

# RECORD OF PROCEEDINGS

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## CIVIL SERVICE COMMISSION DENVER, COLORADO – OCTOBER 12, 2017 MEETING No. 372

**Commissioners Present:** Neal Berlin, President  
Anna Flores, Commissioner  
Joseph G. Sandoval, Commissioner

**Staff Present:** Earl Peterson, Executive Director  
Jeff Wilson, Senior Human Resources Data Analyst  
Susan Billotte, Human Resource Technician II

**Guests:** Bob Wolf, CAO  
Greg Pixley, Captain DFD  
Desmond Fulton, Division Chief DFD

Commissioner Berlin, called the meeting to order at 9:30am. Commissioners Berlin, Flores, and Sandoval were present. Commissioner Trujillo was absent.

### OPENING:

- Approval of Minutes—September 28, 2017.

President Berlin noted that a motion was in order to accept the minutes of the meeting of September 28, 2017. Commissioner Flores so moved; Commissioner Sandoval seconded the motion. Motion passed.

### INFORMATIONAL ITEMS:

- Assessor and Candidate 2017 Police Sergeant Assessment Center Evaluation Results

Jeff presented the results of both assessor and candidate Assessment Center Evaluations. He added that one candidate, deferred for military duty, will be taking the test next year.

- Executive Director

Earl updated everyone about the status of the Workday Recruiting platform's development and testing. He reported that CSC staff had collectively tested the site and noted areas that need modifications to meet CSC needs. Although the site is supposed to launch citywide in March 2018, CSC will maintain iCIMS until all necessary modifications are complete.

Earl noted that CSC staff and DFD recruiting team will be meeting after the Commission meeting to strategize the 2018 Entry-level Firefighter application and testing schedule.

Earl added that processing for the October 30, 2017 Police academy is going well.

- Calendar

In Antoinette's absence, Susan reviewed the calendar with the Commissioners and attendees. She made special note of an upcoming Police Promotion and Police Graduation.

- Comments from Staff/Public

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There were no additional comments from staff or public.

### EXECUTIVE SESSION

No Executive Session was held.

There being no further action taken and no other business to be heard, the Civil Service Commission meeting of October 12, 2017 was adjourned at 9:45am on the motion of Commissioner Flores; seconded by Commissioner Sandoval.

### CIVIL SERVICE COMMISSION:

/s/ Neal Berlin

Neal Berlin, President

/s/ Joseph G. Sandoval

Joseph G. Sandoval, Commissioner

/s/ Anna Flores

Anna Flores, Commissioner

/s/ Earl Peterson

Earl Peterson, CSC Executive Director

/s/ Susan Billotte

Susan Billotte, HR Technician II