhodes, Matt Mueller, Sylvia Sich, Mark Wolf, Scott Jones, Mark Gutke, Jim Olsen and proxy for Gene Enley (Littleton), Steve Johnson (RTD), Dave Daley, Lin Bonesteel (proxy for Thornton) Clint Fey, Mark Cooney.

Board Members Absent: Jon Greer, Kirk Dominic, Tim Englert and Michael Schuppe.

18 members were present and 4 members were absent; a quorum was reached.

3. Addition/Deletion of Agenda Items
No agenda items were added
4. Approval of Meeting Minutes

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Mark Gutke made a motion to approve the May minutes as presented. Sylvia Sich seconded the motion. Motion passed.

5. Old Business

a. South Adams County Fire Board Membership

During the April meeting South Adams County Fire requested to be placed back in voting membership. Due to conflicts they were unable to attend the May meeting, so the boards voted to postpone the vote on approval until there was representation at the meeting. Dave Bierwiler, Deputy Chief was in attendance. Dave indicated that they have a newer Chief who is very interested in collaborating with the regional players, and that they are very interested in becoming voting members. **Dave Daley made a motion to accept South Adams County Fire's request for voting membership. Clint Fey seconded the motion. The motion passed.**

b. Training & Exercise Program Updates

Scott Kellar provided a brief recap on the Wildfire exercise in May. The After Action meeting is scheduled for June 22, 2016 from 1pm to 4 pm at West Metro Fire Training Center. Players, evaluators and controllers are all invited to participate.

The Public Safety committee is conducting an active threat exercise on August 9th and 10th at Auraria Campus. The morning will be training and the afternoon will be scenario drills. Invites should be out already. If you need further information please contact the Public Safety Committee chair, Ian Lopez @ ilopez@northglenn.org. It is anticipated that a policy seminar will occur as a result of these drills to discuss common operating principals throughout the region.

The Hazmat committee will be conducting a series of Hazmat Rodeo's on September 26, 29 and 30, 2016. The event will be the same each day. The rodeo isn't meant to address job performance skills, rather to provide regional teams the opportunity to meet and cross train together.

c. State Increase to UASI Grant Award

Lin Bonesteel reported that the State is working on awarding the additional \$250,000 from FY 14 to the UASI. In order to expend the funds on time, the Stress Vest project in FY15 will be moved to FY 14 along with an EOD equipment project. Both are quick turnaround expenditures that can meet the timeline of the grant. The purchases will result in cost savings in the FY15 grant which will roll down the IPL for FY 15 projects, specifically to the Evergreen VHF project. **Dave Daley made a motion to use the additional \$250,000 from the State FY14 funds as outlined by Lin Bonesteel for Stress Vests and EOD equipment. Sylvia Sich seconded the motion. Motion passed.**

d. CAD to CAD Exploratory Meeting

Scott Kellar informed the Boards of the CAD to CAD exploratory meeting scheduled for June 23, 2016, location to be determined. The invite will be sent to PSAP, 911 Authorities and Dispatch centers as well as anyone else interested. Tim Johnson mentioned that Douglas just joined into a CAD to CAD project. The purpose of this meeting is to determine what agencies are interested. It is not meant to be directive to agencies about how to dispatch or use 911 funds, etc.

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e. FirstNet Update

Scott Kellar mentioned the meeting held on May 19th with the National Leadership from FirstNet. The meeting was held in Arvada with the Colorado FirstNet Leadership. The FirstNet process continues to be a difficult process and seems to be more concerned with the vendor relationship rather than the relationship with the States. We will continue to provide information as it becomes available. Any questions regarding FirstNet can be directed to Kim Coleman-Madsen and Kim.Coleman@state.co.us

f. Active Grant Status Update

Both Lin Bonesteel and Scott Kellar provide reports on the fiscal status of the FY14 and FY 15 grants. Both grants are moving along well, with no areas of concern.

6. New Business

a. Board Meeting Committee Report Out Process

Lin Bonesteel briefed the Boards on new schedule for regional committees and subcommittees to report back to the boards. Due to the number of committees, we will limit it to 2 to 3 reports per meeting. Committees should be prepared to brief the board on current projects they are working on, upcoming events and opportunities as well as any items of concerns or issues they are having. Committee chairs and Vice chairs will be sent the information electronically.

b. Regional Planning Events Timeline

Scott Kellar discussed the upcoming planning process in the region. In lieu of Capability Assessments the committees will be asked to update their work plans to reflect a 2 year cycle with measurable goals and objects to be accomplished over the 2 year period. The work plans are due by August end to line up with the Risk assessment workshop.

The Risk assessment workshop will be held on August 31, 2016. We will be conducting the Risk tool used 2 years ago. We will be inviting more sector representation to ensure we have a wide variety of subject matter experts at the workshop.

The information gathered through the Risk assessment will be used in the THIRA workshop on September 27, 2016. This workshop will be an opportunity to fine tune the scenarios in the THIRA and to build out the target capabilities portion of the document.

Finally the information generated in the Risk and THIRA workshops will be applied to the Training and Exercise Planning workshop. This year there will be a strong focus on ensuring that all training and exercise needs are clearly identified in the committee work plans. Staff will be looking for assistance in planning the TEPW, volunteers can reach out to Lin or Scott.

c. Committee Board Update – Public Health

Michelle Askenazi, chair of the Public Health Committee, provided a brief to the boards on her committee and some of the items they work on. This committee is focused on annual deliverables required by the CDC, as part of their grant funding. They have several objectives in their work plan including planning, epidemiology and exercise and training. They are working towards a FSE exercise in June 2017.

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d. Upcoming Active Threat Scenario Seminar

The presenter was not available, so this topic was not covered.

7. State/Regional Partner Updates

a) State of Colorado

Director Kevin Klein reported that they expect the DHSEM Deputy Director position to be opened in the next day or two. He is still working through interviews for the Chief of Staff position under him. The CIAC representative was unable to attend. Kevin reported that the CIAC was involved in planning for the Presidential visit to the Air Force Academy graduation. He also mentioned the CIAC is hiring another analyst specifically to interface with the Cyber Center in Colorado Springs. Additionally the CIAC is working on the job description for an Emergency Management Analyst. Kevin indicated the State is spending approximately \$300,000 a week in contractor support and are working towards hiring State employees to reduce that cost.

Cory Stark reported from the Field Services side of DHSEM. He announced that on June 15th from 1:00pm to 6:00pm the State credentialing vendor will be at DHSEM conducting an open house for NCR agencies to come learn about the product and ask questions. Mark Wolf, Chair of the Regional Credentialing Committee, strongly encouraged Emergency Management to take advantage of this open house and learn firsthand about the products being offered through the State.

Cory mentioned that ESF5 will meet on the 15th as well from 1:00pm to 3:00pm, followed by the 12 month of disaster discussion, focused on Damage Assessments. The meeting will be held in the DHSEM Policy room. He also thanked Amy Danzl for her work on the Resource Mobilization Curriculum.

Fran Santagata reported on behalf of Lynn Bailey that she has hired a new staff member, Jen Waters, who will be getting out in the region to meet people shortly. Additionally Lynn is working on the TEPW planning process. An offering of L-449 will be provided in the fall.

Fran also reported on the Rad Nuc testing conducted at the recent Air Force Academy graduation. Lindsey Shaw is now a classified State employee.

CDPHE has a new director, Dave Matthews. The behavior health group is working on a community mapping project to identify at-risk groups.

b) RETAC Updates

No update provided.

c) Mile High Red Cross

Jessica Pate reported out the Christine is currently deployed in Canada. Please feel free to direct any questions to Jessica in Christine's absence. June 25 and 26, 2016 the Red Cross will be conducting a preparedness academy to bring in and train new volunteers. They are also working some home fire campaigns throughout the region.

d) DRCOG Updates

No representative present

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e) CEPP Updates

Pat Williams reported that CEPP is conducting 2 cyber workshops on June 22 and 23, 2016 in Denver and Colorado Springs. These are focused on Risk Management and Cyber Insurance. On June 20, 2016 the Private Sector committee under the HSAC will be meeting. CEPP is working on chemical safety workshops for September / October timeframe. They are also working on a September training on Mental Health during disasters.

10. Other Business/Adjourn

Matt Mueller updated the group that the Denver OEM Director position will be posted until 6/15/16.

Meeting adjourned at 11:17 am.

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