



North Central Regional Board Denver Urban Area Working Group



Joint Governance Meeting

Denver Police District 3
1625 S University Blvd
Denver, CO 80220

October 13, 2016

Minutes

1. Call to Order / Welcome/ Introductions

Matt Mueller called the meeting to order at 09:36am.

2. Attendance / Quorum Established

Board Members Present: Richard Atkins (also proxy for Michelle Askenazi), Dave Daley (proxy for Bob Baker), Amy Danzel (proxy for Mike Chard), Matthew Mueller, Sylvia Sich, Rose Lynch, Tim Johnson (also proxy for TJ Steck), Stephen Cole (also proxy for Kevin Armstrong), Clint Fey, Sam McGhee (proxy for Nick Metz), Peter Perez (proxy for Dan Eamon)

Board Members Absent: Kent Davies, Dave Ramos, Kathleen Krebs, Rick Albers, Charlie Mains, Marcie Linton, Charlie Mains.

7 members were present, 7 members were absent with a proxy and 7 members were absent with no proxy; a quorum was reached.

UASI Working Group Board Member Attendance/Quorum Established

Board Members Present: Ron Sigman (proxy for Michael McIntosh) Matt Chapman (also proxy for Dave Walcher), Dave Mitchell (Proxy for Jon Greer), Jerry Rhodes, Matt Mueller, Sylvia Sich, Christian Contos, Mark Wolf, Peter Perez (Proxy for Stephanie Hackett), Brian Dailey, Gene Enley (also proxy for Chris Armstrong), Dave Bierwiler, Dave Daley, Stephen Kelley, Clint Fey (also proxy for Mark Cooney), JJ Elliot

Board Members Absent: Pat Laurient, Kirk Dominic, Eric Schmitt, John Tarbert,

18 members were present and 5 members were absent; a quorum was reached.

3. Addition/Deletion of Agenda Items

No agenda items were added.

4. Approval of Meeting Minutes

Sam McGee made a motion to approve the September 2016 minutes as presented. Sylvia Sich seconded the motion. Motion passed.

5. Old Business

a. Regional Planning Process Updates

i. THIRA Workshop

Lin Bonesteel provided a brief overview of the THIRA workshop from September 27, 2016. Moving forward, Lin will continue to work with committees and subject matter experts to update the THIRA for the 2016 submission. Beginning in 2017 the core capabilities will be divided among 3 years to allow for a deeper review of each capability without overwhelming the participants with all 32 in one year.

ii. Training and Exercise Planning Workshop (TEPW)

Scott Kellar provided an update on the TEPW that occurred earlier this week on October 11, 2016. Regional staff will be sending out a validation document to all committees for them to complete and ensure all the submitted trainings are justified. The idea is that we need a basis for providing the training, not just that it was well attended in that past so we should offer it again. The TEP is due to the State on October 28, 2016.

One of the topics of discussion at the TEPW was the Tactical Casualty Care training offered in the Region and when are we done with the requirement. Sylvia Sich has conducted some research on this and found that POST already has a similar topic as a requirement for all Academies. Additionally, POST offers grant funds for training and equipment to assist in training. From the LE perspective it appears there is a good mechanism in place to assist with this requirement.

iii. Next Steps

The final work plans will be in place from all committees by December 2016. The intent is that these are 2 year plans. From that point the regional Strategy will be updated, the final THIRA will be submitted to FEMA by December 31, 2016. The 2017 grant process will begin in the next couple of months.

b. Training & Exercise Program Updates

i. Hazmat Rodeo

Matt Gassman provided a brief on the Hazmat Rodeo's that occurred in September 2016 this year. 129 people were trained over a 3 day period for this event.

ii. State Public Health Exercise

Christine Billings provided a brief on the State PH exercise coming in June 2017.

iii. Regional EOD Drills

Rachelle Miller updated the board on the current EOD drills being offered in the region. The next drill is scheduled on October 26, 2016. Contact Rachelle if you are interested in observing.

iv. Cybersecurity TTX

Scott Kellar briefed the board on the Cyber TTX held by the Cyber security committee in September. The committee continues looking at future training and exercise opportunities. Matt Mueller added that it would be nice if we were able to get templates or a Framework for Disaster Recovery Plans (Cyber's version of COOP/COG) as a part of the committee's product, whether through a vendor or by an agency who is able to create them.

c. Communications Updates

Steve Kabelis updated the board on the FirstNet status indicating other States are also looking at other options if the FirstNet plan isn't satisfactory. FirstNet will choose its LTE vendor in November 2016 and implementation will begin shortly after. The State plans will be provided to the Governor in May 2017 for final decision.

Steve sent out a survey to the committee and will be bringing the results of that back to the committee at their next meeting.

d. Active Grant Status Update

i. UASI Grants

Lin Bonesteel briefed the board on the grants. The 2014 grant closed in August 2016. The UASI returned \$.60 to the State. The 2015 grant is moving forward with no issues. The 2016 grant is in the acceptance process at the City and will be opened soon.

ii. NCR Grants

Scott Kellar also briefed the status of the NCR program budgets. There are no issues on any of those grants.

6. Committee Report Outs

a. Citizen Corp Committee

Peter Perez provided a brief to the board on the committee. Peter provided a brief overview of the Citizen Corp Committee work plan, objectives that they would like to meet in the next two years and the overall funds requested and spent in the past four years. He highlighted new programs that Citizen Corp have started this year including a youth CERT program and an Access and Functions Needs beginner, intermediate and Advanced trainings. Peter also highlighted how the Citizen Corp Committee requests less than 2% of the grant funds to provide these classes and trainings over the past four years.

b. Incident Operations

JJ Elliott provided a brief to the board on the Incident Operations committee. She highlighted the structure of the Incident Operations Committee and explained that there are five subcommittees under Incident Operations. She also introduced the Chairs and Co-chairs for each committee: Emergency Medical Services Chair James Robinson and Co-Chair Dave Mitchell, Public Safety and Security Co-Chairs Ian Lopez and Ken McClem, Hazmat Co-Chairs Glenn Grove and Stew Vissor, Explosive Ordnance Disposal Chair Rick Searle, and Urban Search and Rescue Interim Co-Chairs Gary Hobbs and Dave Maikranz. Urban Search and Rescue was recently reformed and will schedule meeting for 2017 and will continue to reorg in 2017. She also emphasized some of the trainings that Incident Operations has conducted this year including Operation Golden Ladder, the Hazmat Rodeo, and the Explosive Ordnance Disposal drills. She concluded her brief to the board with some of the issues the committee is having with low attendance at the committee and subcommittee meetings and the defunct Operational Coordination subcommittee.

c. CEPP

Due to time constraints Pat Williams provided her brief to the board at this time. The private sector database "Co-Assist" will be replacing Connect CO. CEPP is working with the State to define what a Business EOC looks like. CEPP is offering 2 cyber workshops in the next few weeks. Both are full, but contact CEPP if you'd like to go. On November 16, 2016 CEPP will be offering a workshop in coordination with Public Health. Also CEPP is conducting Active Threat workshops with the State and FEMA on an invite only basis.

d. ESF 5

Cory Stark provided the board with a detailed report of the activities conducted through the ESF 5 committee and future focus. He provided the board with a packet that highlighted the meeting agenda highlights, the accomplishments including a 12 Months a Disaster Training Series, the Ten Minute Table Top, the Regional Wildland Fire Exercises Series, conferences and education this committee has supported and he identified challenges in Emergency Management.

7. New Business

a. UASI Staff Updates

Lin Bonesteel announced that Xochilt Diaz, the UASI accountant, gave birth to a healthy girl on Monday October 10, 2016. She will return to work in January 2017. Additionally, the replacement behind Crystal has been hired and is expected to start work on October 17, 2017.

b. NCR Staff opening

Scott Kellar announce the position has closed in his office to replace behind Chuck Craig. He had over 100 applicants and is working through the resumes to begin interviewing.

8. State/Regional Partner Updates

a) State of Colorado

Bruce Holloman briefed the board on activities at DHSEM. The EM Academy is almost complete for 2016. Staff attended the EM conference in Chicago earlier this month.

b) RETAC Updates

No representative in attendance.

c) Mile High Red Cross

Ashley Turner informed the group that they were finalizing the sheltering agreements and

d) DRCOG Updates

No representative in attendance.

e) CEPP Updates

Pat Williams reported earlier in the board meeting

Peter Perez announced that the CEMA EM conference will be held in Colorado Springs 02/28/17 – 03/02/17. Registration is expected to open at the end of October. Also the call for the 2016 volunteer of the year is out and open for nominations now.

9. Meeting Adjourned 11:31am