

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – JUNE 3, 2016 MEETING No. 340

Commissioners Present: Neal G. Berlin, President
Federico C. Alvarez, Vice President
Anna Flores, Commissioner
Joseph Sandoval, Commissioner
Larry D. Trujillo, Commissioner

Staff Present: Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Supervisor
Jeff Wilson, Senior Human Resources Professional
Jeannette Madrid, Associate Human Resources Professional
Susan Billotte, Staff Human Resources Professional

Guests: Eric Tade, Chief DFD
Luis Cedillo, Technician DFD
Derrick Delgado, Lieutenant, DFD
Kaylee Delgado, Public
Eranda Piyasena, Technician DPD
John Beckman, City Attorney

CSC President Berlin, called the meeting to order at 9:30 a.m. Commissioners Alvarez, Berlin, Flores, Sandoval, and Trujillo were present.

OPENING:

CSC President Berlin stated that a motion was in order to accept the minutes of May 20, 2016. Commissioner Alvarez so moved; Commissioner Flores seconded the motion. Motion was passed.

NEW BUSINESS:

Jeff Wilson reported on the results of the 2016 Fire Engineer Practical Test (Aerial & Pumping). The test was administered to (40) candidates May 24-May 26, 2016 at the Denver Fire Academy. One (1) candidate withdrew after completing the Pumping Exercise, and one (1) withdrew before the practical test. After a careful review of data and analysis Booth Research Group, Jeff Wilson and Earl Peterson, suggested a possible cutoff score of 60 for the Aerial Exercise and 61 for the Pumping Exercise. This cutoff score would result in (36) out of (40) candidates passing and being placed on the eligible register. Jeff added, that these cutoff scores were consistent with past test results. He noted that candidates had to be certified on the truck prior to taking the practical exam, as the rodeo exercise had been eliminated from the test.

1. Setting of Cutoff Scores for the Pumping and Aerial Exercises for the 2016 Fire Engineer Practical Test

RECORD OF PROCEEDINGS

President Berlin stated that a motion was in order. Commissioner Alvarez moved to accept the cutoff score of 60 for the Aerial Exercise. Commissioner Flores seconded; motion passed.

President Berlin stated that a motion was in order. Commissioner Alvarez moved to accept the cutoff score of 61 for the Pumping Exercise. Commissioner Sandoval seconded; motion passed.

2. Approval of 2016 Engineer Eligible Register, Denver Fire Department

Jeff presented the Eligible Register of (36) for 2016 Fire Engineer, after the Commissioners had approved the cutoff scores for the Practical Test. Jeff added, that to fulfill the DFD's current needs, the top (12) candidates will be made offers of appointment immediately. Chief Tade concurred. Jeff mentioned that candidate's evaluations would be presented at the next regular Commission Meeting.

3. Annual Report 2015

Susan Billotte reminded everyone that the 2015 Annual report was due in July 2016. She requested biographical information from Commissioners Sandoval and Trujillo, and any updates on biographical information from Commissioners Berlin, Alvarez, and Flores. She stated that information and updates should be sent via email. Chris Marez photographed Commissioners Sandoval and Trujillo for inclusion in the Annual Report.

INFORMATIONAL ITEMS

- Executive Director

Earl Peterson reported that the 2nd timed practice session for CPAT was being administered on Saturday, June 4; the final CPAT test will be administered on Saturday, June 11, 2016.

Earl thanked the DFD for the Fire Engineer drill grounds setup. He noted that the candidates seemed skilled, and he encourages firefighter engineers to continue to develop and improve their skill sets with constant practice.

- Calendar
- Comments from Staff/Public

Commissioner Alvarez asked for an update on the integration of Englewood firefighters into DFD, now that a year had passed since the merger. Chief Tade, Technician Cedillo, and Lieutenant Delgado, all agreed that they were an excellent group, in terms of performance, enthusiasm, and fitness; some of them even have Hazmat training.

At 9:50am Commissioner Berlin stated that a motion was in order to go into Executive Session. Commissioner Alvarez so moved; Commissioner Sandoval seconded.

RECORD OF PROCEEDINGS

EXECUTIVE SESSION

At 10:00am, Commissioner Berlin stated a motion was in order to go out of Executive Session. Commissioner Trujillo so moved; Commissioner Alvarez seconded. Motion passed unanimously.

OPEN SESSION:

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of June 3, 2016 was adjourned at 10:05am on the motion of Commissioner Alvarez; seconded by Commissioner Sandoval.

CIVIL SERVICE COMMISSION:

Neal G. Berlin, Commissioner/President

Federico Alvarez/Vice President

Anna Flores, Commissioner

Joseph G. Sandoval, Commissioner

Larry D. Trujillo, Commissioner

ATTEST: _____
Earl Peterson, Executive Director

Susan Billotte, Staff H.R. Professional