

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – MAY 20, 2016 MEETING No. 339

Commissioners Present: Neal G. Berlin, President
Federico C. Alvarez, Vice President
Anna Flores, Commissioner
Joseph Sandoval, Commissioner
Larry D. Trujillo, Commissioner

Staff Present: Earl Peterson, Executive Director
Felisa Urdiales, Senior Human Resources Professional
Jeff Wilson, Senior Human Resources Professional
Jeannette Madrid, Associate Human Resources Professional

Guests: Eric Tade, Chief DFD
Desmond Fulton, Division Chief, DFD
Greg Pixley, Captain, DFD
Gary Pierce, Captain, DFD
Luis Cedillo, Technician DFD
John MacDonald, Lieutenant, DPD
Jason Moore, CAO, DFD
Nicole Franklin, CAO, DFD

CSC President Berlin, called the meeting to order at 9:30 a.m. Commissioners Alvarez, Berlin, Flores, Sandoval, and Trujillo were present.

OPENING:

CSC President Berlin stated that a motion was in order to accept the minutes of May 6, 2016. Commissioner Alvarez so moved; Commissioner Sandoval seconded the motion. Motion was passed.

NEW BUSINESS:

Jeff Wilson reported on the results of the 2016 Police Lieutenant Written Exam, 2016 Fire Captain Written Exam, and the 2016 Fire Systems Technical Specialist (Electrician) Written Exam:

- *Setting of Cutoff Score for the 2016 Police Lieutenant Written Examination

The 2016 Police Lieutenant Written Exam was administered to (49) candidates; there were (14) no-shows. A cutoff score of 79.3320 (23.7996 out of 30 points) has been suggested, after careful review of the test data, and item analysis, by CSC staff and Dr. Kelly McIntyre. (28) candidates would pass at that recommended cutoff, and would be invited to assessment center. For comparison, Jeff noted that the cutoff score for 2014 Police Lieutenant written test was set at 82.5250% (25.0575 points out of 30); (25) candidates were eligible to proceed to assessment center.

President Berlin stated that a motion was in order. Commissioner Alvarez moved to accept cutoff

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score of 79.3320. Commissioner Sandoval seconded; motion passed.

- *Setting of Cutoff Score for the 2016 Fire Captain Written Examination

The 2016 Fire Captain written test. (53) candidates registered for the exam; (5) withdrew before the test; (26) candidates took the test; (19) candidates were no-shows; (3) were promoted from the 2014 Fired Captain Eligible Register. The recommended cutoff score is 73.3333 (88 out of 120 questions); at that cutoff score, (22) candidates would pass and be invited to participate in the assessment center.

President Berlin stated that a motion was in order. Commissioner Alvarez moved to accept the cutoff score of 73.3333. Commissioner Sandoval seconded; motion passed.

- *Setting of Cutoff Score for the 2016 Entry-Level Fire Systems Technical Specialist (Electrician) Written Examination

Of the (7) candidates eligible to test for FSTS Electrician, (6) tested and (1) was a no-show. After reviewing the data, Jeff Wilson and Executive Director Peterson recommended a cut-off score of 50% (50 out of 100 questions); (5) candidates passed. Jeff noted that following the 2010 administration of this exam, a cut-off of 51 out of 100 was set by the Commissioners; (16) applicants passed the written test.

President Berlin stated that a motion was in order. Commissioner Alvarez moved to accept the cutoff score of 50. Commissioner Sandoval seconded; motion passed.

INFORMATIONAL ITEMS

- Executive Director

Earl Peterson updated everyone on the upcoming practical exercises for Fire Engineers. Earl, Jeff, Gloria and Chris will attend and help administer the test. He mentioned that CSC will be using Go Pros during the supervising and observing of the test.

- Calendar

President Berlin reminded everyone about the Special CSC Meeting (Executive Session only) on Friday, May 27 to review additional police applicant files. Felisa Urdiales mentioned that there would be about 13-16 files to review.

- Comments from Staff/Public

There were no additional comments from CSC staff or guests.

At 10:05am Commissioner Berlin stated that a motion was in order to go into Executive Session. Commissioner Alvarez so moved; Commissioner Sandoval seconded.

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EXECUTIVE SESSION

- Deliberative Review—(45) Police Officers
- Preliminary Review—(5) Police Officers
- Disciplinary Update & Review

At 11:20am, Commissioner Berlin stated a motion was in order to go out of Executive Session. Commissioner Alvarez so moved; Commissioner Sandoval seconded. Motion passed unanimously.

OPEN SESSION:

Commissioner Alvarez moved to pass (38) Police Officers/fail (6) Police Officers /hold (1) Police Cadet. Commissioner Sandoval seconded the motion; motion passed.

Commissioner Alvarez moved to stop background investigations on (5) Police Officers. Commissioner Sandoval seconded the motion; motion passed.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of May 20, 2016 was adjourned at 11:25am on the motion of Commissioner Alvarez; seconded by Commissioner Sandoval.

CIVIL SERVICE COMMISSION:

Neal G. Berlin, Commissioner/President

Federico Alvarez/Vice President

Anna Flores, Commissioner

Joseph G. Sandoval, Commissioner

Larry D. Trujillo, Commissioner

ATTEST: _____
Earl Peterson, Executive Director

Susan Billotte, Staff H.R. Professional