



# DENVER FACILITIES DEVELOPMENT ADMISSIONS TAX RETURN

City & County of Denver  
Department of Finance  
Treasury Division  
P.O. Box 660860  
Dallas, TX 75266-0860  
720-913-9446

Tax Type	Period End	Due Date	Media #
Facilities Development Admissions Tax			000000000002

**VENDOR: PLEASE FILL IN THE PERIOD END DATE** (this is the month of sales for which you are reporting, i.e. the month the event took place).

**PLEASE FILL IN THE DUE DATE** (the due date is the 15<sup>th</sup> of the month following the month of sales).

REGISTRATION INFORMATION <small>Business Information</small>		CONTACT INFORMATION	
Trade Name		Name	
Legal Name		Title	
FEIN#		Telephone #	
Address		Address	

EVENT INFORMATION			
Name of Event		Event Held At	
		<small>Name of Venue Where the Event was Held</small>	
Date(s) of Event		Theatres & Arenas Contract #	

### TAX CALCULATION

Please round all calculations to the nearest whole dollar (.49 or less round down, .50 or greater round up)

<b>A</b>	<b>Total Gross Receipts:</b>		00
<b>B</b>	<b>Total Tax Due:</b> <small>(gross receipts / 1.10) * .10</small>		00
<b>C</b>	<b>Late Filing Penalty:</b> <small>The greater of 15% of Line B or \$25</small>		00
<b>D</b>	<b>Late Filing Interest:</b> <small>1% of Line B for each month the return is late</small>		00
<b>E</b>	<b>Total Due and Payable:</b> <small>Add lines B, C, and D</small>		00

**PLEASE NOTE: THIS IS A SIMPLIFIED RETURN FOR REMITTANCE PURPOSES. YOU MUST MAINTAIN FULL DETAIL RECORDS (FOR UP TO 5 YEARS) TO SUBSTANTIATE THIS RETURN (THIS INCLUDES DETAILED SALES INFORMATION, INCLUDING NUMBER OF TICKETS SOLD AT EACH TICKET PRICE). THESE RECORDS MUST BE MADE AVAILABLE TO THE CITY AND COUNTY OF DENVER UPON REQUEST.**

### Line Instructions

- Line A. Fill in your total gross receipts for the event (includes FDA tax) round as instructed above.
- Line B. Calculate the total tax due using the following formula:  $(\text{gross receipts} / 1.10) * .10$
- Line C. If your return and payment are not postmarked by the 15<sup>th</sup> of the month following the Date of the Sale multiply Line B by 15%. If this amount is greater than \$25 (enter that amount), if it is equal to or less than \$25, then enter \$25.
- Line D. If your return and payment are not postmarked by the 15<sup>th</sup> of the month following the Date of the Sale multiply Line B by 1% for every month past due (any portion of a month counts as a whole month).
- Line E. Add lines B, C, and D; this is the total due and payable. Make your check payable to: **MANAGER OF FINANCE**  
**Remit your check and this return to the address listed at the top of this form.**

Under penalties of perjury, I declare that I have examined this return and to the best of my knowledge and belief, it is true, correct and complete.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Title \_\_\_\_\_

Telephone # \_\_\_\_\_