



Denver Board of Ethics

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**DENVER BOARD OF ETHICS
MINUTES
MEETING OF SEPTEMBER 11, 2019
Approved by the Board on October 16, 2019**

Chair Joseph Michaels called the meeting of the Denver Board of Ethics to order at 8:01 am in Conference Room 2 D 4 of the Wellington Webb Municipal Office Building. Also present were Board Members Sylvia Smith and Dianne Criswell. Board member Andrew Armatas participated by telephone conference call. Also in attendance were Executive Director Lori Weiser and Assistant City Attorney Jordan Humphreys.

1. John Utterback, Supply Chain Enterprise Manager in the City’s Purchasing Division discussed with the Board his request for an advisory opinion regarding travel to a Workday conference, paid for with Division funds.
2. The minutes of the Board’s August 14, 2019 meeting were moved, seconded and approved.
3. The Board discussed the circulation of letters from “We the People” using the Board’s address as their return address. All agreed that there needs to be messaging that the Denver Board of Ethics did not send the letters and that the Board is not affiliated with “We the People.”
4. Chair Joseph Michaels proposed setting a standard 10-minute time limit for presentations to the Board with respect to advisory opinions. This led to a discussion about the Board’s Rules of Procedure and the Open Meetings Act. The members further discussed the possibility of having city email addresses for purposes of communication and distribution of reports and opinions.
5. A motion was then made and seconded to go into executive session to consider two pending complaints.
6. The meeting was adjourned at 9:33 a.m.

Executive Director
Lori Weiser

Board Members
Joseph Michaels – Chair
Dianne Criswell – Vice Chair
Andrew S. Armatas
Sylvia Smith

NOTE: Copies of decisions in the cases mentioned above or any other cases may be obtained by contacting the Board's Executive Director, Lori Weiser—lori.weiser@denvergov.org.