

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – MARCH 4, 2016 MEETING No. 334

Commissioners Present: Neal G. Berlin, President
Federico C. Alvarez, Vice President
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner (via phone)

Staff Present: Antoinette Torres-Janke, Human Resources Supervisor
Earl Peterson, Executive Director
Susan Billotte, Staff Human Resources Professional
Jeannette Madrid, Associate Human Resources Professional
Felisa Urdiales, Senior Human Resources Professional
Jeff Wilson, Senior Human Resources Professional
Gloria Griffith, IT System Administrator

Guests: Bob Wolf, City Attorney
Jess Vigil, Deputy Director EDOS
Greg Pixley, Captain DFD
Luis Cedillo, Technician DFD
Wendi Smith, Engineer DFD
John MacDonald, Lieutenant DPD
Anthony Norman, Technician DPD
Eranda Piyasena, Technician DPD

CSC President Berlin called the meeting to order at 9:30 a.m. Commissioners Berlin, Alvarez, Flores, and Sandoval were present. Commissioner Trujillo joined via conference call.

OPENING:

Commissioner Berlin stated that a motion was in order to accept the minutes of February 19, 2016. Commissioner Alvarez so moved; Commissioner Flores seconded the motion. Motion was passed.

INFORMATIONAL ITEMS

- Executive Director

Earl Peterson updated everyone about the next firefighter orientation March 15-16, 2016 at the Glass House, 5:00-9:00 p.m., that will target (approx.) 100-120 individuals. Applications will be due March 10, with testing March 23-24, 2016. Engineer Wendi Smith asked where/how this group had been selected. Capt. Pixley responded that they were comprised of individuals who had submitted interest forms or been strategically recruited by DFD. He added that the ultimate goal was to reach the applicant pool of 1200 that the DFD originally wanted for the 2-year cycle.

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- Calendar

Antoinette reported that interviews are scheduled 3/8-3/11/16 for applicants for the spring 2016 Fire Academy. She thanked Wendi Smith for agreeing to be one of the five-member interview panel.

- Comments from Staff/Public

Commissioner Trujillo commended Kim Fresquez on the Cadet program, stating that there were so many qualified applicants that it will be hard to choose only twenty (20) out of the forty (40) recruited. Technician Cedillo, added that the "future of the cadet program is looking very good."

Jeff Wilson reported on the entry-level firefighter written test scheduled for March 1-22, 2016. To-date (3/3/16), out of seventy (70) scheduled to test, (63) passed/ (4) failed/ (3) were no-shows.

At 9:40 a.m., Commissioner Berlin stated that a motion was in order to go into Executive Session. Commissioner Alvarez so moved; Commissioner Sandoval seconded.

EXECUTIVE SESSION

- Disciplinary Update & Review

At 10:00 a.m., Commissioner Berlin stated a motion was in order to go out of Executive Session. Commissioner Flores so moved; Commissioner Alvarez seconded. Motion passed unanimously.

OPEN SESSION:

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of March 4, 2016 was adjourned at 10:05 a.m. on the motion of Commissioner Berlin; seconded by Commissioner Flores.

CIVIL SERVICE COMMISSION:

Neal G. Berlin, Commissioner/President

Federico Alvarez/Vice President

Joseph G. Sandoval, Commissioner

Anna Flores, Commissioner

Larry D. Trujillo, Commissioner

ATTEST: _____
Earl Peterson, Executive Director

Susan Billotte, Staff H.R. Professional