

RECORD OF PROCEEDINGS

CIVIL SERVICE COMMISSION DENVER, COLORADO – FEBRUARY 5, 2016 MEETING No. 332

Commissioners Present: Neal G. Berlin, President
Federico C. Alvarez, Vice President
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner

Staff Present: Antoinette Torres-Janke, Human Resources Supervisor
Earl Peterson, Executive Director
Susan Billotte, Staff Human Resources Professional
Jeff Wilson, Senior Human Resources Professional
Felisa Urdiales, Senior Human Resources Professional

Guests: Bob Wolf, City Attorney
Greg Pixley, Captain DFD
Luis Cedillo, Technician DFD
Anthony Norman, Technician DPD
Eranda Piyasena, Technician DPD

CSC President Berlin called the meeting to order at 9:30 a.m. Commissioners Flores, Alvarez, Flores, and Sandoval were present. Commissioner Trujillo was absent, and excused.

OPENING:

Commissioner Berlin stated that a motion was in order to accept the minutes of January 15, 2016. Commissioner Alvarez so moved; Commissioner Sandoval seconded the motion. Motion was passed unanimously.

INFORMATIONAL ITEMS

- Executive Director

Earl updated everyone on the status of the new CPAT facility at the Denver Fire Academy (and suggested the possibility of outsourcing the CPAT facility to other agencies). He also reported that the Fire CPAT mentoring on January 23, 2016 went well. Earl thanked the DFD Academy for "putting it all together."

- Calendar

Antoinette reminded everyone about the PEDRC meeting on 2/9/16 and the FEDRC meeting on 2/12/16.

- Comments from Staff/Public

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Earl updated everyone on the success of the most recent Entry-Level Firefighter Open Enrollment period; application was available for approx. three (3) hours on 2/1/16 (9am-noon MT).

He mentioned that orientation sessions for registered, pre-qualified applicants will be held February 9, 10 and 11 from 6-8:30pm at the DPD Academy. Approximately (300) applicants are scheduled to attend each evening. Upon completion of their orientation session, applicants will be invited for testing in March 2016 (3/1-3/22). Proof of completion will be a form filled out/turned in at the end of each session. The goal of this sequence is to achieve an applicant pool with a higher commitment level.

Technician Piyasena reported on guaranteed testing slots awarded to entry-level and lateral police applicants who showed extra interest and initiative (i.e. ride-along, resume, interest form). These applicants were pre-screened, including personal contact by phone from recruiters; career histories were also examined.

At 9:42a.m., Commissioner Berlin stated that a motion was in order to go into Executive Session. Commissioner Alvarez so moved; Commissioner Flores seconded.

EXECUTIVE SESSION

- Deliberative Review—11 Entry-Level Firefighters
- Deliberative Review—6 Cadets
- Disciplinary Update & Review

At 11:45 a.m., Commissioner Berlin stated a motion was in order to go out of Executive Session. Commissioner Alvarez so moved; Commissioner Sandoval seconded. Motion passed unanimously.

OPEN SESSION:

- Deliberative Review—11 Entry-Level Firefighters

Commissioner Berlin stated that a motion was in order to pass (8) Entry-Level Firefighters and fail (3) Entry-Level Fire Fighters. Commissioner Alvarez so moved; Commissioner Sandoval seconded. Motion passed unanimously.

- Deliberative Review—6 Cadets

Commissioner Berlin stated that a motion was in order to pass (6) Cadets. Commissioner Alvarez so moved; Commissioner Sandoval seconded. Motion passed unanimously.

Earl suggested adding the following item to the agenda of the next Commission Meeting (February 19, 2016) in Executive Session: Discussion of the Deliberative Review Process

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There being no further action taken and no other business to be heard, the Civil Service Commission meeting of February 5, 2016 was adjourned at 11:53 a.m. on the motion of Commissioner Flores; seconded by Commissioner Sandoval.

CIVIL SERVICE COMMISSION:

Neal G. Berlin, Commissioner/President

Anna Flores, Commissioner

Joseph G. Sandoval, Commissioner

Federico Alvarez, Commissioner

ATTEST: _____
Earl Peterson, Executive Director

Susan Billotte, Staff H.R. Professional