

RECORD OF PROCEEDINGS

Deputy CIVIL SERVICE COMMISSION DENVER, COLORADO – JANUARY 12, 2017 MEETING No. 354

Commissioners Present: Neal Berlin, President
Federico Alvarez, Vice President
Anna Flores, Commissioner
Joseph G. Sandoval, Commissioner
Larry D. Trujillo, Commissioner

Staff Present: Earl Peterson, Executive Director
Antoinette Torres-Janke, Human Resources Supervisor
Jeff Wilson, Senior Human Resources Professional
Felisa Urdiales, Senior Human Resources Professional
Jeannette Giron, Associate Human Resources Professional
Susan Billotte, Staff Human Resources Professional
Gloria Griffin, Assoc. OT Systems Admin.
Chris Marez, HR Technician
Patricia Montanez, Administrative Support Assistant IV

Guests: Bob Wolf, City Attorney
Luis Cedillo, DFD, Technician
Greg Pixley, Captain DFD
Ahmid Nunn, Lt. DFD
Kurt Buhler, Lt. DFD

President Berlin, called the meeting to order at 9:30am. Commissioners Berlin, Alvarez, Flores, Sandoval and Trujillo were present.

OPENING:

- Approval of Minutes—Meeting of December 16, 2016

President Berlin noted that a motion was in order to accept the minutes of December 16, 2016. Vice President Alvarez so moved; Commissioner Sandoval seconded the motion. Motion passed.

NEW BUSINESS:

- Approval of Letter to Command Staff Re: Applicant Appeals*

Antoinette gave a brief overview of the background and development of the letter. She referenced discussions held during previous Civil Service Commission Meetings, with input from Earl Peterson, CSC staff, vendors, and Commissioners. She specifically cited the valuable contribution of Vice President Alvarez in the drafting of the final document. She added that the Commission would like to send out the letter next week, to DFD Chief Tade, DPD Chief White, and Command Staff of both departments.

Commissioner Trujillo stated that he approved the letter. The other Commissioners agreed.

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INFORMATIONAL ITEMS

- Information Regarding Second Bid for 2017 Police Sergeant Exam*

Jeff briefly explained that a timely second bid had come in, but Central Services had not notified Civil Service Commission of its arrival until several days later. Jeff presented the cost of the second bid, from CPS HR Consulting, which was considerably higher than the one approved by the Commission on December 16, 2016. Commissioner Alvarez made a motion to accept the originally approved bid from Booth Research Group of \$56,800. Commissioner Sandoval seconded. The motion passed unanimously. Commissioner Trujillo asked if the Commission had ever been questioned about the repeated selection of Booth Research for promotional testing. Jeff replied, that based on their consistent quality performance, and reasonable bids, no questions have been raised.

- Executive Director

On behalf of Earl, Antoinette reported that she and Earl would be meeting with the Audit Committee, at 9:00am on January 19, in the City & County Building, to present Civil Service Commission findings. Antoinette extended an open invitation to any of the Commissioners who may want to attend the meeting.

- Calendar

Antoinette reminded everyone of the upcoming FEDRC meeting on January 19. Captain Pixley suggested that in light of the Audit Committee Meeting, the FEDRC meeting could be postponed so Earl and Antoinette could be present. Everyone agreed that the FEDRC meeting should be delayed until 10:30am. Susan Billotte stated she'd send out an email to all stakeholders.

- Comments from Staff/Public

Commissioner Alvarez announced his resignation from the Civil Service Commission. He added that he would be returning to "the bench" as a Senior Judge on the roster in Denver County Court. Commissioners, CSC staff, and guests expressed their well wishes.

At 9:45, Vice President Alvarez made a motion to go into Executive Session. Commissioner Flores seconded the motion.

EXECUTIVE SESSION

- Deliberative Review—(12) Police Officers
- Preliminary Review—(4) police Officers
- Disciplinary Update & Review

At 10:30am, Commissioner Trujillo made a motion to go out of Executive Session. Commissioner Sandoval seconded the motion.

Commissioner Alvarez made a motion to fail four (4) police officers in Preliminary Review, pass nine (9) police officers in Deliberative Review, fail one (1) police officer in Deliberative Review, and defer one (1) police officer

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in Deliberative Review for further background investigation. Commissioner Sandoval seconded the motion; the motion passed unanimously.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of January 12, 2017 was adjourned at 10:40am on the motion of Commissioner Trujillo; seconded by Commissioner Sandoval.

*Attachments

CIVIL SERVICE COMMISSION:

Neal Berlin, Commission/ President

Federico Alvarez, Commission/Vice President

Anna Flores, Commissioner

Joseph G. Sandoval, Commissioner

Larry D. Trujillo, Commissioner

ATTEST:

Earl Peterson, CSC Executive Director

Susan Billotte, CSC Staff HR Professional