

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – JUNE 17, 2016 MEETING No. 341

Commissioners Present: Neal G. Berlin, President
Federico C. Alvarez, Vice President
Anna Flores, Commissioner
Joseph Sandoval, Commissioner
Larry D. Trujillo, Commissioner

Staff Present: Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Supervisor
Jeff Wilson, Senior Human Resources Professional
Jeannette Madrid, Associate Human Resources Professional
Susan Billotte, Staff Human Resources Professional
Gloria Griffith, Associate IT System Administrator

Guests: Eric Tade, Chief DFD
Desmond Fulton, Division Chief
Greg Pixley, Captain DFD
Luis Cedillo, Technician DFD
Rodney Sherrod, Lieutenant, DFD
Wendi Smith, Engineer DFD
Anthony Norman, Technician DPD
Eranda Piyasena, Technician DPD
Bob Wolf, City Attorney

CSC President Berlin, called the meeting to order at 9:30am Commissioners Alvarez, Berlin, Flores, Sandoval, and Trujillo were present.

OPENING:

CSC President Berlin stated that a motion was in order to accept the minutes of June 3, 2016. Commissioner Trujillo so moved; Commissioner Flores seconded the motion. Motion was passed.

NEW BUSINESS:

- *Approval of Announcement for the 2016 Assistant Chief Examination, Denver Fire Department

Jeff Wilson presented a draft of the Announcement for the 2016 DFD Assistant Chief Exam, and explained it would be an assessment centers only test. President Berlin stated that a motion was in order. Commissioner Alvarez moved to accept the Announcement as presented; Commissioner Sandoval seconded. The motion passed unanimously.

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INFORMATIONAL ITEMS

- Executive Director

Earl Peterson reported that the July 11 Police Academy was on schedule with a class of (50). He thanked the DPD interview panel, and acknowledged Felisa Urdiales and Patricia Montanez for all their hard work in processing the applicants. He also thanked the Commissioners for their hard work in reviewing (130) applicant files. Earl hopes that there will be additional applicants for a fall 2016 academy from the pool already processed and reviewed.

Earl presented a budget update; he announced that he's requested an additional CSC associate to bring our staff back to the full complement it was before. Several Commissioners offered their support in accomplishing that goal.

- Calendar
- *Summary of 2016 Fire Engineer Candidate Practical Test Evaluations

Jeff Wilson provided a summary of the candidate evaluation results for the 2016 Fire Engineer Practical Test. Forty (40) candidates who participated in the exam completed the evaluation form. The majority of candidates agreed or strongly agreed that the exercises were fair, realistic, appropriate for the position, related to the engineer job at DFD, challenged their abilities, and created the right level of stress. In addition the majority agreed or strongly agreed that the time limits for the exercises were reasonable, instructions were clearly written, assessors were professional, and the orientation sessions were helpful.

- Comments from Staff/Public

DPD Technician Eranda Piyasena, on behalf of Deputy Chief Murray, thanked CSC for their hard work in processing applicants for the next academy. He also reported that Deputy Chief Murray acknowledged how difficult it is to recruit and process qualified police applicants; a challenging situation nationwide

DPD Technician Anthony Norman, and DFD Lieutenant Rodney Sherrod shared their very positive impression of the new Safety Cadets, and praised Kim Fresquez for her hard work and diligence.

DFD Captain Greg Pixley updated everyone on the long-range recruitment efforts of Division Chief Desmond Fulton and himself. He distributed flyers about the new DFD summer camp program targeting middle school age children. The camp will be staffed by volunteers from DFD on their days off. They hope to instill an interest and enthusiasm among youngsters to consider a career as a firefighter in the future. There will be two groups—one just for females, and another for both males and females. DFD is recruiting at Denver park and recreation centers, Boy & Girls Clubs, and Big Brothers/Big Sisters agencies.

Technician Piyasena added that DPD is initiating a youth mentoring program, where police officers

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meet with kids weekly. He added that Denver Health is starting a similar program with EMTs.

At 9:50am Commissioner Berlin stated that a motion was in order to go into Executive Session. Commissioner Alvarez so moved; Commissioner Trujillo seconded.

EXECUTIVE SESSION

- Deliberative Review (18) Firefighters
- Preliminary Review (2) Firefighters

At 10:20am, Commissioner Berlin stated a motion was in order to go out of Executive Session. Commissioner Trujillo so moved; Commissioner Flores seconded. Motion passed unanimously.

OPEN SESSION:

Commissioner Alvarez moved to pass (13)/fail (5) entry-level firefighter applicants. Commissioner Trujillo seconded; motion passed. Commissioner Alvarez moved to stop background investigations on (2) entry-level firefighter applicants. Commissioner Flores seconded; motion passed.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of June 17, 2016 was adjourned at 10:25am on the motion of Commissioner Alvarez; seconded by Commissioner Sandoval.

CIVIL SERVICE COMMISSION:

Neal G. Berlin, Commissioner/President

Federico Alvarez/Vice President

Anna Flores, Commissioner

Joseph G. Sandoval, Commissioner

Larry D. Trujillo, Commissioner

ATTEST: _____
Earl Peterson, Executive Director

Susan Billotte, Staff H.R. Professional