

## RECORD OF PROCEEDINGS

---

### CIVIL SERVICE COMMISSION DENVER, COLORADO – APRIL 1 2016 MEETING No. 336

Commissioners Present: Neal G. Berlin, President  
Federico C. Alvarez, Vice President  
Anna Flores, Commissioner  
Larry D. Trujillo, Commissioner

Staff Present: Earl Peterson, Executive Director  
Antoinette Torres-Janke, Human Resources Supervisor  
Susan Billotte, Staff Human Resources Professional  
Felisa Urdiales, Senior Human Resources Professional  
Jeff Wilson, Senior Human Resources Professional  
Patricia Montanez, Administrative Support Assistant IV

Guests: Bob Wolf, City Attorney  
Greg Pixley, Captain DFD  
Rodney Sherrod, Lieutenant DFD  
Wendi Smith, Engineer DFD  
John MacDonald, Lieutenant, DPD  
Eranda Piyasena, Technician DPD

CSC President Berlin, called the meeting to order at 9:30 a.m. Commissioners Alvarez, Berlin, Flores, and Trujillo were present. Commissioner Sandoval was absent and excused. For the purpose of voting during Executive Session, Commissioner Sandoval provided his Deliberative Review to the Civil Service Commission in advance.

#### OPENING:

CSC President Berlin stated that a motion was in order to accept the minutes of March 18, 2016. Commissioner Alvarez so moved; Commissioner Flores seconded the motion. Motion was passed.

#### NEW BUSINESS

- \*Approval of Announcement of Examination for 2016 Fire Systems Technical Specialist (Electrician)

Jeff Wilson reviewed the verbiage for the proposed Announcement, and the timetable for testing and processing applicants. He added that the announcement had already been reviewed by the City Attorney's Office. Commissioner Flores moved to approve the Announcement; Commissioner Alvarez seconded the motion. Motion was passed.

- \*2016 Entry-Level Firefighter March Written Test

## RECORD OF PROCEEDINGS

---

Jeff Wilson provided an initial report on March 2016 DFD Written Test results, including total number tested, passes, fails, and an initial demographic breakdown by race and gender.. He will provide the statistics on "no shows" and any additional demographics at the next Commission Meeting on April 15, 2016. The cutoff score was set at 95.8469 for a Fall 2016 Fire Academy.

### INFORMATIONAL ITEMS

- Executive Director

Earl Peterson stated that he had no updates at this time, other than the upcoming Engineer Exam on April 7, and additional Police testing April 25-27 for a specially recruited group of applicants.

- Calendar

Antoinette reminded everyone of the PEDRC Meeting on April 26 at 9:30am in 2.I.1.

- Comments from Staff/Public

Antoinette mentioned that CSC was assisting Kim Fresquez with the processing of (20) Cadets + (5) alternates entering the program.

Jeff Wilson mentioned that on April 5 an RFP will go out for bid for promotional testing for Assistant Fire Chief.

At 9:43am Commissioner Berlin stated that a motion was in order to go into Executive Session. Commissioner Alvarez so moved; Commissioner Flores seconded.

### EXECUTIVE SESSION

- Deliberative Review—(4) Entry-Level Firefighters
- Preliminary Review—(1) Entry-Level Firefighters
- Deliberative Review—(28) Police Officers
- Preliminary Review—(3) Police Officers
- Disciplinary Update & Review

At 10:40am, Commissioner Berlin stated a motion was in order to go out of Executive Session. Commissioner Trujillo so moved; Commissioner Flores seconded. Motion passed unanimously.

### OPEN SESSION:

Commissioner Alvarez moved to pass (3) Entry-Level Firefighters/fail (1) Entry-Level, and to stop the background investigation on (1) Firefighter. Commissioner Trujillo seconded the motion; motion passed.

**RECORD OF PROCEEDINGS**

---

---

Commissioner Alvarez moved to pass (20) Police Officers/fail (8) Police Officers and stop background investigations on (3) Police Officers. Commissioner Flores seconded the motion; motion passed.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of April 1, 2016 was adjourned at 10:43am on the motion of Commissioner Trujillo; seconded by Commissioner Flores.

**CIVIL SERVICE COMMISSION:**

\_\_\_\_\_  
Neal G. Berlin, Commissioner/President

\_\_\_\_\_  
Federico Alvarez/Vice President

\_\_\_\_\_  
Anna Flores, Commissioner

\_\_\_\_\_  
Larry D. Trujillo, Commissioner

ATTEST: \_\_\_\_\_  
Earl Peterson, Executive Director

\_\_\_\_\_  
Susan Billotte, Staff H.R. Professional