



Denver Urban Area Working Group

North Central Region Board

Joint Governance Meeting



Arapahoe County Sheriff's Office
13101 E. Broncos Parkway
Centennial, CO 80112

March 8, 2018

Minutes

1. Call to Order / Welcome / Introductions

Chief Rhodes called the meeting to order at 0935.

2. Attendance / Quorum Established

UAWG Members Present:

Ron Sigman, Mike Ramos (Adams Co Fire alternate), Nate Fogg (Arapahoe Co alternate), Dave Mitchell (Arvada FPD alternate), Matt Chapman, Michael Schuppe, Kirk Dominic, Ryan Broughton, Sylvia Sich (Denver PD alternate), Mark Wolf, Scott Jones, Brian Daley (Jeffco and West Metro alternates) Jackie Erwin (also Littleton alternate), Bob Grado, Jerry Rhodes, JJ Elliott.

UAWG Members Absent:

Tim Englert, Stephen Kelley, Tracy Wardell

18 members were present, 10 primaries and 8 alternates, and 3 members were absent. A quorum was attained.

NCR Board Members Present:

Richard Atkins, Michelle Askenazi, Matt Chapman (proxy for Nick Metz), Mike Chard, Peter Perez (proxy for Dan Eamon), Dave Anderson (proxy for Kent Davies and Dave Ramos), Kathleen Krebs, Rick Albers, Ryan Broughton, Sylvia Sich, Tim Johnson (and proxy for Alex Jakubowski and TJ Steck), Stephen Cole, Kevin Armstrong, Brian Daley (proxy for Clint Fey)

NCR Board Members Absent:

Bob Baker, Nick Metz, Dan Eamon, Alex Jakubowski, TJ Steck, Clint Fey, Mark Gutke, Dave Ramos, Charlie Mains, Kent Davies

11 members were present, 7 members were represented by proxies, and 3 members were absent. A quorum was attained.

3. Addition/Deletion of Agenda Items

No additions/deletions to the agenda.

4. Approval of Meeting Minutes

Nate Fogg had some corrections to the minutes. TABOR was spelled wrong. Also referenced the page 6 notes regarding the discussion between Cory Stark and Ezzie Michaels not being accurate. The board will reach out to Cory to clarify.

Brian Daley made a motion to approve the February meeting minutes. Nate Fogg seconded. Minutes passed with no objections.

5. Regional Committee Updates

a. Public Health Committee

Michelle Askenazi briefed the boards.

- As a component of Public Health Emergency Preparedness, we utilize the Medical Countermeasure Operational Readiness Review (MCM ORR), which serves as the national standard to assess health department capacity for distributing and dispensing medical countermeasures (MCM) in response to public health emergencies. All LPHAs are currently undergoing in person assessments in the NCR to ensure we are all meeting these rigorous requirements.
- As a reminder, in addition to the FEMA Core Capabilities, public health preparedness covers 15 capabilities as well, and mass dispensing is one of those capabilities.
- There have been some cuts to the HPP and PHEP grants for the 2018-2019 grant year, as many of you are aware already from updates provided by Dane Matthew. We are also looking to prepare for the new 5 year budget cycle to begin in 2019. One big shift is the requirement to exercise regarding an anthrax scenario, rather we will still need to plan for this however, our full scale exercise requirements will now include an Emerging Pathogens Scenario.
- PH is actively engaged in the planning for and will be participating in a workshop regarding cross-jurisdictional coordination for the Health and Medical Component for incident response and you may have heard about this in your discipline specific subcommittees to ensure appropriate representation and an additional update on the outcome will be provided once available.
- As a discipline we are continually working to best integrate into the training and exercise series that the NCR is coordinating.
- Thanks to everyone as always for their partnership and support.

b. Healthcare Committee

Mac Butterfass was not present. There was no update.

c. Emergency Management

Ryan Broughton briefed the boards.

EM Committee met February 21st. They went over their capability of the month, video, and book. Major discussion topics included DHSEM realignment, the CO Disaster Emergency Act, CEMA Conference, and Cherry Creek Dam Failure Plan. They will have an ad-hoc meeting on committee bylaws and discussion around 2018 grants (pending policy decisions). Next meeting is March 21st at West Metro Fire Training Facility. Ryan also mentioned that Carolyn Bluhm will be retiring, and Amy Danzl is leaving.

d. Recovery Committee

Brandon Lenderink briefed the boards.

Brandon went over the committee work plan. It focuses on T&E, stakeholder engagement, and legislation changes. He discussed the recent DA workshop (total attendees, SME presentations, afternoon TTX). The committee is putting together more seminars/workshops, including Q2 – Disaster Human Impacts, Q3 – Elected official leadership during recovery, Q4 = Disaster Housing. Brandon asked the boards if it was okay to use the funds for the elected official leadership during CCI or CML where NCR elected officials would be present but so would other state partners. The boards agreed to allow those funds to be used.

6. State/Regional Partner Updates

a. DHSEM Update

Electra Bustle briefed the boards.

DHSEM alignment is happening, reach out if you have any questions. There are still three offices (OEM, Grants Management, CIAC). Main changes include streamlining grants. OEM now includes Fields Services, T&E. Preparedness has plans and a recovery task force. There is a new section under strategic communications – an outreach section, and also a private sector liaison. Alignment starts on March 19th.

State Strategy Meetings – March 14th and March 15th (Cyber). There was also a quick update on the CDOT cyber incident and how they are working with the National Guard.

Fran Santagata also updated the boards.

Frans old preparedness mission will fall under Micki Trost's purview now. The April 5th CPAC meeting will be the formal transition. Fran will work under the plans section, still be working on LEPC and PRND items. Fran also provided handouts for upcoming rad/nuke training.

b. CIAC Intelligence and Threat Updates

The CIAC provided a threat briefing. There were some questions from the board about the school walkouts. The CIAC said if they are asked they can provide threat assessments.

Scott asked who was doing the threat assessments. It is Laurie and CSP. Scott also asked about the State Data Call. Electra said they are coordinating how it will go out and what the ask will be from local jurisdictions.

c. Other State Agencies

No updates provided.

d. NCR Health Care Coalition

Michelle Deland briefed the boards.

Colorado is receiving stable HPP funds but there was a slight reduction. Working with hospitals and EMS on a rapid evac plan, especially around surge capacity. They will be hosting an EM Summit for new partners to the HCC on April 4th. The healthcare coalition is working on the UASI grant for hospital operational coordination.

e. RETAC Updates

Arapahoe and Denver have made new nominations for the Mile High and Front Range RETACS.

f. Mile High Red Cross

Katie Fisk briefed the boards.

In February they served 66 individuals. Katie talked about the CEMA presentations. In March there have been 2 evacuations center, one for the Elbert brush fire and one for the Denver construction site fire. On April 9th there will be a Red Cross Mas Casualty Incident event highlighting what services Red Cross can offer. The sound the alarm campaign (smoke alarms) is coming. The local PIO is moving to DC. Ryan thanked the Red Cross for their help in Denver.

g. DRCOG

No update provided.

Chief Rhodes mentioned the April 5th TIMS training grounds event from CDOT.

7. Upcoming Meeting/Key Dates – Also see NCR Team Up Calendar site at <https://teamup.com/ks0b4c6723caefe8fa> or our website at www.ncrcolorado.org

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| a. HSAC Meeting | March 12 |
| b. NAPSG Flood Exercise Requirements Meeting | March 13 |
| c. State Strategy Engagement Meeting | March 14 |

- d. Regional Active Shooter TTX
- e. NCR/UASI Board Meeting

March 15
April 12

8. Old Business

a. State Strategy Update

Scott mentioned there are 3 more meetings, if you want to attend please let him know. They are still working on engagement meetings, state stakeholder and cyber meeting still to come.

b. CAD to CAD Project Updates

Chief Ramos updated the boards. Resolutions have been approved (IGA and governance) on February 28th. Matching funds will be invoiced from UASI. RFP feedback from Denver purchasing is in progress and once done the RFP can go out. RFP target date is March 15th.

c. Training and Exercise

i. MS ISAC Cyber Training Workshop

Rachelle talked about the three-day MS-ISAC workshop. Around 75 attendees. Day 1 focused on MS-ISAC resource and CERT capabilities. Day 2 focused on malware, taught attendees some technical ways to handle in a virtual environment. Day 3 focused on planning between IT/Cyber and EM. Mike Chard mentioned there isn't a common notification for cyber events across the region. There were a few questions regarding the CDOT incident. Scott said for members to go back to their IT shops and make sure they are MS-ISAC members. MS-ISAC can provide monitoring, CERT teams, and best practices. Mike said we need to think about cyber-attacks against PSAPS. Nate is working with Brian Gilpatrick to type cyber resources. Denver has a cyber unit and so does Boulder. Ryan talked about reimbursement after a cyber incident in regard to the Stafford Act. It is difficult to quantify damage, but it can be done. There was also a discussion about CORA requirements for cyber events and how that may be changed.

ii. CCTA Exercise Planning Group

Kevin talked about the outcomes from the CCTA kickoff. The group talked about objectives, what was funded in 2018 vs 2019-2020, and how the executive policy workshop should look. The next meeting will focus on the policy workshop.

d. Communications Update

i. Jeffco VHF Communications Project

Kevin announced that the system has gone live. Still working out a few bugs but the project will wrap up by the end of the month.

ii. Regional TICFOG

Kevin handed out the new TICFOGs. Everyone was asked to take as many as they wanted. It is streamlined and hopefully will be well received.

iii. FirstNet Status

Mark Wolf said FirstNET Colorado is going away. It is now entirely in the hands of locals if they want to be part of FirstNet. He talked about the Radio Summit on May 9th and 10th. They are trying to get DHS facilitators to talk about operability and interoperability. Topics include smart cities and technical sessions. Visit summit.cncinc.org to register and get more info.

There was a question about helicopter channel usage. Mark said to use STAC-D. Others agreed they can use VFIRE21.

e. DHHA UASI Membership Request

Ryan said the special principals meeting was delayed so DHHA would have to wait. James said according to bylaws they have to make a decision this meeting. Nate Fogg motioned for DHHA to become a member, Dave Mitchel seconds. Chief Ramos wanted some more information. There was follow-on discussion. Lin explained how according to the charter the vote must take place this meeting. James clarified why he wants to be a member, how he personally and DHHA does a lot of work on behalf of the NCR/UASI. DHHA is a political subdivision and meets the criteria for membership.

Chief Rhodes said there are some additional questions for the primary members to look at in terms of UASI mission and membership.

Nate said DHHA also serves a significant portion of Arapahoe County. Ron Sigman asked who the governing body was. James said it is a board of directors appointed by the Denver Mayor. DHHA isn't just a hospital/EMS, they do school based clinics, poison control center and correctional care, it is a health care system. Mark Wolf said it is a slippery slope in terms of membership. Glenn Grove said it isn't, the charter explicitly says who is and isn't eligible and that DHHA is eligible. Glenn said if you participate and have a vested interest you should become a member.

Ryan said the charter hasn't been looked at in a while and the principals need to decide if this is how it should go forward. Mike Chard said there is a process laid out in the charter and it needs to be followed. Ryan said they are working on Boulder's request for membership with state and federal partners.

Zeke said that DHHA is unique. It should have been included in the original UASI membership, has the same footprint as Denver. Glenn said it is a no brainer in terms of membership. Even if the primaries meet and have a principals meeting there will have to be a process to vote members in or out.

Sylvia read the charter and confirmed all procedures were followed. Chief Ramos said we should be closer to a unanimous decision before we vote.

In favor (8 votes): Nate Fogg, Dave Mitchell, Matt Chapman, JJ Elliott, Jerry Rhodes, Jackie Erwin (voting for Littleton Fire and the City of Littleton), Mike Schuppe

Opposed (3 votes): Ryan Broughton, Sylvia Sich, Bob Grado

Abstain (7 votes): Kirk Dominic, Mike Ramos, Brian Daley (Voting for Jefferson and West Metro), Ron Sigman, Mark Wolf, Greenwood Village (not present during vote),

f. THIRA Update

Tiana updated the group. The UASI needs to have a preparedness report. They will use the five THIRA scenarios. Working with CST team from the National Guard to overlay the scenarios with NCR GIS data. Standard target language (shelter x people over x time over x miles) will be used along with the POETE model. May only need to cover 19 core capabilities the first year but more in future years. Risk assessment and TEPW will follow.

Glenn had a question about the 5 THIRA scenarios and if 5 is the required number. Ryan said we can expand the list but there was only time to do 5 at the THIRA workshop.

g. Active Grant Status

i. UASI Grants

2015 Grant mostly done. Continuing on 16 and 17 projects. There is a proposal to change the hospital grant. Working on closing out the PPE project.

ii. NCR Grants

2015 Grant mostly done. 2016 mostly done. 2017 Gilpin quick connect project is going to be more than the \$20,000 requested, will come back to the boards with more information.

9. New Business

a. CEMA Conference Outcomes

Mike Chard talked about the conference. About 500 attendees all three days. Alan Colon is the new President of CEMA, Nate Fogg is the Vice President, and Chris Wolf is the Treasurer. It was a great conference with great speakers.

b. Demo Day

Ryan talked about a demo day by bringing all UASI equipment out and showing it to state and elected leaders and media. This is to show what we have done with the funds. They can ask for this as part of the IGA. Can be tied in with the funded multidisciplinary resource drills. The proposed location is civic center park, may not happen until next year. Chief Rhodes said it is a good idea and a good photo opportunity. Everyone agreed it is a great idea and that it is a way to show people what the grants have covered that they didn't have to use local funds for. May work with the CELL.

c. Recent Events

Ryan said from January until the board meeting there were 338 terrorist attacks, mostly in Africa and the Middle East. Major attack was the Kabul ambulance bombing.

Denver had a 3 alarm fire. It was so hot it melted the side of a fire engine. A Denver Parks and Recreation facility was across the street and had damage. Evacuation in the area, setup a disaster district office. There was 1 fatality with 2 missing. Chief Rhodes asked if Parks & Rec used their COOP plan, Ryan said they did and it worked well.

Pioneer Shield (2nd iteration) is tomorrow (March 9th).

10. Regional Grant Process

a. Updated Policy Document

Scott referenced the highlighted policy document. The first 23 lines have been added and the rest of the document is the same as 2017. Brandon Lenderink asked for clarification on the risk assessment process. Lin and Ryan said they are working on recommendations for the group.

Glenn said the risk assessment process is spelled out in the CFR. Just says if you are an eligible entity or whether the agency can administratively handle the grant. He said you can't just add additional guidelines.

Scott clarified who is a sub-recipient and also how we need to talk about sustainability. Kathleen asked to have the "federal regulation" verbiage removed.

Nate said this document was approved at the last board meeting so the point doesn't matter. He also asked about the UASI funded projects addition to the policy and how authors would know which grant stream to apply for.

b. Scoring Rubric

Scott walked through the differences between the 2017 and 2018 scoring sheets, especially the core capability scoring. James wanted clarification on the EMS capability being lumped in with public health and healthcare. The board said they would look at this.

Kathleen Krebs made a motion to accept the 2018 grant scoring rubric. Mark Wolf seconds. Brian Daley asked to change the weights for the matching funds. There was no discussion.

All approved, motion passed.

c. Grant Development Committee Membership

There were 7 volunteers: Sylvia Sich, Michelle Askenazi, Stephanie Hackett, James Robinson, Stew Visser, and Sam McGhee. Chief Cole asked if we can have one as an alternate to keep the 6 at large structure.

Dave Mitchell made a motion for the GDC to be the 10 county Emergency Managers, 6 volunteers and Stephanie Hackett as alternate. He then withdrew his motion after discussion.

Kathleen Krebs made a motion for all 7 at large members to be included, Mark Wolf seconded the motion.

Nate Fogg and Craig Rollins opposed, all others were in favor.

Motion passed.

d. Grant Timeline

Projects due April 9th. The boards were in agreement.

The meeting was adjourned at 1218.